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PHONE: 303.797.5722

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WCP MEMBERSHIP

For only \$39 per year, you
can enhance the benefits
of lifelong learning by
enjoying the following:



- Discounts on some software and hardware purchases available in the ACC Bookstore
- Use of Arapahoe Community College library
- Free use of gym's indoor track and free blood pressure check upon request
- \$10 off membership to ACC Fitness Center

To join, you must register for a course. Call us at 303-797-5722 for more information.

PROFESSIONAL AND CAREER PROGRAMS

ESSENTIAL SKILLS

COMPUTER AND SMARTPHONE SKILLS

Computer Basics for Laptop and Desktop Devices

Jon Rager

Take this if you have little or no experience with personal computers and want to learn the basics. Explore the main components of a typical computer system and the basic elements of the Windows interface. Navigate in Windows Explorer, organize files and folders, search for items on a computer, and personalize Windows. Learn to use an Internet browser and explore tips for routine maintenance. Computers provided.

Tue/Thu, June 19-28, 6-9 p.m., 2 wks Littleton Campus
COMP 1001M01-58133 \$119, includes manual

Tue/Thu, July 31-Aug 9, 6-9 p.m., 2 wks Littleton Campus
COMP 1001M02-58134 \$119, includes manual

Explore Windows Hands-on

Instructor TBD

Bring your own Windows devices or use ours (Windows 10) and explore this operating system. Organize and navigate through information on your device and learn about the file management system. Learn how to log on and discover tools and programs installed as well as helpful ones to consider. Discuss how to keep your device secure with Access Control and Defender and how to troubleshoot potential issues.

Fri, June 1-8, 1-4 p.m., 2 wks Littleton Campus
COMP 1012M01-58135 \$135, includes manual

Wed, Aug 1-8, 6-9 p.m., 2 wks Littleton Campus
COMP 1012M02-58136 \$135, includes manual

Online Options

These are 6-week, 24 instructional hours, online classes which begin the 2nd Wednesday of every month. For more information, to register and pay, go to arapahoe.edu/wcp and follow the online links:

Keyboarding ONLI 1022 \$129
Introduction to PC Troubleshooting ONLI 1214 \$129
Introduction to Windows 10 ONLI 2029 \$129

Understanding and Using the Cloud B

Instructor TBD

Get the most out of your computer and learn basic computer concepts and understand how to control programs. Get an understanding of how to manage files both on your computer and using cloud storage and understand cloud computing. Learn the basics of searching the web and emailing with attachments. Understand how to keep your computer secure and basic troubleshooting tips.

Fri, June 15-22, 1-4 p.m., 2 wks Littleton Campus
COMP 1054M01-58137 \$135, plus book

Get the Most from Your Android Devices Hands-on

Jon Rager

Bring your device (tablet, smartphone) and get the assistance you need to use your electronic tool to the fullest! Learn to navigate your device, discover the world of apps for navigation, entertainment, work productivity, photography, and more. Explore security and safety features to keep your data safe. Learn to network your device and even talk to your computer.

Tue/Thu, May 29-June 7, 6-8 p.m., 2 wks Littleton Campus
COMP 1040M02-58287 \$109

Tue/Thu, July 10-19, 6-8 p.m., 2 wks Littleton Campus
COMP 1040M01-58138 \$109

ENGLISH AS A SECOND LANGUAGE

Beginning English as a Second Language B

Instructor TBD

For beginners who speak little English. Learn to speak, read and begin to write in the English language. Discover fun facts about Colorado while you learn.

Tue, June 5-Aug 7, noon-2 p.m., 10 wks Littleton Campus
LANG 1004M01-58146 \$199, plus book

Thu, June 7-Aug 9, 6-8 p.m., 10 wks Littleton Campus
LANG 1004M02-58147 \$199, plus book

Tue/Thu, July 10-Aug 30, noon-2 p.m., 8 wks Littleton Campus
LANG 1004M03-58148 \$199, plus book

Tue, July 10-Aug 28, 6-8:30 p.m., 8 wks Littleton Campus
LANG 1004M04-58149 \$199, plus book

Intermediate English as a Second Language B

Instructor TBD

If you have completed Beginning English as a Second Language or if you can speak and read English at the 4th grade level, this is the appropriate class for you.

Mon, June 4-Aug 6, 6-8 p.m., 10 wks Littleton Campus
LANG 1005M01-58150 \$199, plus book

Advanced English as a Second Language B

Instructor TBD

Get more confident in your reading, writing, and conversational skills. This is a continuation of Intermediate English as a Second Language or you may obtain permission from the instructor.

Thu, June 7-Aug 9, 6-8 p.m., 10 wks Littleton Campus
LANG 1006M01-58151 \$199, plus book

Online Options

These are 6-week, 24 instructional hours, online classes which begin the 2nd Wednesday of every month. For more information, to register and pay, go to arapahoe.edu/wcp and follow the online links:

Writing for ESL ONLI 1105 \$129
Grammar for ESL ONLI 1106 \$129

GED PREPARATION

If you are 17 years of age or older, register for these preparation classes which are designed to help you improve skills to complete the online GED exam. Practice tests are available online at GED.com for \$6 per subject and \$24 for all five. Your scores will indicate whether you are ready to take the official test or if you should take a preparation class. You may re-enroll for these courses each term until you are ready to take the official GED test. The class tuition does not include the official GED test fee. More information about taking the test is online at GED.com or through the ACC Testing Center at 303-797-5993.

*Books/Materials – Go to arapahoe.edu/wcp and follow the Supplies, Books, and Materials link to get the required book and supply information. It is highly recommended that students purchase the TI-30XS calculator that is permitted for use during the official GED test.

Limited GED Course Scholarships are available based on financial need and offered on a first-come first-serve basis. Pick up the application form in A1215. Deadline for applying is June 6, 2018.

Mathematics and Science for GED B

Instructor TBD

An individualized program of instruction focusing on the Mathematics and Science sections of the exam. Bring a calculator. *Register by June 6.

Mon, June 11-Aug 6*, 8:30-11 a.m., 9 wks Littleton Campus
GEDP 1001M01-58140 \$115, plus book

Tue, June 12-Aug 7*, 6-8:30 p.m., 9 wks Littleton Campus
GEDP 1001M02-58141 \$115, plus book

English and Social Studies for GED B

Instructor TBD

An individualized program of instruction focusing on the Language Arts, Grammar, Reading, and Social Studies sections of the exam. *Register by June 6 and no class on Wednesday, July 4th.

Wed, June 13-Aug 15*, 8:30-11 a.m., 9 wks Littleton Campus
GEDP 1002M01-58142 \$115, plus book

Thu, June 14-Aug 9*, 6-8:30 p.m., 9 wks Littleton Campus
GEDP 1002M02-58143 \$115, plus book

Online Options

These are 6-week, 24 instructional hours, online classes which begin the 2nd Wednesday of every month. For more information, to register and pay, go to arapahoe.edu/wcp and follow the online links:

GED Test Prep Five Subjects ONLI 1237 \$129
GED Test Prep Math ONLI 1239 \$129



\$ = Materials Fee or Supplies Required

B = Book Required

C = Non-Credit Professional Certificate

■ MATH REFRESHER

Math Skills Refresher

Instructor TBD

Have your math skills grown rusty? Are you anxious about getting a good score on the college math placement test? Was your score not what you hoped it would be? Become more competent in basic arithmetic operations, fractions, mixed numbers, decimals, percents, problem solving and test taking skills. Reduce your anxiety and gain confidence with math. You can do it!

Tue, June 12-July 10, 6:30-8:30 p.m., 5 wks Littleton Campus
MATH 1001M01-58145 \$69

Online Options

These are 6-week, 24 instructional hours, online classes which begin the 2nd Wednesday of every month. For more information, to register and pay, go to arapahoe.edu/wcp and follow the online links:

Introduction to Algebra	ONLI 1067	\$129
Math Refresher	ONLI 1146	\$129
Medical Math	ONLI 2215	\$129



■ WRITING AND GRAMMAR

Writing Skills and Grammar Refresher

Instructor TBD

Are you in need of a refresher for college or to write that report or business letter? Whatever your goals, a grasp of effective writing skills and English grammar is important for writing or speaking. Gain confidence to produce clean, grammatically correct work and to speak correctly whether with an individual or for a group. Discuss and practice English grammar basics such as sentence structure and punctuation. Write for clarity and for your audience. Practice what you learn through online, at home, and in-class exercises.

Thu, July 12-Aug 2, 6-8:30 p.m., 4 wks Littleton Campus
WRIT 1019M01-58144 \$99, plus book

Online Options

These are 6-week, 24 instructional hours, online classes which begin the 2nd Wednesday of every month. For more information, to register and pay, go to arapahoe.edu/wcp and follow the online links:

Writing Essentials	ONLI 1055	\$129
Grammar Refresher	ONLI 1060	\$129
Write Like a Pro	ONLI 1119	\$129



PROFESSIONAL DEVELOPMENT

■ COMPUTER SOFTWARE APPLICATIONS

Microsoft Office

Excel and Word Certificates



Successfully complete all three classes for either Excel or Word or both and receive 1.8 CEUs along with a certificate of completion for each series of classes you attend. Classes may also be taken individually if you do not wish to obtain the certificate.

Introduction to Microsoft Excel 2016

Enter and edit information. Create and copy simple formulas and functions. Use Cut/Copy/Paste and Drag and Drop to duplicate or reorganize data. Apply borders, shading and other formats. Sort and graph your data. Prerequisite: Windows knowledge.

Wed, June 6-13, 6:30-9:30 p.m., 2 wks Littleton Campus
COMP 1007M01-58152 \$179, includes manual

Fri, June 15, 9 a.m.-4 p.m. Parker Campus
COMP 1007MP1-58153 \$179, includes manual

Tue, July 10-17, 6:30-9:30 p.m., 2 wks Littleton Campus
COMP 1007M02-58154 \$179, includes manual

Intermediate Microsoft Excel 2016

Work with multiple and large workbooks. Enter a 3D formula. Learn about outlines, subtotals, tables, and lists. Apply names to ranges. Practice advanced graphing techniques. Prerequisite: Introduction to Excel or equivalent knowledge.

Wed, June 20-27, 6:30-9:30 p.m., 2 wks Littleton Campus
COMP 1008M01-58155 \$179, includes manual

Fri, June 22, 9 a.m.-4 p.m. Parker Campus
COMP 1008MP1-58288 \$179, includes manual

Tue, July 24-31, 6:30-9:30 p.m., 2 wks Littleton Campus
COMP 1008M02-58157 \$179, includes manual

Advanced Microsoft Excel 2016

Create and use pivot tables and charts; lookup functions and multiple workbook techniques; create and edit macros and customize toolbars. Prerequisite: Intermediate Excel or equivalent knowledge.

Wed, July 11-18, 6:30-9:30 p.m., 2 wks Littleton Campus
COMP 1009M01-58158 \$179, includes manual

Fri, June 29, 9 a.m.-4 p.m. Parker Campus
COMP 1009MP1-58159 \$179, includes manual

Tue, Aug 7-14, 6:30-9:30 p.m., 2 wks Littleton Campus
COMP 1009M02-58160 \$179, includes manual

Introduction to Microsoft Word 2016

This introductory course will equip new students with an overview of Word basics, providing a beginner level foundation of the application. Students will be engaged with hands on learning as they apply learned concepts to create relevant, mock work examples such as a brochure, resume table and more.

Tue, June 5-12, 6:30-9:30 p.m., 2 wks Littleton Campus
COMP 1010M01-58161 \$179, includes manual

Fri, July 13, 9 a.m.-4 p.m. Littleton Campus
COMP 1010M02-58162 \$179, includes manual

Intermediate Microsoft Word 2016

This intermediate level course will build on the basics to expand students' MS Word skill-set as they learn special text effects, mail merging and the key tools essential to long documents. Students will be engaged with hands on learning as they apply learned concepts to create relevant, mock work examples such as a newsletter, table of contents and more.

Tue, June 19-26, 6:30-9:30 p.m., 2 wks Littleton Campus
COMP 1011M01-58163 \$179, includes manual

Fri, July 20, 9 a.m.-4 p.m. Littleton Campus
COMP 1011M02-58164 \$179, includes manual

Advanced Microsoft Word 2016

This advanced level course will enable students to maximize the features and uses of MS Word as they learn about sharing and securing documents, working with macros and integrating Word with Excel, PowerPoint and the Web. Students will be engaged with hands on learning as they apply learned concepts to create relevant, mock work examples.

Tue, July 10-17, 6:30-9:30 p.m., 2 wks Littleton Campus
COMP 1014M01-58165 \$179, includes manual

Fri, July 27, 9 a.m.-4 p.m. Littleton Campus
COMP 1014M02-58166 \$179, includes manual

■ EMERGENCY MANAGEMENT

Heartsaver First Aid, CPR and AED

Christine Cruzan

This OSHA approved course is designed for anyone with limited or no medical training who needs a course completion card in first aid, CPR and AED use to meet job, regulatory or other requirements. It is also perfect for anyone wanting to be prepared in the event of an injury or emergency. Heartsaver® First Aid, CPR and AED is a classroom, video-based, instructor-led course that teaches students critical skills needed to respond to and manage a first aid, choking or sudden cardiac arrest emergency in the first few minutes until emergency medical services (EMS) arrives. Students learn skills such as how to treat bleeding, sprains, broken bones, shock and other first aid emergencies. This course also teaches adult, child and infant CPR and AED use. Students will receive a Heartsaver® First Aid, CPR and AED course completion card, valid for two years. The cost of the course includes the completion card (\$20 fee) and course materials (\$5).

Sat, July 21, 9 a.m.-4 p.m. Littleton Campus
EMSS 1013M01-58168 \$99

BLS Provider



Christine Cruzan

The BLS Provider course meets the requirements of American Heart Association Basic Life Support for those who work in Emergency Services, Health Care and other professional areas. Material presented in this course is basic patient assessment, basic airway management, rescue breathing, AED use and CPR for infant, children and adult patients. To receive a course completion card/certificate, students will be required to successfully demonstrate appropriate CPR with the use of an AED and complete the BLS exam at a score greater than 84%. *You must purchase and bring the AHA BLS provider manual to class. Books are not provided. The manual must include the 2015 guideline updates: ISBN number for the manual is 978-1-61669-407-4.

Sat, June 16, 9 a.m.-2 p.m. Littleton Campus
EMSS 1015M01-58169 \$79, plus manual*

Fri, Aug 17, 9 a.m.-2 p.m. Parker Campus
EMSS 1015MP1-58289 \$79, plus manual*

Sat, Aug 25, 9 a.m.-2 p.m. Littleton Campus
EMSS 1015M02-58170 \$79, plus manual*

BLS Renewal Skills Session (B)

Christine Cruzan

This course will complete the skills session requirement for American Heart Association BLS for Healthcare Provider online renewal. Pre-requisites: You must complete the Heartcode BLS Part 1 online course prior to attending the skills session through OnlineAHA at <https://www.onlineaha.org/courses>. The cost of the OnlineAHA course is \$28.50. You must bring the completion certificate from this course to the Arapahoe Community College BLS Renewal Skills Session in order to participate.

Sat, June 16, 2-4 p.m.
EMSS 1014M01-58172

Littleton Campus
\$39, plus manual*

Fri, Aug 17, 2-4 p.m.
EMSS 1014MP1-58290

Parker Campus
\$39, plus manual*

Sat, Aug 25, 2-4 p.m.
EMSS 1014M02-58173

Littleton Campus
\$39, plus manual*

EVENT MANAGEMENT

Event Management Certificate

Designed for working adults, this fast track evening program prepares you to manage events with ease and at a professional level.

Program Features:

- Taught by experienced event planners
- Practical hands-on curriculum
- High quality, experiential education
- Fast track for working adults

Designed For:

- People interested in learning more about event planning in a hands-on environment
- Working professionals who are looking to change career fields to event planning
- Entry-level event professionals seeking additional skills and knowledge

This program has two sessions. Session I met this spring and Session II will meet Wednesday evenings from June 6 through September 5, 2018, with no class on the July 4th holiday. Class sessions will be held at the Littleton Campus.

Session 2

- Develop a plan for a successful fundraising event
- Learn role and responsibilities of a wedding planner
- Understand the intricacies of planning an event for 1000 plus individuals such as concerts, festivals, etc.
- Distinguish the difference between meetings and events
- Working with hotels and conference centers
- Overview of careers in event planning

In order to be successful in this program you must possess knowledge of basic PC applications such as Microsoft Word, Excel, and PowerPoint. You will need access to a computer during the program which is necessary for classroom readings, discussions, and assignments. Successful completion of the certificate program requires full participation in Session I (13 weeks) and Session II (13 weeks) along with 24 hours of volunteer time at events.

Tuition: \$1,299 per session

Wed, June 6-Sep 5, 6-9 p.m., 13 wks
EVTP 1002M01-58295

Littleton Campus
\$1,299

To register for more information call, 303-797-5722 or visit our website at arapahoe.edu/wcp for complete schedules, pricing, and class descriptions.

EQUINE

Equine Training and Management Certificate Program

Gain academic, technical, and professional skills while learning to establish safe, trusting, and responsive relationships with horses. Based on your interests, courses may be taken individually or as a series culminating in a non-credit professional certificate. All classes held on the Littleton Campus unless noted otherwise.

Damian Ficca, the lead instructor, has been teaching horse training and management for over 20 years. His teaching career began as a part-time instructor for the University of Nevada, University of California Davis, and Flathead Valley Community College. Fifteen years ago he transitioned to full-time teaching in Colorado beginning at Front Range Community College within the professional development and workforce training division and then currently at Arapahoe Community College with the same division. He is a Denver native who has bred, trained, and worked horses throughout the western United States. He is one of a select group of individuals who specialize in traditional western training, with roots in the Spanish, California, and Nevada horse training methods. He received his Bachelor of Science in Education degree from the University of Nevada and a Career Certificate in Animal Care Specialist from Ashworth College.

Equine Internships

Gain professional experience in equine training and management through internships in the equine industry. Instructor approves placements and works closely with intern and sponsor. This program is not part of the certificate program but you may enroll if you want to participate in more hands-on experience within the equine industry. Days and times scheduled with the instructor. April 30-August 6.

HRSM1009M01-58175	20 hours a week	\$499
HRSM1009M02-58176	30 hours a week	\$599
HRSM1009M03-58177	40 hours a week	\$699

Equine Special Topics (B)

Presentations and guest speakers on a variety of topics related to horsemanship, horse training, health care, hoof care, nutrition, and management will be offered. Course covers seasonal as well as timely topics.

Tue, May 1-July 31, 6-7:30 p.m., 14 sessions

Littleton Campus

HRSM1002M01-58181

\$199

Public Speaking and Communication (B)

This course focuses on the ability of the students to communicate with clients in a professional and confident manner. Topics include presentation outline, research and content as well as techniques of investigative listening in order to meet client needs and expectations. Practice of public speaking, audience response and group discussion will be conducted. *No class on May 28th.

Mon/Wed, May 2-June 20*, 6-7:30 p.m., 14 sessions

Littleton Campus

HRSM1004M01-58291

\$199, plus book

Equine Management I: Behavior (B)

Focusing on the basic relationship between the behavior of the horse and that of the trainer, this course allows students to explore aspects of senses, body language, instincts, and communication. *No class on May 28th.

Mon/Wed, May 2-June 20*, 7:45-9:15 p.m., 14 sessions

Littleton Campus

HRSM1013M01-58292

\$199, plus book

Equine Industry and Careers (B)

This course helps students begin the process of creating a career in equine management. Students will learn how to build on their past and current experiences to create credibility and trust with employers and clients. You will learn skills in resume writing, career change and opportunities as well as current industry information. If you are planning to start your own business you will learn about financing and the creation of a business plan. *No class on July 4th.

Mon/Wed, June 25-Aug 13*, 6-7:30 p.m., 14 sessions

Littleton Campus

HRSM1001M01-58293

\$199, plus book

Equine Management II: Facility (B)

This course will guide students through the management of an equine facility. You will put together and present your plan for a barn and outside training arena for various types of sites. You will focus on barn design, fencing, heating and cooling, feed storage and water management as well as the business and financial concerns. *No class on July 4th.

Mon/Wed, June 25-Aug 13*, 7:45-9:15 p.m., 14 sessions

Littleton Campus

HRSM2013M01-58294

\$199, plus book

Horse Training and Horsemanship Lab

Gain hands-on practice in the skills and methods for ground handling babies, yearlings and older horses; green broke training; retraining and finishing horses. Students must complete an average of 10 hours of lab work and 4 hours of independent study weekly. *Days and times scheduled with the instructor. Sessions held at barns throughout the region.

Locations, days and times are arranged with instructor

Apr 30-Aug 6

HRSM1010M01-58183 \$399

FREE Information Session Equine Open House

Wednesday, August 15, 6-7 p.m. at the Littleton Campus

Learn about the program and talk with the instructor. Refreshments provided. Reservations required by calling 303.797.5722 or register online at arapahoe.edu/equine.





■ FLORAL DESIGN

Floral Design Certificate

Earn a certificate in Floral Design Principles after you successfully complete the following series of courses, or you may take classes individually. Classes focus on fresh flower arranging and are taught by Crystal Oleskevich, who owns her own floral business.

Special notes about the certificate:

You have one year from initial registration to complete the program and a minimum number of students is required for each class. Your instructor will submit documentation for certification once you've completed all four of the required courses. Certificates are issued by Arapahoe Community College.

Introduction to Floral Design Principles Demonstration

Explore how to put flowers together using proven design principles. Get tips on purchasing fresh flowers and caring for flowers from your garden. Discuss the right tools and their care to create beautiful designs in this demonstration class.

Tue, July 10, 6-8 p.m.
HRTC 1032M01-58186

Littleton Campus
\$69

Concepts and Containers \$

Learn to create arrangements. Discuss styles including traditional, contemporary, oriental, funky, seasonal and special events. Explore color, focal point, pop, texture, volume and size. Make an arrangement to take home, container provided. *Registration deadline July 10.

Tue, July 17, 6-9 p.m.
HRTC 1033M01-58187

Littleton Campus
\$69, \$25 material fee to instructor

Creating Style, Shape and Color \$

Learn to utilize shape and color to create a stylish arrangement for any occasion. Bring your own favorite vase or container and make an arrangement to take home. *Registration deadline July 17.

Tue, July 24, 6-9 p.m.
HRTC 1034M01-58188

Littleton Campus
\$69, \$25 material fee to instructor

Arrangement Workshop and Critique \$

The culminating workshop brings your flower arranging skills together. Make an arrangement to take home. *Registration deadline July 24.

Tue, July 31, 6-9 p.m.
HRTC 1035M01-58189

Littleton Campus
\$69, \$25 material fee to instructor

■ LANGUAGES

French

Beginning French \$

Fawzia Ahmad

Parlez-vous francais? Let's begin speaking French as of this semester! Learn how to ask for directions, order food, make a reservation, ask about the weather, and buy everyday items at boulangeries and markets. Use your everyday French to navigate your everyday life in a French speaking country. Each meeting will have a cultural focus so that we cover the basics of the language and culture. Students will be asked to come up with their own desired goals and topics as well. Our meetings will be relaxed and fun and each student will be able to communicate at a basic level at the end of this course. Allons-y!! Let's Start!! *No class July 3rd.

Tue, May 29-Aug 7, 6-8 p.m., 10 wks*

Littleton Campus
LANG 1018M01-58190 \$199, \$16 material fee to instructor

French II: Continuing with French \$

Fawzia Ahmad

Do you want a refresher French course? Let us build on Beginning French lessons to expand our communication in French. We will have fun with more every day situations in which you would need French to communicate: sending a text message, speaking on the phone, what to say to a bank teller, how to ask your museum guide the correct question (and understand his/her answer), communicating with a French family whose child you are hosting, etc. Allons-y!!*No class July 5th.

Thu, May 31-Aug 9, 6-8 p.m., 10 wks*

Littleton Campus
LANG 1019M01-58191 \$199, \$16 material fee to instructor

Online Options

These are 6-week, 24 instructional hours, online classes which begin the 2nd Wednesday of every month. For more information, to register and pay, go to arapahoe.edu/wcp and follow the online links:

Beginning Conversational French ONLI 1236 \$129

German

Beginning Conversational German B

Birgid Howell

Immerse yourself in conversational German which emphasizes spoken language, simple vocabulary and phrases. Enjoy a strong emphasis on travel, history and culture. Begin with the basics of the language and advance quickly to help you converse comfortably.

Tue, June 12-July 31, 7-9 p.m., 8 wks

Littleton Campus
LANG 1010M01-58192 \$179, plus book



Spanish

Beginning Spanish \$ B

Enrique Rosado /TBD

Discover basic Spanish including common phrases and vocabulary that will enable you to communicate simply and clearly. No classes the week of July 4th.

Tue, May 22-Jul 31, 6-7:30 p.m., 10 wks*

Parker Campus
(Rosado)

LANG 1020MP1-58194 \$179, \$35 material fee to instructor

Thu, May 31-Aug 9, 6-8 p.m., 10 wks*

Littleton Campus (TBD)
LANG 1020M01-58195 \$199, plus book

Intermediate Spanish \$ B

Enrique Rosado/TBD

Improve your skills learned in Beginning Spanish (a prerequisite for this class), or you may obtain permission from the instructor before enrolling. *No classes the week of July 4th.

Tue, May 22-Jul 31, 7:30-9 p.m., 10 wks*

Parker Campus
(Rosado)

LANG 1021MP1-58196 \$179, \$35 material fee to instructor

Wed, May 30-Aug 8, 6-8 p.m., 10 wks*

Littleton Campus (TBD)
LANG 1021M01-58197 \$199, plus book

Online Options

These are 6-week, 24 instructional hours, online classes which begin the 2nd Wednesday of every month. For more information, to register and pay, go to arapahoe.edu/wcp and follow the online links:

Speed Spanish I ONLI 1233 \$129

Speed Spanish II ONLI 1234 \$129

Speed Spanish III ONLI 1235 \$129

Spanish (Latin American) ONLI 2237 \$99

Speed Spanish Series ONLI 2042 \$300

Spanish for Professionals ONLI 2226 \$99

Spanish for Banking ONLI 2227 \$99

Spanish for Customer Service ONLI 2228 \$129

Spanish for Real Estate ONLI 2229 \$99

Spanish for Law Enforcement ONLI 2230 \$99

Spanish for 911 Dispatch ONLI 2231 \$99

Spanish for EMS and Fire ONLI 2232 \$129

Spanish for Teachers ONLI 2233 \$99

Spanish for Corrections ONLI 2238 \$99

Spanish for Park Rangers ONLI 2238 \$99

■ MEDIATION

Basic Mediation Certificate \$

Trish Elledge

Join the burgeoning field of professional mediation. With more courts ordering litigants to mediation, corporations implementing internal dispute resolution programs, and neighborhood associations realizing the long-term benefits of amicably resolved disputes between neighbors, is it any wonder that mediation is one of the fastest-growing professions across the country? Get the fundamental concepts, skills, and practice essential skills to add professional mediation to your skill set. It meets the voluntary training guideline set forth by the Mediation Association of Colorado (MAC). Certificate of completion awarded upon successful completion of course.

Fri and Sat, June 1-2 and June 8-9, 9 a.m.-5 p.m. and Sun,

June 3 and 10, 10 a.m.-3 p.m., 2 wks

Littleton Campus
BUSI 1001M01-58296 \$599, \$25 material fee to instructor

■ SOCIAL MEDIA DIGITAL MARKETING

Social Media & Digital Marketing Certificate

Successfully complete all three classes and receive a Social Media Digital Marketing Certificate. If you are not interested in the certificate and would like to take only one or two of the classes that is also available. These classes are eligible for CEU credits.

How to Use Social Networking to Boost Your Business

Carrie Gottschalk

What's all the madness about Facebook and Twitter? These sites offer a lot more than telling people what you had for lunch. Become familiar with and learn how to use social networking to build your business quickly. Discover the top social networking sites, including Facebook, Twitter, LinkedIn and YouTube. Learn how to build your profile, what information is important to include about yourself and your business, build your friends and connections. Discover ways to connect your blogs and websites to your social sites and use them for effective marketing. Traditional marketing may be a thing of the past when you discover how easy it is to network online.

Wed, May 30, 6-9 p.m. *Littleton Campus*
BUSI 1060M01-58201 \$79, \$5 material fee to instructor

Facebook Your Way to Business Success

Carrie Gottschalk

Thousands of people are joining Facebook every day not just to find old friends, but to build their businesses too. With over 400 million accounts within the Facebook community, this isn't an opportunity that can be ignored. Whether you have a local service business, or a business that can have clients anywhere in the world, you'll find Facebook an attractive tool to add to your marketing plans. Be successful using this tool and get personal assistance.

Wed, June 6, 6-9 p.m. *Littleton Campus*
BUSI 1077M01-58202 \$79, \$5 material fee to instructor

Introduction to Facebook Advertising: Secrets to Boost Your Likes and Views

Carrie Gottschalk

You must pay to play! Facebook has changed the way the News Feed works for users. Facebook's organic is declining rapidly. Advertising has become an essential part of a social media marketing strategy, and knowing how to properly advertise on Facebook has become key to a business's success. Explore the types of advertising, how and when to use each type of ad, how to identify a target audience and how to set up and create an ad on Facebook.

Wed, June 20, 6-9 p.m. *Littleton Campus*
BUSI 1076M01-58203 \$79, \$5 material fee to instructor

■ SMALL BUSINESS DEVELOPMENT

Social Media Marketing for Business: The Influencer Effect

Greg Jameson

You've heard that word of mouth marketing is the most effective form of marketing. You see videos going viral. You see companies getting tons of press and hundreds of people writing positive reviews. A single endorsement can literally create a best-seller overnight. How can the average business owner, who doesn't have the budget for a celebrity endorsement, create this type of success with influencers for their company? As it turns out, celebrities are not always the best type of influencer. Lesser-known experts can often have a bigger impact on their following, much like a referral from a close friend or family member. These people are known as micro-influencers and your business will improve by working with them. Influence is simply about getting others to take a desired action. Whether you are a company or a leader looking to have others generate content and share it with your followers, or you are an expert who is sharing knowledge for something you are passionate about, influencer marketing is here to stay. There is a replicable process called GEARS that is used by some of the highest earning individuals and the most respected companies in the world. In this course, you are going to learn how to apply that system to your business using a combination of lectures and role playing. The course fees include a copy of The Influencer Effect and the Influencer Effect Workbook. *This class will not meet on July 4th.

Wed, June 6-Aug 8*, 6:30-8:30 p.m. 9 wks *Littleton Campus*
BUSI 1020M01-58204 \$229, includes workbook

Online Options

These are 6-week, 24 instructional hours, online classes which begin the 2nd Wednesday of every month. For more information, to register and pay, go to arapahoe.edu/wcp and follow the online links:



<i>Start Your Own Small Business</i>	ONLI 2082 \$129
<i>Start and Operate Your Own Home-Based Business</i>	ONLI 1005 \$129
<i>Start a Consulting Practice</i>	ONLI 1006 \$129
<i>Small Business Marketing on a Shoestring</i>	ONLI 1089 \$129
<i>Marketing Your Business on the Internet</i>	ONLI 1132 \$129
<i>Creating a Successful Business Plan</i>	ONLI 1131 \$129
<i>Mastery of Business Fundamentals</i>	ONLI 1082 \$129
<i>Purchasing Fundamentals</i>	ONLI 1084 \$129
<i>Introduction to Business Analysis</i>	ONLI 1086 \$129

GOT QUESTIONS?

Give us a call at 303-797-5722 or go to arapahoe.edu/wcp. Thank you!

arapahoe.edu/wcp

CITIZENSHIP CLASSES

Become a U.S. Citizen

Victoria Martysh

This comprehensive course is designed to successfully navigate your citizenship road. Learn the fundamentals of United States History and Civics as well as step-by-step details of your Citizenship N-400 Application. Prepare for your citizenship interview with USCIS today. Individual attention is provided.

Wed, July 11-Aug 29, 6-9 p.m., 8 wks *Littleton Campus*
LANG 1038M01-58206 \$159, \$20 material fee to instructor



AU PAIR EDUCATION

If you are an Au Pair in need of education hours, ACC offers several courses which may be of interest to you. Contact our office for more information at 303.797.5981.



Find us online!



PARTNERING FOR YOUR SUCCESS

ONLINE TRAINING AND CERTIFICATION OPTIONS

Did you know that Arapahoe Community College partners with several online education organizations to provide high quality, cost effective and convenient training opportunities to help grow your current career or start a new one? Choose from a wide variety of over 200 courses and certificate programs. You can update your professional skills, learn a new language, work towards certification or explore fun and interesting subjects at a time that is convenient for you. Quality, relevant, flexible and affordable learning options are available every semester.

Learn to Speak a New Language with ACC and Language Authority

[<http://www.languageauthority.com/arapahoecomed>]

Conversational Language Courses

15 hour online seminar, available 24x7, self-paced course, all materials are online

<i>Dutch</i>	<i>15 hours, \$99</i>
<i>French</i>	<i>15 hours, \$99</i>
<i>German</i>	<i>15 hours, \$99</i>
<i>Italian</i>	<i>15 hours, \$99</i>
<i>Mandarin Chinese</i>	<i>15 hours, \$99</i>
<i>Portuguese</i>	<i>15 hours, \$99</i>
<i>Spanish</i>	<i>15 hours, \$99</i>

Conversational Occupational Spanish Courses

15 hour online seminar, available 24x7, self-paced course, all materials are online

<i>Healthcare</i>	<i>15 hours, \$129</i>
<i>Teachers</i>	<i>15 hours, \$129</i>
<i>Banking</i>	<i>15 hours, \$129</i>
<i>Customer Service</i>	<i>15 hours, \$129</i>
<i>Real Estate</i>	<i>15 hours, \$129</i>

In-Demand Job Skills with Affordable Self-Paced Online Certificate Programs and Courses with ProTrain

[<https://arapahoecomed.theknowledgebase.org/>]

Program Categories for Summer 2018

- Accounting and Finance
- Business and Leadership
- Career and Hospitality
- Education and Personal Development
- Green and Renewable Energy
- Healthcare and Allied Health
- Industrial and Skills Trades
- Legal and Criminal Justice
- Multimedia and Graphic Design
- Programming and Web Applications
- Technology and Computer Programs

Here is an example of one of our most popular offerings.

Certified Information Security Manager (CISM)

The Certified Information Security Manager (CISM) accreditation is a highly respected certification within the IT industry. Obtaining your CISM certification qualifies you for a position in Risk Management, Security Auditor, Compliance Officer or an executive management position as a CSO, CTO or CIO. The registration fee for the Certified Information Security Manager (CISM) exam is included with this program.

This 120 hour program is entirely online and is completed at your own pace. When you register, you will receive 6 months to complete this program. To register, go to arapahoe.edu/wcp and follow the career and professional program links. Cost is \$599.

For more information please contact us at 800-371-2963 or info@ProTrainEdu.org or find us online at www.arapahoecomed.theknowledgebase.org

Skill Development and Personal Enrichment Courses with Education to Go [<https://www.ed2go.com/arapahoecomed/>]

These online courses are 6-week, 24 hours of instruction, online classes which begin the 2nd Wednesday of every month. The cost of these classes ranges from \$129 to \$139.

Network Security

<i>CompTIA Security+ Certification Prep 2</i>	<i>ONLI 1250</i>	<i>\$139</i>
<i>Advanced CompTIA A+ Certification Prep</i>	<i>ONLI 2046</i>	<i>\$139</i>
<i>Basic Comp TIA A+ Certification Prep</i>	<i>ONLI 2047</i>	<i>\$139</i>
<i>CompTIA Network+ Certification Prep</i>	<i>ONLI 2048</i>	<i>\$139</i>
<i>CompTIA Security+ Certification Prep</i>	<i>ONLI 2049</i>	<i>\$139</i>
<i>Intermediate CompTIA A+ Certification Prep</i>	<i>ONLI 2050</i>	<i>\$139</i>
<i>Introduction to Networking</i>	<i>ONLI 1215</i>	<i>\$129</i>
<i>Intermediate Networking</i>	<i>ONLI 1216</i>	<i>\$129</i>
<i>Wireless Networking</i>	<i>ONLI 1217</i>	<i>\$129</i>
<i>Introduction to PC Security</i>	<i>ONLI 1056</i>	<i>\$129</i>
<i>Advanced PC Security</i>	<i>ONLI 1057</i>	<i>\$129</i>

Database Development

<i>Introduction to Database Development</i>	<i>ONLI 1075</i>	<i>\$129</i>
<i>Introduction to SQL</i>	<i>ONLI 1223</i>	<i>\$129</i>
<i>Intermediate SQL</i>	<i>ONLI 1038</i>	<i>\$129</i>
<i>Introduction to Oracle</i>	<i>ONLI 1224</i>	<i>\$129</i>
<i>Intermediate Oracle</i>	<i>ONLI 1225</i>	<i>\$129</i>

Process Improvement and Project Management

<i>Total Quality Fundamentals</i>	<i>ONLI 1181</i>	<i>\$129</i>
<i>Six Sigma: Total Quality Application</i>	<i>ONLI 1182</i>	<i>\$129</i>
<i>Distribution and Logistics Management</i>	<i>ONLI 1087</i>	<i>\$129</i>
<i>Supply Chain Management Fundamentals</i>	<i>ONLI 1088</i>	<i>\$129</i>
<i>PMP Certification Preparation 1</i>	<i>ONLI 2052</i>	<i>\$129</i>
<i>PMP Certification Preparation 2</i>	<i>ONLI 2053</i>	<i>\$129</i>
<i>High Speed Project Management</i>	<i>ONLI 1074</i>	<i>\$129</i>
<i>Project Management Fundamentals</i>	<i>ONLI 1076</i>	<i>\$129</i>
<i>Project Management Applications</i>	<i>ONLI 1077</i>	<i>\$129</i>

Programming

<i>Introduction to Programming</i>	<i>ONLI 1093</i>	<i>\$129</i>
<i>Introduction to Visual Basic</i>	<i>ONLI 1026</i>	<i>\$129</i>
<i>Introduction to Java Programming</i>	<i>ONLI 1042</i>	<i>\$129</i>
<i>Intermediate Java Programming</i>	<i>ONLI 1213</i>	<i>\$129</i>
<i>C# Programming</i>	<i>ONLI 1043</i>	<i>\$129</i>
<i>Intermediate C# Programming</i>	<i>ONLI 1044</i>	<i>\$129</i>
<i>Introduction to C++</i>	<i>ONLI 1226</i>	<i>\$129</i>
<i>Introduction to Python 2.5 Programming</i>	<i>ONLI 1197</i>	<i>\$129</i>
<i>Introduction to Python 3 Programming</i>	<i>ONLI 1203</i>	<i>\$129</i>

INTRODUCTION TO sUAS

Become a sUAS Pilot

This summer ACC Workforce and Community Programs will launch a drone pilot training program. Small Unmanned Aircraft System (sUAS or drone) technology is transforming the face of business and recreation. The Introduction to sUAS course will give you the skills and knowledge required to pilot drones and access emerging job opportunities. Our hands-on Knowledge-to-Action curriculum, tested and vetted by the State University of New York, gives advanced insight into the business and employment opportunities created by drones. It takes students from learning to fly drones all the way through to preparing for FAA certification. Students learn to fly safely and legally, understand new jobs and business models, prepare to pass the remote pilot knowledge test for FAA certification, and get the most out of their drones. The course fee includes a quadcopter with a camera and a computer flight simulator. Topics covered include, flying multirotor & fixed wing drones, indoor flight training, diverse flight systems, maintenance, safety, insurance, industry applications, emerging technologies, and the latest FAA Policies.

Tue/Thu, May 1-17, 6-9:30 p.m., 3 wks
RECR 2001S01-80323

Tue/Thu, June 5-21, 6-9:30 p.m., 3 wks
RECR 2001M01-58297

Littleton Campus
\$1490

Littleton Campus
\$1490



PERSONAL ENRICHMENT PROGRAMS

ARTS AND HUMANITIES

CREATIVE WRITING AND JOURNALISM

Creative Writing: Reading and Writing Colorado

NEW

Russell Brakefield

Calling all aspiring Colorado writers! This creative writing class uses the fiction and poetry of Colorado writers to help you develop and practice skills for writing your own creative work, with a specific emphasis on writing about place. We will start by reading and discussing a range of works by Colorado authors. Subsequent lessons and exercise will help develop skills for writing poetry and fiction rooted in the American west, specifically Colorado and Denver Metro. Students will have an opportunity to workshop their writing and receive feedback from their peers and their instructors. Students will also develop revision strategies with an eye towards possible publication. The course will also feature guest appearances by several local poets and writers. *No Class July 9th.

Mon, Jun 25-Jul 30*, 6-8 p.m., 5 wks
WRIT 1020M01-58207

Littleton Campus
\$125

Creative Writing: Putting Together a Manuscript for Publication

NEW

Russell Brakefield

This course helps students develop and practice the skills necessary to put together a manuscript of creative work. Starting with advanced writing and revision work and moving through the organizational process, this class will help students organize a collection of short stories or poems into a cohesive, publication-ready manuscript. The course will help writers organize and revise their work based on thematic, narrative, and stylistic considerations but will also deal with practical aspects of the process such as layout and pagination. The course will also help students develop strategies for submitting work and find avenues for possible publication once manuscripts are completed. Students will look at models of successful published work and will also have an opportunity to receive feedback on their own manuscript at different stages in the process.

Tue, May 29-Jun 26*, 6-8 p.m., 5 wks
WRIT 1021M01-58208

Littleton Campus
\$125



DRAWING

You Can Draw! \$

Brian Brennan

Learn to draw anything you see! Explore line, texture, tone, shading and shape. Discover how to “record” images onto your paper or canvas. Great observational drawing class for beginners. Utilize proven methods behind portraits, still life and landscape drawing. Advanced subjects reviewed for the experienced artist as well. Recommended first day of class supplies: Drawing pencil - HB #2 general usage wooden pencil, Strathmore Bristol 300 series drawing pad (100lb., 20 sheets smooth) 9x12. A more detailed supply list will be outlined during the first class.

Thu, May 31-July 5, 7:30-9 p.m., 6 wks
ARCR 1101M01-58209

Littleton Campus
\$129, plus supplies

Thu, July 12-Aug 2, 7:30-9 p.m., 4 wks
ARCR 1101M02-58210

Littleton Campus
\$89, plus supplies

Learn to Draw the Figure from a Live Model \$

Cliff Austin

Learn to draw the clothed human figure from a live model. Start with gesture drawing and advance to an understanding of proportions, light and shadow, and drapery on the figure. *No class July 3rd.

Tue, June 12-July 17*, 6-9 p.m., 5 wks
ARCR 1187M01-58211

Littleton Campus
\$149, plus supplies

MUSIC

ACC Classical Chamber Ensemble

Tessa Hildebrand

Develop chamber music techniques while exploring various periods of the genre. Open to string and wind players ages 12 to adult. Must have three years of experience playing an instrument and read music comfortably. An end of semester performance is anticipated August 5. Possible dress rehearsal during the final week at a local retirement community. Class will not meet Thursday, May 31.

Tue/Thu, May 29-Aug 2*, 6-7:30 p.m., 10 wks
ARHU 2017M01-58212

ACC Main
\$159

Private Instrument Lessons

For all levels and abilities of aspiring musicians over age 8. Receive 10 half-hour private lessons over 10 weeks set up to meet your schedule. When registering, specify the string, woodwind, brass, or guitar instrument. Refunds will not be given for missed lessons. Lesson can begin meeting any time between May 29 and August 6 based on instructor availability and approval. Lesson days and times are established between you and the instructor.

Private Piano

ARHU 1020M01-58213

Private Strings

ARHU 1021M01-58214

Private Woodwinds

ARHU 1022M01-58215

Private Brass

ARHU 1023M01-58216

Private Drums

ARHU 1024M01-58217

Private Guitar

ARHU 1027M01-58218

Littleton Campus

\$269

COLLAGE

Exploring Collage \$

Candace French

In this workshop, students learn the unique approaches to tearing, cutting and pasting to create a collage work of art. Work with salvaged paper on a surface of your choice and create a completed work of art or a unique background to a painting. Candace's approach to teaching is interactive, informative and inspirational. This class is for students of all levels. Beginning students experience immediate success. Established artists find these techniques help them expand their creativity. Supply list available online.

Sat, Aug 4, 9:30 a.m.-3:30 p.m.
ARCR 1097M01-58298

Littleton Campus
\$89, plus supplies

PAINTING

Exploring Acrylics II \$

Candace French

Explore blending brilliant colors, brushwork, brush care, palette knife painting and more. Enjoy “chalk talks”, demos and lots of individual attention. Composition and The Five Easy Steps to Jumpstart Any Painting and Bring It to Completion will be shared. Bring an image or photo that makes your heart sing! No experience necessary. Experienced artists welcome. Repeat this class and build on what you previously learned. Supply list provided online.

Wed, May 30-June 27, 1-4 p.m., 5 wks
ARCR 1110M01-58222

Littleton Campus
\$169, plus supplies

Pouring Acrylics \$

Candace French

Join us in this exploration and create exciting effects while pouring color into your art. Students learn three unique approaches to pouring acrylics. Work created is a completed work of art or a wonderful background to a layered artwork or collage. Expand your creative painting skills through pouring acrylics. Candace's approach to teaching is engaging and inspirational. This class is for students of all levels. Beginning students experience immediate success. Established artists find these techniques help them expand their creativity. Supply list online.

Thu, July 12-19, 1-4pm, 2 wks
ARCR 1111M01-58299

Littleton Campus
\$69, plus supplies

Exploring Oil with Cold Wax \$

\$

NEW

Candace French

Explore the exciting world of creating with oil and cold wax. Cold wax is uniquely different from encaustic as it provides incredible depth and texture with less set up. Enjoy demos and lots of individual attention. Learn how to turn accidents into unexpected joys. Aspects of abstract composition and what makes a piece “work” will be shared. Candace's teaching style is engaging and inspirational. No experience necessary. Experienced artists welcome. Supply list online.

Tue, June 5-26, 1-4 p.m., 4 wks
ARCR 1112M01-58300

Littleton Campus
\$125, plus supplies

Find us online!



Exploring Alcohol Inks



Candace French

Explore vivid flowing colors as you to play with alcohol inks and create something beautiful. Students will be guided through demos and given lots of individual attention. Tips on how to drip the inks onto a tile or non-porous surface and work with them to direct the design will be shared. Candace's teaching style is engaging and educational. No experience necessary. Experienced artists welcome. Supply list provided online.

Thu, Aug 2, 1-4 p.m.
ARCR 1113M01-58301

Littleton Campus
\$49, plus supplies

Exploring Mixed Media



Candace French

Explore the amazing world of mixed media! Experience texture, foils, charcoal and mediums. Students will be guided through "chalk talks", demos and be given lots of individual attention. Aspects of abstract composition and what makes a piece "work" will be shared. Candace's teaching style is engaging and educational. No experience necessary. Experienced artists welcome. Repeat this class and build on what you have previously learned. Supply list provided online.

Wed, July 11-Aug 1, 1-4 p.m., 4 wks
ARCR 1199M01-58309 \$119, \$5 material fee to instructor,
plus supplies

Littleton Campus
\$119, \$5 material fee to instructor,
plus supplies

Oil Painting for Beginners and Beyond



Valorie Snyder

What do you want to paint? Landscapes, still life, flowers, animals, people and portraits? With this classic approach to realism, you will have a solid foundation to paint any subject that is meaningful to you. Learn about brushes, painting techniques and color theory, as you complete assigned exercises and progress at your own pace. A fun and comfortable class for beginners and comprehensive instruction for students of all levels. If you have painted before, build on what you already know and fill in information you may have missed in previous art classes. Since learning to paint does require more than six weeks, students often repeat this class to build on skills they learned before, without repeating completed exercises. Includes lectures, notes, demonstrations, and individual help. Note: This class requires the use of Gamsol Odorless Mineral Spirits (made by Gamblin Paints), rather than turpentine or other dangerous solvents. Complete supply list is on Valorie's blog at www.valoriesnyderart.blogspot.com.

Thu, July 12-Aug 16, 2-5 p.m., 6 wks
ARCR 1061M01-58224

Littleton Campus
\$179, plus supplies*

Thu, July 12-Aug 16, 6-9 p.m., 6 wks
ARCR 1061M02-58225

Littleton Campus
\$179, plus supplies*

Intermediate/Advanced Oil Painting



Valorie Snyder

Where do you want to take your painting? Where do you need help? Valorie will work with you individually to explore new painting approaches, advanced color theory, composition, and other painting concepts. Repeat this class as often as you like to build your skills and take your art to the next level. Prerequisite: For students who have completed the Color Study assignments in Valorie's Beginning Oil Painting class and who have a comfortable grasp of the classic layered approach introduced in that class. Note: This class requires the use of Gamsol Odorless Mineral Spirits (made by Gamblin Paints), rather than turpentine or other dangerous solvents. Supply list: Bring your usual supplies. See Valorie's blog for additional supplies and last minute updates at www.valoriesnyderart.blogspot.com.

Tue, July 10-Aug 14, 6-9 p.m., 6 wks
ARCR 1205M01-58228

Littleton Campus
\$179, plus supplies

Beginning Watercolor



Brian Brennan

Learn to paint with watercolors. Explore the usage and application of watercolor paint. No art experience necessary. Discover how artists use the unique medium of watercolor to achieve beautiful light effects! Further supplies will be discussed at first class. Recommended supplies - Brushes: Black Velvet watercolor brushes (#4 or #6 size); Suggested paint: Windsor and + Newton Cotman watercolor paint; Colors: cadmium red, lemon yellow, sap green, cobalt blue (student quality); Paper: Arches 9x12 rough 20 sheet watercolor paper block; Palette: 10-well round plastic palette and a pencil, rag and 12" ruler.

Tue, May 29-July 3, 7:30-9 p.m., 6 wks
ARCR 1200M01-58230

Littleton Campus
\$129, plus supplies

Tue, July 10-31, 7:30-9 p.m., 4 wks
ARCR 1200M02-58231

Littleton Campus
\$89, plus supplies

Painting Summer Flowers



Marjory Wilson

Flowers are great subjects for painting, they are elegant, abstract and exotic with amazing colors. The repetition of shapes, patterns and interplay of light and shadow make them exciting. This class will focus on composition, drawing, color, dimension and perspective. This is a studio class so we will be painting from reference photos so bring your own or some will be available. Supplies list provided online. *No Class on July 4th

Mon, June 6-July 18*, 1:00 -3:00 p.m., 6 wks
ARCR 1211M01-58233

Littleton Campus
\$129, plus supplies

Exploring Color



Marjory Wilson

There are no lines in nature, only areas of color, one against another" – Edouard Manet

The right color can make or break your painting. This class will focus on understanding and using color. Thinking about the right temperature, hue value, complement, contrast and more. We will create a color chart, do color exercises and talk about how colors can affect perspective, composition, and mood of painting. You can work in oil, acrylic, watercolor, or any medium. This class is a valuable tool for the beginner or more experienced painter.

Mon-Wed, Aug 6- 8, 5:30-7:30pm, 3 sessions
ARCR 1100M01-58234

Littleton Campus
\$99, plus supplies

Landscape Painting with Dry Pastel



Cliff Austin

Learn to draw the landscape with dry pastels. Start with basic understanding of light and form to an understanding of expressive color. Class supplies are dry pastels and pastel paper or board. *No class July 5th.

Thu, June 14-July 19*, 6-9 p.m., 5 wks
ARCR 1203M01-58236

Littleton Campus
\$149, plus supplies

Landscape in Oils from Photographs



Cliff Austin

Learn to paint the landscape with oil paints. Start with basic understanding of light and form to an understanding of expressive color. Class supplies are oil paint, canvas, and table easel. *No class July 4th.

Wed, June 13-July 18*, 6-9 p.m., 5 wks
ARCR 1204M01-58237

Littleton Campus
\$149, plus supplies



PHOTOGRAPHY

Adobe Photoshop Lightroom – Level I

John Nimmo

This class is designed for a variety of students; the hobbyist, home user, the budding professional, or business owner who needs to manage, process or enhance image files. Develop your own photography workflow and get started with Adobe Lightroom, from the ground up. You will learn how to utilize this industry standard software to create a workflow solution that will set you on your way to editing, organizing and processing your photos in expert fashion. With your enhanced images and the cutting edge features of Adobe Photoshop Lightroom, you will feel confident outputting high quality image files, producing client presentations and creating web galleries. Bring your laptop (PC or MAC) loaded with a newer version of Adobe Photoshop Lightroom version 6, CC or Adobe Photoshop Lightroom Classic and a vast selection of your digital image files.

Tue, May 29-June 19, 6-8:30 p.m., 4 wks
ARCR 1144M01-58238

Littleton Campus
\$129



Abstracts and Special Effects In-Camera



Eli Vega

This course piggy-backs on the instructor's award-winning book, Right Brain Photography. In today's post-processing digital world, most photographers are spending hours per image in an attempt to get creative. Why spend hours in front of your computer when you can create abstracts and special effects in-camera in seconds. You will learn creative techniques like double exposures, Eli's "swirl" technique, Impressionism, scanning, extracting, eastern philosophy applications, and more. There will be a lunch break during the class.

July 27, 9 a.m. - 5 p.m.

Littleton Campus
ARCR 1135M01-58308 \$99

Beginning Digital Photography

Bob Montgomery

Focus on aperture, shutter speed, depth of field, ISO and exposure. Discover composition principles to create better photographs. Bring camera and owner's manual. Designed for 35MM and digital camera users new to photography. Camera must have an adjustable aperture and shutter speed.

Mon, June 4-18, 6-8:45 p.m., 3 wks
ARCR 1132M02-58239

Littleton Campus
\$109

Mon, July 23-Aug 6, 6-8:45 p.m., 3 wks
ARCR 1132M01-58240

Littleton Campus
\$109

Camera to Computer: Archive, Edit and Send Digital Photos

Bob Montgomery

Do you have fantastic digital photographs trapped in your camera? Computer leaving you in confusion in file transfers? How do you find all those photos once they are eaten by your computer? This one night class allows you to get a handle on transferring photos to your computer, saving them so they are accessible, a basic edit of the photos and then posting them to social media or sending them to family and friends. Requires your laptop, and if you wish, please bring your camera with any cables or software that came with that camera. Card readers are welcome!

Thu, June 21, 6-8:45 p.m.,
ARCR 1133M01-58241

Littleton Campus
\$39

Thu, Aug 9, 6-8:45 p.m.,
ARCR 1133M02-58242

Littleton Campus
\$39

Online Options

These are 6-week, 24 instructional hours, online classes which begin the 2nd Wednesday of every month. For more information, to register and pay, go to arapahoe.edu/wcp and follow the online links:

<i>Discover Digital Photography</i>	<i>ONLI 1021</i>	<i>\$129</i>
<i>Secrets of Better Photography</i>	<i>ONLI 1248</i>	<i>\$129</i>
<i>Mastering Your Digital SLR Camera</i>	<i>ONLI 1099</i>	<i>\$129</i>
<i>Travel Photography for the Digital Photographer</i>	<i>ONLI 107</i>	<i>\$129</i>
<i>Introduction to Digital Scrapbooking</i>	<i>ONLI 2089</i>	<i>\$129</i>



WELDING

Welding for Art's Sake



Cathy Hiatt/Johnny Garcia

Get introduced to the tools and techniques used to create a welded art piece. Learn basic metal fabrication using a plasma cutter, oxyacetylene torch and MIG welder. With one on one instruction and guidance, choose from six pre-designed projects to create a unique metal sculpture. Cathy and Johnny are experienced metal artists and enthusiastic welding instructors with over 15 years of metal work experience. These classes are held at the Metal Shop, 3311 W. 71st Ave., Westminster.

Thu, June 21, 5-9 p.m.

ARCR 1215M01-58243 \$160, \$30 material fee to instructor

Metal Shop

Sat, June 23, 10 a.m.-2 p.m.

ARCR 1215M02-58244 \$160, \$30 material fee to instructor

Metal Shop

Sun, June 24, 10 a.m.-2 p.m.

ARCR 1215M03-58245 \$160, \$30 material fee to instructor

Metal Shop

Thu, July 26, 5-9 p.m.

ARCR 1215M04-58246 \$160, \$30 material fee to instructor

Metal Shop

Sat, July 28, 10 a.m.-2 p.m.

ARCR 1215M05-58247 \$160, \$30 material fee to instructor

Metal Shop

Sun, July 29, 10 a.m.-2 p.m.

ARCR 1215M06-58248 \$160, \$30 material fee to instructor

Metal Shop

HEALTH AND WELLNESS

BODY CARE

Stop Smoking with Hypnosis

Sandra Gourd

Learn safe and proven techniques of hypnosis. Become a non-smoker for the rest of your life. Erase the desire for tobacco completely. Feel better, breathe better and save money. Discover the tools to alleviate your emotional and physical cravings for tobacco. Take control without anxiety or weight gain. Not appropriate for tobacco chewers.

Thu, July 12-19, 6-9 p.m., 2 wks

WLNS 1017M01-58249

Littleton Campus

\$69

Healing Touch With Reiki

Sandra Gourd

Learn the ancient form of healing which is a natural and simple healing method that balances the energies in your body. It allows you to absorb more of the Universal Life Force Energy that is all around us. Reiki works on all levels – the physical, mental, emotional, and spiritual. It brings the body and mind into balance, encourages self-healing, and never causes harm. The class includes the Reiki I Attunement with complete instruction on how to use Reiki to heal yourself and others.

Thu, June 7-14, 6-9 p.m., 2 wks

WLNS 1018M01-58250 \$69, \$20 material fee to the instructor

Littleton Campus

FITNESS

Pilates Matwork I

Catherine M Glenn

Focuses on Pilates mat work to increase core strength, overall muscles tone and flexibility with focused and precise floor work techniques. A physical education class built upon the philosophies and exercises of Josef Pilates. *Class begins on Wednesday. No class on July 4th.

Mon/Wed, May 30-Aug 6*, 11:30 a.m.-12:45 p.m., 10 wks

Littleton Campus

\$149

WLNS 1003M01-58251



Yoga I

Catherine M Glenn

Offers a guided instruction in yoga. Students practice yoga according to their individual fitness levels and abilities. Emphasizes enhancing general health and well-being through the performance of yoga strength, flexibility, balance and relaxation techniques and exercises. *Class begins on Wednesday. No class July 4th.

Mon/Wed, May 30-Aug 6*, 1:15-2:30 p.m., 10 wks

WLNS 1076M01-58252

\$149

RECREATION

MOTORCYCLE TRAINING

Abate of Colorado

Courses will follow the Motorcycle Safety Foundation curriculum and are taught by instructors from ABATE of Colorado. For all motorcycle classes, helmets, full-fingered gloves, long-sleeved shirt, long pants, eye protection, as well as sturdy, over-the-ankle shoes are required for all riding sessions. Loaner helmets are available for use in the class. Pre-registration and prepayment are required. Courses meet on many weekends at Arapahoe Community College. Students who do not cancel within 48 business hours of the course will not receive a tuition refund or date transfer. For class schedule, availability and to register, visit www.abateofcolo.org or call ABATE at 303-789-3264.

DRIVER SAFETY

AARP Smart Driver

This classroom course helps drivers, 50 years and older, refine existing skills and develop safe, defensive driving techniques. Pre-registration is required. You may be eligible for an automotive insurance discount by successfully completing this class.

Sat, June 16, 9 a.m.-1 p.m.

SENR 1010M01-58305

Littleton Campus

\$15/AARP member or \$20/AARP

non-member paid to instructor

Sat, July 28, 9 a.m.-1 p.m.

SENR 1010M02-58306

Littleton Campus

\$15/AARP member or \$20/AARP

non-member paid to instructor



HOME AND GARDEN

HOME BUYING AND SELLING

Home Buyer Basics

Judy Browne

Learn about the home buying process from start to finish. Start with a review of the current Colorado real estate market and cover a variety of topics, such as: describing your new home, choosing a real estate broker, what to look for when viewing homes, negotiating with sellers, understanding the home inspection process, understanding real estate contracts and forms, and knowing what to expect throughout the process. Leave the class with the information you need to be an informed home buyer!

Thu, June 7, 6-8pm
INDS 1001M01-58253

Littleton Campus
\$25

Thu, July 12, 6-8pm
INDS 1001M02-58254

Littleton Campus
\$25



What You Need to Know to Sell Your Home

Judy Browne

Learn the step by step process to follow when selling your home. Review pricing strategies, what it costs to sell a home, recommendations for getting your home ready to sell, how to work with buyers and negotiating techniques. Review Colorado Real Estate Contracts and forms. You will be offered a free comparative market analysis of their home at the conclusion of the class.

Thu, June 21, 6-8 p.m.
INDS 1002M01-58255

Littleton Campus
\$25

Thu, Aug 2, 6-8 p.m.
INDS 1002M02-58256

Littleton Campus
\$25

PERSONAL FINANCE

INVESTMENT PROPERTY

Fundamentals of Real Estate Investing: You Can Profit in Today's Real Estate Market \$

Jim Flint

Get a great return on your money and create wealth for retirement by investing in real estate. Learn how to buy homes at foreclosure sales, how much money is needed and how to bid. Own real estate with your IRA. Learn to buy HUDs and foreclosures, 1031 exchanges, and reverse exchanges. Get cash flow starting day one. Take an analytical approach to investing. If interested, course fee includes individual session with instructor.

Tue, May 29, 6-9:15 p.m.
PERS 1004M01-58266

Littleton Campus
\$49/individuals, \$20 material fee to instructor

PERS 1004M96-58267

\$79/couples, \$20 material fee to instructor

Tue, July 24, 6-9:15 p.m.
PERS 1004M02-58268

Littleton Campus
\$49/individuals, \$20 material fee to instructor

PERS 1004M97-58269

\$79/couples, \$20 material fee to instructor

Managing Your Rental Properties: How to Avoid Trouble and Vacancies \$

Jim Flint/Jason Meyer

Learn to screen your prospective tenants and keep the bad ones out. Be aware of the "dos and don'ts" when dealing with tenants. If you must evict someone, learn how. Have a pool of qualified service people that respond quickly. Learn to keep your property rented when others have vacancies. Review the Fair Housing Laws. Is professional property management for you? Included is a copy of a lease used in over 400 housing units.

Thu, May 31, 6-9:15 p.m.
PERS 1005M01-58270

Littleton Campus
\$49, \$20 material fee to instructor

PERS 1005M96-58271 *\$79/couples, \$20 material fee to instructor*

Thu, July 26, 6-9:15 p.m.
PERS 1005M02-58272

Littleton Campus
\$49, \$20 material fee to instructor

PERS 1005M97-58273 *\$79/couples, \$20 material fee to instructor*

RETIREMENT SUCCESS

Rejuvenate Your Retirement

David Cichon

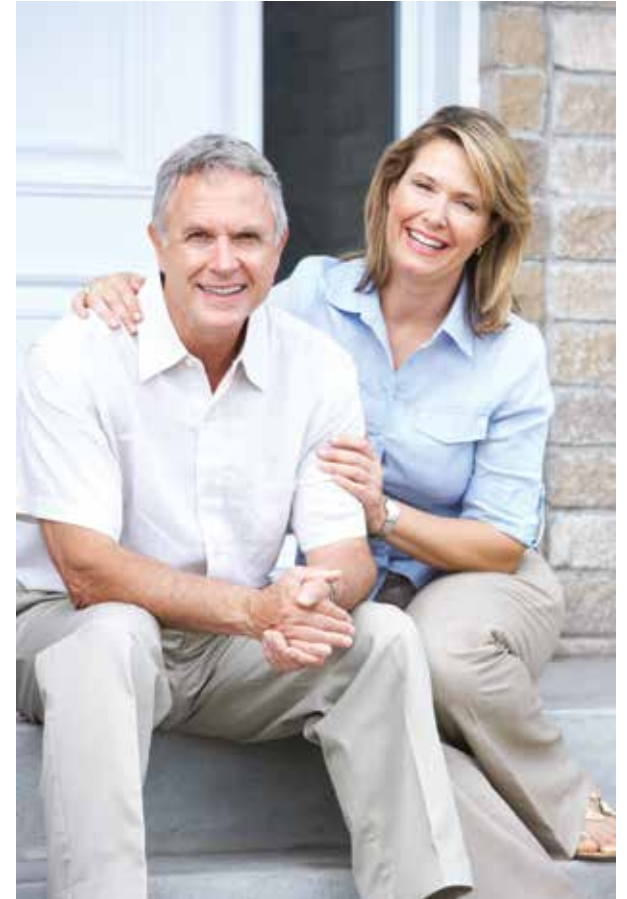
Safe, secure, and fun. Discover financial strategies such as tax-efficient income planning, how to increase Social Security retirement benefits, lifestyle preservation, inflation protection and providing a legacy. Making sure you don't outlive your money is one of the most important issues in post-retirement planning!

Thu, May 31-June 7, 1-3 p.m., 2 wks
PERS 1042MP1-58286
PERS 1042MP6-58302

Parker Campus
\$35/individuals
\$35/couples

Tue, June 5-12, 9:30-11:30 a.m., 2 wks
PERS 1042MP2-58303
PERS 1042MP7-58304

Parker Campus
\$35/individuals
\$35/couples



ACC Fitness Center Membership

Get fit now by joining the ACC Fitness Center.

The Center features the Aerobic Circuit Training exercise program. The Center has over 100 pieces of high-tech exercise equipment and is staffed by highly trained professionals. You must attend a mandatory orientation.

Please call 303-797-5850 for more info.

WORKFORCE AND COMMUNITY PROGRAMS MEMBERSHIP

For only \$39 per year, you can enhance the benefits of lifelong learning by enjoying the following:

- Discounts on some software and hardware purchases available in the ACC Bookstore
- Use of Arapahoe Community College library
- Free use of gym's indoor track and free bloodpressure check upon request
- \$10 off membership to ACC Fitness Center



To join, you must register for a course. Call us at 303-797-5722 for more information.

SUMMER YOUTH COLLEGE

Every year Arapahoe Community College looks forward to welcoming the youth of our community to campus for summer classes. We have created some exciting new classes and brought back our most popular ones to help you keep the youth in your family happy, busy, and learning throughout the summer months. The Summer Youth College offers opportunities for students to develop practical skills, enrich their knowledge and expand their minds through solid curriculum and engaging activities in a college environment. Students will discover skills to manage everyday life at school, in the community and at home.

The Summer Youth College begins the week of June 18th with four individual week-long sessions. Your student can attend all four weeks or only one making it easy to coordinate your summer schedule without all the hassle. The College is comprised of three academies. They are the Student Success Academy, Cultural and Creative Arts Academy, and Science, Technology, Engineering, and Math (S.T.E.M) Academy. Each academy has three age groups. They are Elementary for grades 3-5, Middle for grades 6-8, and Teen for grades 8-12. We hope you join us this summer!

EARLY SESSION: JUNE 4-8

Emergency Medical Services Academy

Are you interested in Emergency Medicine? Experience what it is like to provide emergency care for people who have been injured or are experiencing medical emergencies. Students will learn lifesaving skills such as CPR, splinting, bleeding control and tourniquet application. Work with paramedics to care for patients experiencing strokes and heart attacks. Use the equipment found in ambulances to help assess and care for patients. Students will receive an EMS Academy t-shirt, completion certificate and CPR/First Aid card.

*Mon-Fri, June 4-8, 8:30 a.m. – 12 noon Littleton Campus
YTHC 1262M01-58126 (Grades 6-8) \$189*

*Mon-Fri, June 4-8, 12:30 – 4 p.m. Littleton Campus
YTHC 1262M02-58127 (Grades 9-12) \$189*

Roll Up Your Sleeves and Discover Clay

Students will learn the basic hand building techniques of clay in a fun and relaxed environment. Different clay projects will include bowls, mugs, animals, and even a collaborative game project. The last two days of the class will focus on glazing and surface decoration to bring our colorful creations to life.

*Mon-Fri, June 4-8, 12:30 – 4 p.m. Littleton Campus
YTHC 1011M01-58119 (Grades 9-12) \$189*

WEEK 1: JUNE 18-22

Elementary Grades 3-5

Play and Learn

During this class students will use auditory, kinesthetic, spatial, intrapersonal and interpersonal types of learning. Each day will focus on a specific skill learned through playing multiple games associated with that skill. Students will play tag games, math games, and cooperative games while learning basic skills for soccer, baseball, four square and kickball. Each day will wrap up with some text around the skills taught that day through fiction and non-fiction. Make sure your child dresses in tennis shoes and has a water bottle each day.

*Mon-Fri, June 18-22, 8:30 a.m. – 12 noon Littleton Campus
YTHC 1001M01-58042 (Grades 3-5) \$189*

Beginning French

Students will learn simple conversational phrases as well as the French alphabet, colors, numbers and clothing, all through creative and fun ways to remember vocabulary.

*Mon-Fri, June 18-22, 12:30 – 4 p.m. Littleton Campus
YTHC 1152M01-58043 (Grades 3-5) \$189*

KIDZ

As diagnosis of individuals with dementia continues to grow, more children are feeling the impact as family members develop the disease. In an effort to help kids understand and be comfortable around relatives with dementia, Anthem Memory Care has created an education program for youth. ACC is partnering with Anthem Memory Care to help kids understand what dementia is and develop skills for coping with their emotions and reactions to the disease through art and journaling activities.

*Mon-Fri, June 18-22, 8:30 a.m. – 12 noon Littleton Campus
YTHC 1020M01-58044 (Grades 3-5) \$189*

Painting and Photography

Learn secrets to creating beautiful art within the natural beauty of Hudson Gardens. Explore composition, color theory, incorporating light, and more through fun activities. Students will take home projects, including photos mounted on a mat board and a large painted canvas. Students should dress for painting and bring digital cameras ready to use each day. The instructor will supply all materials.

*Mon-Fri, June 18-22, 12:30 – 4 p.m. Littleton Campus
YTHC 1050M01-58045 (Grades 3-5) \$189*

Math Games

Students will use math games to review and practice basic math skills and facts. We will play games that cover topics such as counting, numbers, simple calculations, shapes, simple geometry, patterns, and fractions.

*Mon-Fri, June 18-22, 8:30 a.m. – 12 noon Littleton Campus
YTHC 1210M01-58046 (Grades 3-5) \$189*

Science Fun

Learn more about the basics in both the life and physical sciences. Students will engage in hands-on activities exploring a wide range of topics such as plant biology, genetics, chemistry, astronomy, energy and power, and human behavior.

*Mon-Fri, June 18-22, 12:30 – 4 p.m. Littleton Campus
YTHC 1076M01-58047 (Grades 3-5) \$189*

Middle Grades 6-8

Math Mastery for Middle School

Strengthen and reinforce basic math skills necessary for middle school success. Emphasis will be placed on attacking addition, subduing subtraction, mastering multiplication, defeating division, finishing fractions, and perfecting the point for decimals.

*Mon-Fri, June 18-22, 8:30 a.m. – 12 noon Littleton Campus
YTHC 1246M01-58048 (Grades 6-8) \$189*

Babysitter Training Course with AHA Pediatric CPR and First Aid Certification

Are you ready to get a job and earn money in the field of babysitting? Learn what to do in an emergency, how to administer first aid, and what is needed to keep a child safe. Study and practice the techniques of feeding, burping, changing a diaper, dressing, and carrying a baby as well a fun and safe activities to entertain children of all ages. A full course of pediatric CPR and First Aid will also be covered. You must be 11 years old or older to take this class. * Includes all fees/certification."

*Mon-Fri, June 18-22, 12:30 – 4 p.m. Littleton Campus
YTHC 1008M01-58049 (Grades 6-8) \$189*

Myths and Monsters

During this writing class students will discover the world of myths and monsters. We will explore the fiction, folklore, and poetry about monsters and mythical beasts. Through a series of lessons and writing activities students will then develop and practice strategies for writing their own work about myths and monsters, creating and revising several pieces of writing throughout the course.

*Mon-Fri, June 18-22, 8:30 a.m. – 12 noon Littleton Campus
YTHC 1101M01-58050 (Grades 6-8) \$189*

Groove Percussion

Learn really cool and simple systems that teach rhythm through geometry and shapes! Write and record an original song with our incredible teachers. Explore and learn to play professional quality instruments from around the world. Embody greater musical feel and self-expression. Experience a variety of interesting and super fun games. Unleash your creativity and imagination for all subjects.

*Mon-Fri, June 18-22, 12:30 – 4 p.m. Littleton Campus
YTHC 1123M01-58051 (Grades 6-8) \$189*

Introduction to Rocketry

Do you want to design, build, and fly your own simple rockets? If so, join us to learn the basic laws of rocketry while building three easy rockets: baking soda and vinegar, matchstick and single stage. Get prepared to launch your own rocket!

*Mon-Fri, June 18-22, 8:30 a.m. – 12 noon Littleton Campus
YTHC 1235M01-58052 (Grades 6-8) \$189*



Easy and Fun 3D Printing

Watch your ideas come to life through 3D Printing! Join us to learn about 3D printing technologies and how they are used. Discover different materials and print settings, slicing software and g-coding and modifying existing designs to create your own designs from scratch. Students will be introduced to the software tinkercad, solidworks, and autocad for 3d modeling revision and design as well as open source model sharing websites such as “thingiverse” and “Grabcad”. Take home samples of your work to show your family and friends!

Mon-Fri, June 18-22, 12:30 – 4 p.m. Littleton Campus
YTHC 1068M01-58053 (Grades 6-8) \$189

■ Teen Grades 8-12

Pre-Algebra

Get your math juices flowing and be ready for a new school year. Review and learn signed numbers, percents, fractions, order of operations and much more. Leave this class feeling successful and ready for next year’s Pre-Algebra, Algebra-Saxon, or Algebra.

Mon-Fri, June 18-22, 8:30 a.m. – 12 noon Littleton Campus
YTHC 1211M01-58054 (Grades 8-10) \$189

Spanish Conversation Partners

Did you really enjoy your Spanish class this year? Would you like to keep learning Spanish and practice conversation with conversation partners? If so, this class is for you! Build your vocabulary and increase your understanding of the language through readings and conversation dialogues.

Mon-Fri, June 18-22, 12:30 – 4 p.m. Littleton Campus
YTHC 1151M01-58055 (Grades 8-12) \$189

Flash Fiction Found Poetry

Have you ever written an Ode to a Lemon? A Poem for the Left Hand? How about a What-You-See-Is-Not-What-You-Get writing? For the beginning to advanced creative writer, we will experiment with a variety of techniques in order to enjoy “writing to discover”. Student-writers will create two to three short pieces each day which will encourage divergent thinking as well as trust in “first thoughts”. The class will culminate with a publication which celebrates each writer’s creations.

Mon-Fri, June 18-22, 8:30 a.m. – 12 noon Littleton Campus
YTHC 1098M01-58056 (Grades 8-12) \$189

Coding 101

Play and create games using the apps Hopscotch and Tynker. Using these apps, we will be able to explore by adding characters, inserting gaming tools, and modifying character actions, speed, and tasks using “if/then” programming sentences.

Mon-Fri, June 18-22, 8:30 a.m. – 12 noon Littleton Campus
YTHC 1077M01-58058 (Grades 8-10) \$189

Robot Boot Camp with Sphero

Have you seen the new robotic toy, Sphero? With this little robotic ball of fun, you will be able to fuse together skills like programming physical robotic toys, digital apps and entertainment experiences! Become a real life engineer in this interactive camp! Includes Sphero.

Mon-Fri, June 18-22, 12:30 – 4 p.m. Littleton Campus
YTHC 1171M01-58059 (Grades 8-10) \$189

7 Habits of Highly Effective Teens

Based on the book, “Seven Habits of Highly Effective Teens” by Sean Covey, learn organization strategies that will not only benefit your studies, but also your life. Explore some possibilities for improving your personal space to make room for more clear school goals. Improve your schoolwork by organizing your thought patterns and structuring your work habits. Focus on simplifying your life and keeping your attention on what is really important for your success.

Mon-Fri, June 18-22, 8:30 a.m. – 12 noon Littleton Campus
YTHC 1004M01-58060 (Grades 8-12) \$189

Improve Your Study Skills

Ever felt you would have studied harder if you only knew how? Learn strategies in listening, note-taking, test-taking, time management and more. Take learning inventories to discover how you learn best. Leave the class feeling ready for the new school year.

Mon-Fri, June 18-22, 12:30 – 4 p.m. Littleton Campus
YTHC 1243M01-58061 (Grades 8-12) \$189

WEEK 2: JUNE 25-29

■ Elementary Grades 3-5

Nutrition and Cardio Fitness

Good nutrition and simple cardio fitness can help keep your youth fit and happy throughout life. Through fun games and activities students will learn the basics of nutrition and get their heart pumping at a healthy rate each day. Students will work out to music, run through exercise courses and learn fun games to keep them moving. They will also learn how to take their heart rate, read a food label, and learn about MyPlate from the USDA.

Mon-Fri, June 25-29, 8:30 a.m. – 12 noon Littleton Campus
YTHC 1132M01-58062 (Grades 3-5) \$189

American Sign Language

This class is an overview of American Sign Language (ASL), its basic vocabulary, structure, syntax and grammar. Master the basics of finger spelling, numbers, colors, facial grammar and sentence structure. Learn conversational/cultural behaviors necessary to hold a beginning-level conversation in ASL, with deaf/hard-of-hearing native users of the language. Introductory information about deaf culture will also be presented, along with deaf humor, to provide you with a broad picture of language and culture.

Mon-Fri, June 25-29, 12:30 – 4 p.m. Littleton Campus
YTHC 1153M01-58063 (Grades 3-5) \$189

New Ways of Seeing: Reading and Writing Poetry

Immerse yourself in the amazing world of poetry and see the world in new way! This class will provide an introduction to reading and writing poetry and will guide you through exercises to help you write and revise your own poems. Daily lessons will include exciting reading activities, language games, sensory experiments, and other fun activities to help you write exciting, original poetry. Students will also begin to learn how to successfully revise their work and present work to an audience.

Mon-Fri, June 25-29, 8:30 a.m. – 12 noon Littleton Campus
YTHC 1092M01-58064 (Grades 3-5) \$189

Reader’s Theater

Do you like to read aloud, write skits, perform and work with others? Reader’s Theater is perfect for you! During this class students will have the opportunity to share literature, read aloud, write scripts and collaboratively perform bringing the text alive at each reading. Reader’s Theater is a strategy that combines reading practice and performing. Its goal is to build valuable skills while increasing reading comprehension and fluency.

Mon-Fri, June 25-29, 12:30 – 4 p.m. Littleton Campus
YTHC 1030M01-58065 (Grades 3-5) \$189



Beginning Chess, It’s Your Move!

Investigate what it takes to become a chess player. Discover how the pieces move, the object of the game, and rules of the game. Basic strategy and checkmates will be covered.

Mon-Fri, June 25-29, 8:30 a.m. – 12 noon Littleton Campus
YTHC 1040M01-58066 (Grades 3-5) \$189

Game Development

Learn how digital games are made and try making your own! We’ll look at creating 2D games with f/oss software tools, so you can keep making long after the course is over. Topics will include 2D animation, sound editing, and game creation using a drag-n-drop style editor.

Mon-Fri, June 25-29, 12:30 – 4 p.m. Littleton Campus
YTHC 1079M01-58067 (Grades 3-5) \$189

■ Middle Grades 6-8

7 Habits of Highly Effective Teens

Based on the book, “Seven Habits of Highly Effective Teens” by Sean Covey, learn organization strategies that will not only benefit your studies, but also your life. Explore some possibilities for improving your personal space to make room for more clear school goals. Improve your schoolwork by organizing your thought patterns and structuring your work habits. Focus on simplifying your life and keeping your attention on what is really important for your success.

Mon-Fri, June 25-29, 8:30 a.m. – 12 noon Littleton Campus
YTHC 1004M02-58068 (Grades 6-8) \$189

Improve Your Study Skills

Ever felt you would have studied harder if you only knew how? Learn strategies in listening, note-taking, test-taking, time management and more. Take learning inventories to discover how you learn best. Leave the class feeling ready for the new school year.

Mon-Fri, June 25-29, 12:30 – 4 p.m. Littleton Campus
YTHC 1243M02-58069 (Grades 6-8) \$189

Ukulele

The ukulele can help anyone learn about music and inspires life-long music making. This fun class will have students strumming simple songs while learning about ukulele history and culture. Chords, technique and instrument care habits will develop as the week goes on through sharing songs, exercises and games with friends. The class includes the ukulele!

Mon-Fri, June 25-29, 8:30 a.m. – 12 noon Littleton Campus
YTHC 1122M01-58070 (Grades 6-10) \$189

Rhythm and Tone

Explore combinations of tones from more unusual instruments like the Nigerian Udu and the Egyptian darbuka. Learn how to hear different shades of tone to develop incredible powers of listening. We'll also be doing lots of interesting groove explorations using these instruments.

Mon-Fri, June 25-29, 12:30 – 4 p.m. Littleton Campus
YTHC 1124M01-58071 (Grades 6-8) \$189

Einstein Way: Pre-Algebra I

Get your math juices flowing and be ready for a new school year. Review and learn signed numbers, percents, fractions, order of operations and much more. Leave this class feeling successful and ready for next year's Pre-Algebra, Algebra-Saxon, or Algebra. This is a good class to take in conjunction with Pre-Algebra II.

Mon-Fri, June 25-29, 12:30 – 4 p.m. Littleton Campus
YTHC 1213M01-58121 (Grades 6-8) \$189

■ Teen Grades 8-12

Algebra I

This is your review before Algebra II. Review inequalities, linear and quadratic equations, slopes, polynomials, expansion, functions and radicals. Bring a calculator.

Mon-Fri, June 25-29, 8:30 a.m. – 12 noon Littleton Campus
YTHC 1258M01-58073 (Grades 8-10) \$189

How to Build a Life through Positive Psychology

What makes life worth living? How do we gain positive well-being and happiness? Positive psychology is the study of what makes people flourish in all areas of life. This class dives into the science of positive psychology to give you every day strategies you can use each day to increase positive well-being on a short- and long-term basis. We will discuss how to turn stress into a tool; how to experience more positive emotions; how gratitude make people happier; how to make relationships better; what it takes to like your future job or career.

Mon-Fri, June 25-29, 12:30 – 4 p.m. Littleton Campus
YTHC 1005M01-58074 (Grades 8-12) \$189

Manage Your Money

This class will help teens learn how to use money and is presented in two parts. The first will introduce teens on how to use money in the short term. Topics include: how to obtain and use debit/credit cards, how to manage a bank account (balance a checkbook), how to get a good credit score, how to get a job, and how to fill out income tax forms. The second part of the course will focus on what lies ahead as they enter adulthood. Topics include: what is the time value of money, how do you invest money, what is the stock market, what is a home mortgage, what types of insurance are there, is it better to lease or buy a car, and is it better to rent or own a house?

Mon-Fri, June 25-29, 8:30 a.m. – 12 noon Littleton Campus
YTHC 1006M01-58075 (Grades 8-12) \$189

Drawing for Cartooning and Manga

Learn how your imagination comes alive with cartooning and manga. Discover the methods of drawing behind cartooning and manga. Create your very own character as you discover how to convey shape and color, action, humor and style. Discover storytelling conventions utilized by professional illustrators. Explore the rich Japanese art form of manga and learn how to draw in the dynamic manga style.

Mon-Fri, June 25-29, 12:30 – 4 p.m. Littleton Campus
YTHC 1218M01-58076 (Grades 8-12) \$189



Design Your Own Web Page

Create a web site that people will want to visit. Learn to use Flash and many free programs to enhance your site. Learn about colors, text tricks and more to make your website pop with dynamic animations, rollovers and other tricks that will give your website pizzazz. Bring a flash drive.

Mon-Fri, June 25-29, 8:30 a.m. – 12 noon Littleton Campus
YTHC 1081M01-58077 (Grades 8-12) \$189

Introduction to Model Making

Students will develop manual model making skills, using traditional model making materials and tools. It will strengthen your 3D design ideation and 3D spatial awareness. There will be two projects during the class. During the Paper Monsters project you will use "tab construction" to translate 2D shapes into 3D forms. The Re-Crete Your Room project will give you an opportunity create a scale model of a room in your house, then re-decorate it to your liking. This class is great for anybody interested or considering a career in Architecture, Interior Design, Engineering or Sculpture.

Mon-Fri, June 25-29, 12:30 – 4 p.m. Littleton Campus
YTHC 1066M01-58079 (Grades 8-12) \$189

ACT English Exam: Improve Your Scores

Prepare yourself for a successful ACT exam. Discover what areas of the verbal test battery which you need to improve your skills. Learn test taking techniques and how to control anxiety. Review grammar and comprehension to build your confidence. Fee includes workbook from National Association of Secondary School Principals.

Mon-Fri, June 25-29, 8:30 a.m. – 12 noon Littleton Campus
YTHC 1254M01-58078 (Grades 9-12) \$189

ACT Math Exam: Improve Your Scores

Prepare yourself for a successful ACT test score. Discover how this exam is structured. Complete and score actual problem types found on the test and develop math skills that will help you better prepare for taking this test. Fee includes a workbook from the National Association of Secondary School Principals.

Mon-Fri, June 25-29, 12:30 – 4 p.m. Littleton Campus
YTHC 1256M01-58080 (Grades 9-12) \$189

WEEK 3: JULY 9-13

■ Elementary Grades 3-5

Play and Learn

During this class students will use auditory, kinesthetic, spatial, intrapersonal and interpersonal types of learning. Each day will focus on a specific skill learned through playing multiple games associated with that skill. Students will play tag games, math games, and cooperative games while learning basic skills for soccer, baseball, four square and kickball. Each day will wrap up with some text around the skills taught that day through fiction and non-fiction. Make sure your child dresses in tennis shoes and has a water bottle each day.

Mon-Fri, July 9-13, 8:30 a.m. – 12 noon Littleton Campus
YTHC 1001M02-58081 (Grades 3-5) \$189

Beginning Spanish

Learn simple conversational phrases as well as the Spanish alphabet, colors, numbers and clothing, all through creative and fun ways to remember vocabulary.

Mon-Fri, July 9-13, 12:30 – 4 p.m. Littleton Campus
YTHC 1150M01-58082 (Grades 3-5) \$189

Rhythms from Around the World

Students will focus more on exploring specific grooves from countries like Jamaica, Peru, Brazil, and many more. We will be using congas, bongos, and many other professional quality instruments.

Mon-Fri, July 9-13, 8:30 a.m. – 12 noon Littleton Campus
YTHC 1125M02-58083 (Grades 3-5) \$189

Frisbee Golf

The sport of disc golf evolved as an offshoot of the many games spawned by the Frisbee® craze. The game started with people using Frisbees and aiming at targets made up of trees, trash cans, light poles, pipes, and whatever else was handy. Disc golf is one of the best lifetime fitness sports and has grown significantly in popularity. It is easy to learn, a healthy activity and accessible to people of all ages and fitness levels. If you can throw a Frisbee® and you like to have fun, you can play disc golf.

Mon-Fri, July 9-13, 12:30 – 4 p.m. Littleton Campus
YTHC 1131M01-58084 (Grades 3-5) \$189



Fun with Drones

Do you have a young drone enthusiast in your household? Would they like to learn more about how drones work? During this class students will learn about the science behind how drones fly! Then they'll learn how to fly a drone through obstacles and perform simple drone "missions" like using a drone to take pictures. Throughout the course, students will learn basic drone safety and the social responsibilities of flying drones. No prior experience necessary to register. Safe, kid-friendly drones will be provided for use during the class."

*Mon-Fri, July 9-13, 8:30 a.m. – 12 noon Littleton Campus
YTHC 1174M01-58122 (Grades 3-5) \$189*

Your Fingers, Your Words: Keyboarding Skills

Learn correct keyboarding skills using accuracy and speed. Have fun with games to type words before they pass by and stories from easy to difficult to type. Receive a printed paper showing your speed in words per minute.

*Mon-Fri, July 9-13, 12:30 – 4 p.m. Littleton Campus
YTHC 1170M01-58086 (Grades 3-5) \$189*

■ Middle Grades 6-8

Reading and Writing Strategies That Work for Middle School

This comprehensive class is designed to help advance students' reading and writing abilities. You will be immersed in reading, writing, listening, and speaking activities that will help you become skilled readers and writers.

*Mon-Fri, July 9-13, 8:30 a.m. – 12 noon Littleton Campus
YTHC 1245M01-58087 (Grades 6-8) \$189*

Reader's Theater

Do you like to read aloud, write skits, perform and work with others? Reader's Theater is perfect for you! During this class students will have the opportunity to share literature, read aloud, write scripts and collaboratively perform bringing the text alive at each reading. Reader's Theater is a strategy that combines reading practice and preforming. Its goal is to build valuable skills while increasing reading comprehension and fluency.

*Mon-Fri, July 9-13, 12:30 – 4 p.m. Littleton Campus
YTHC 1030M02-58123 (Grades 6-8) \$189*

Photography

Learn how to create stunning images sure to capture attention and inspire. This class is filled with a variety of fun, hands-on activities such as scavenger hunts and Photo Bingo. We will explore shutter speed, aperture, ISO, lighting techniques, elements of design, the use of mobile devices for photography and videography, and more. Students will bring home a masterpiece displaying their favorite images. Students bring cameras ready to use each day.

*Mon-Fri, July 9-13, 8:30 a.m. – 12 noon Littleton Campus
YTHC 1052M01-58089 (Grades 6-8) \$189*

Painting

Discover how much fun it is to paint when surrounded by the natural beauty of the Arapahoe Community College campus, Hudson Gardens, and downtown Littleton parks. Students will gain skill through a variety of fun and interactive activities. We will explore brush techniques, color mixing, composition, incorporating light, shading and more. Students will bring home three painted canvas masterpieces.

*Mon-Fri, July 9-13, 12:30 – 4 p.m. Littleton Campus
YTHC 1051M01-58090 (Grades 6-8) \$189*

Junior Police Academy

Discover the life of a police officer. Experience first-hand the training and skills needed to become a law enforcement officer. Focus each day on different aspects of the job such as self-defense and arrest control tactics, evidence and crime scene processing, SWAT, (special weapons and tactics) team operations, discuss firearm safety and simulator training. Try on specialized equipment, collect shoe casts, and process fingerprints. On Friday, invite your family to a graduation ceremony to receive your awards patch and certificate.

*Mon-Fri, July 9-13, 8:30 a.m. – 12 noon Littleton Campus
YTHC 1260M01-58091 (Grades 4-8) \$189*

Forensic Science Academy

Forensic Science is changing the way criminal investigations are conducted and presented in court. Through demonstrations and hands on activities each day, experience the types of applications forensic labs are using to solve crimes. Focus each day on a different aspect of the growing field to include advances in fingerprint processing, spatter patterns, imprint casting, weapons markings, fiber identification, and of course DNA. On Friday, invite your family to a graduation ceremony to receive your certificate of completion.

*Mon-Fri, July 9-13, 12:30 – 4 p.m. Littleton Campus
YTHC 1261M01-58093 (Grades 4-8) \$189*

Game Development

Learn how digital games are made and try making your own! We'll look at creating 2D games with f/oss software tools, so you can keep making long after the course is over. Topics will include 2D animation, sound editing, and game creation using a drag-n-drop style editor.

*Mon-Fri, July 9-13, 12:30 – 4 p.m. Littleton Campus
YTHC 1079M02-58092 (Grades 6-8) \$189*

■ Teen Grades 8-12

Algebra II

During this class students will review functions, factoring, graphing quadratics, exponents and radicals, geometric and arithmetic sequences, logs and exponents, and matrices (Gaussian Elimination/Cramer's Rule). Bring a calculator.

*Mon-Fri, July 9-13, 8:30 a.m. – 12 noon Littleton Campus
YTHC 1259M01-58094 (Grades 8-10) \$189*



Frisbee Golf

The sport of disc golf evolved as an offshoot of the many games spawned by the Frisbee® craze. The game started with people using Frisbees and aiming at targets made up of trees, trash cans, light poles, pipes, and whatever else was handy. Disc golf is one of the best lifetime fitness sports and has grown significantly in popularity. It is easy to learn, a healthy activity and accessible to people of all ages and fitness levels. If you can throw a Frisbee® and you like to have fun, you can play disc golf.

*Mon-Fri, July 9-13, 8:30 a.m. – 12 noon Littleton Campus
YTHC 1131M02-58096 (Grades 8-10) \$189*

Beginning Guitar

Explore one of the world's most popular and versatile instruments. Students will focus on the fundamentals of playing with chords, note reading, strumming and instrument care. Bring your own guitar.

*Mon-Fri, July 9-13, 12:30 – 4 p.m. Littleton Campus
YTHC 1121M01-58114 (Grades 8-10) \$189*

Build Your Own Mini Speaker

This class will create basic electronic prototyping and product design and prototyping. Projects will explore passive and active amplification, in both theory and practical use. Useful for those pursuing careers in Audio Engineering, Industrial Design or Electronics. Students will explore ways of amplifying a cell phone speaker through passive amplification, and hand-build a pair of ½ watt “Ruby” amps to power a stereo speaker system, and create a unique enclosure.

*Mon-Fri, July 9-13, 12:30 – 4 p.m. Littleton Campus
YTHC 1067M01-58097 (Grades 8-12) \$189*

Easy and Fun 3D Printing

Watch your ideas come to life through 3D Printing! Join us to learn about 3D printing technologies and how they are used. Discover different materials and print settings, slicing software and gcoding and modifying existing designs to create your own designs from scratch. Students will be introduced to the software tinkercad, solidworks, and autocad for 3d modeling revision and design as well as open source model sharing websites such as “thingiverse” and “Grabcad”. Take home samples of your work to show your family and friends!

*Mon-Fri, July 9-13, 12:30 – 4 p.m. Littleton Campus
YTHC 1068M02-58098 (Grades 8-12) \$189*

College Prep 101 for Juniors

College planning can be stressful and overwhelming. In this college prep course, designed specifically for upcoming high school juniors, students will learn about: building a “great fit” college list (Likely, Target and Reach), application timelines, (Regular Decision, Early Action and Early Decision), and standardized testing, (ACT/SAT). Students will create their Common Application and get a head start on the Common App essay. Bring a sack lunch and we will interact as a large group and do a special exercise (the GPA Game). This activity will open everyone's eyes regarding the subjective and mysterious admissions process as well as the GRIT necessary to survive.

*Mon, Wed, Fri, July 9-13, 8:30 a.m. – 12 noon Littleton Campus
YTHC 1009M01-58099 (Grade 11) \$189*

College Prep 101 for Seniors

College planning can be stressful and overwhelming. In this college prep course, designed specifically for upcoming high school seniors, students will learn about: building a “great fit” college list (Likely, Target and Reach), application timelines, (Regular Decision, Early Action and Early Decision), and standardized testing, (ACT/SAT). Students will create their Common Application and get a head start on the Common App essay. Bring a sack lunch and we will interact as a large group and do a special exercise (the GPA Game). This activity will open everyone's eyes regarding the subjective and mysterious admissions process as well as the GRIT necessary to survive.

*Mon, Wed, Fri, July 9-13, 12:30 a.m. – 4 p.m. Littleton Campus
YTHC 1010M01-58100 (Grade 12) \$189*

WEEK 4: JULY 16-20

Elementary Grades 3-5

7 Habits of Happy Kids

Based on the book, “Seven Habits of Happy Kids” by Sean Covey, students will be guided through stories of the Seven Oaks friends as they discover how to be proactive, begin with the end in mind, put first things first, think win-win, seek first to understand and then be understood, synergize and sharpen the saw.

*Mon-Fri, July 16-20, 8:30 a.m. – 12 noon Littleton Campus
YTHC 1002M01-58124 (Grades 3-5) \$189*

Introduction to German

Learn simple conversational phrases as well as the German alphabet, colors, numbers and clothing, all through creative and fun ways to remember vocabulary.

*Mon-Fri, July 9-13, 12:30 – 4 p.m. Littleton Campus
YTHC 1154M01-58101 (Grades 3-5) \$189*

Rhythm and Percussion with Sound Math

Explore the amazing connections between math and rhythm. Rhythm includes numerous aspects of math like operations, ratios, factors, symmetry, algebraic thinking and shapes. The level of math will be tailored to the grade and ability level of each student. We'll show how to apply math equations into music! A wide variety of professional hand-percussion instruments will be used.

*Mon-Fri, July 16-20, 8:30 a.m. – 12 noon Littleton Campus
YTHC 1126M01-58102 (Grades 3-5) \$189*

KIDZ

As diagnosis of individuals with dementia continues to grow, more children are feeling the impact as family members develop the disease. In an effort to help kids understand and be comfortable around relatives with dementia, Anthem Memory Care has created an education program for youth. ACC is partnering with Anthem Memory Care to help kids understand what dementia is and develop skills for coping with their emotions and reactions to the disease through art and journaling activities.

*Mon-Fri, July 16-20, 12:30 – 4 p.m. Littleton Campus
YTHC 1020M02-58103 (Grades 3-5) \$189*



Math Games

Students will use math games to review and practice basic math skills and facts. We will play games that cover topics such as counting, numbers, simple calculations, shapes, simple geometry, patterns, and fractions.

*Mon-Fri, July 16-20, 8:30 a.m. – 12 noon Littleton Campus
YTHC 1210M02-58105 (Grades 3-5) \$189*

Science Fun

Learn more about the basics in both the life and physical sciences. Students will engage in hands-on activities exploring a wide range of topics such as plant biology, genetics, chemistry, astronomy, energy and power, and human behavior.

*Mon-Fri, July 16-20, 12:30 – 4 p.m. Littleton Campus
YTHC 1076M02-58085 (Grades 3-5) \$189*



Middle Grades 6-8

Math Mastery for Middle School

Strengthen and reinforce basic math skills necessary for middle school success. Emphasis will be placed on attacking addition, subduing subtraction, mastering multiplication, defeating division, finishing fractions, and perfecting the point for decimals.

*Mon-Fri, July 16-20, 8:30 a.m. – 12 noon Littleton Campus
YTHC 1246M02-58104 (Grades 6-8) \$189*

Flash Fiction Found Poetry

Have you ever written an Ode to a Lemon? A Poem for the Left Hand? How about a What-You-See-Is-Not-What-You-Get writing? For the beginning to advanced creative writer, we will experiment with a variety of techniques in order to enjoy “writing to discover”. Student-writers will create two to three short pieces each day which will encourage divergent thinking as well as trust in “first thoughts”. The class will culminate with a publication which celebrates each writer's creations.

*Mon-Fri, July 16-20, 8:30 a.m. – 12 noon Littleton Campus
YTHC 1098M02-58107 (Grades 6-8) \$189*

Frisbee Golf

The sport of disc golf evolved as an offshoot of the many games spawned by the Frisbee® craze. The game started with people using Frisbees and aiming at targets made up of trees, trash cans, light poles, pipes, and whatever else was handy. Disc golf is one of the best lifetime fitness sports and has grown significantly in popularity. It is easy to learn, a healthy activity and accessible to people of all ages and fitness levels. If you can throw a Frisbee® and you like to have fun, you can play disc golf.

*Mon-Fri, July 16-20, 12:30 – 4 p.m. Littleton Campus
YTHC 1131M03-58125 (Grades 6-8) \$189*

Your Fingers, Your Words: Keyboarding Skills

Learn correct keyboarding skills using accuracy and speed. Have fun with games to type words before they pass by and stories from easy to difficult to type. Receive a printed paper showing your speed in words per minute.

*Mon-Fri, July 16-20, 8:30 a.m. – 12 noon Littleton Campus
YTHC 1170M02-58109 (Grades 6-8) \$189*

Einstein Way: Pre-Algebra II

Are you feeling like you need more Pre-Algebra before you tackle Algebra next year? Introduce yourself to negative numbers, two-step equations, graphing and solving inequalities. Learn how to simplify polynomials and do factoring. This is a good class to take in conjunction with “Pre-Algebra I”.

*Mon-Fri, July 16-20, 12:30 – 4 p.m. Littleton Campus
YTHC 1214M01-58110 (Grades 6-8) \$189*

■ Teen Grades 8-12

7 Habits of Highly Effective Teens

Based on the book, “Seven Habits of Highly Effective Teens” by Sean Covey, learn organization strategies that will not only benefit your studies, but also your life. Explore some possibilities for improving your personal space to make room for more clear school goals. Improve your schoolwork by organizing your thought patterns and structuring your work habits. Focus on simplifying your life and keeping your attention on what is really important for your success.

*Mon-Fri, July 16-20, 8:30 a.m. – 12 noon Littleton Campus
YTHC 1004M03-58111 (Grades 9-12) \$189*

Improve Study Skills

Ever felt you would have studied harder if you only knew how? Learn strategies in listening, note-taking, test-taking, time management and more. Take learning inventories to discover how you learn best. Leave the class feeling ready for the new school year.

*Mon-Fri, July 16-20, 12:30 – 4 p.m. Littleton Campus
YTHC 1243M03-58112 (Grades 9-12) \$189*

Who Am I? Writing About Experience and Identity

Who are you? How do you know? What experiences have shaped your life and helped to craft your identity? We will start to answer these questions by writing creative nonfiction, personal essays exploring our experiences and our identity. This class will teach skills for writing creatively and effectively about yourself, but we will also use the writing process to discover and celebrate our individual talents, personalities, and voices.

*Mon-Fri, July 16-20, 8:30 a.m. – 12 noon Littleton Campus
YTHC 1097M02-58113 (Grades 9-12) \$189*



Roll Up Your Shirt Sleeves and Discover Clay

Students will learn the basic hand building techniques of clay in a fun and relaxed environment. Different clay projects will include bowls, mugs, and a human figure. The last two days of the class will focus on glazing of the projects.

*Mon-Fri, July 16-20, 12:30 – 4 p.m. Littleton Campus
YTHC 1011M01-58120 (Grades 9-12) \$189*

Game Development

Learn how digital games are made and try making your own! We'll look at creating 2D games with f/oss software tools, so you can keep making long after the course is over. Topics will include 2D animation, sound editing, and game creation using a drag-n-drop style editor.

*Mon-Fri, July 16-20, 12:30 – 4 p.m. Littleton Campus
YTHC 1079M03-58116 (Grades 8-12) \$189*

SAT English Exam: Improve Your Scores

Our SAT Prep course is designed to introduce and enrich the skills needed to score highly on the SAT critical reading and writing section.

*Mon-Fri, July 16-20, 8:30 a.m. – 12 noon Littleton Campus
YTHC 1255M01-58117 (grades 9-12) \$189*

SAT Math Exam: Improve Your Scores

Our motto is “control the test” and don't let the test control you. During this session we cover over 50 math concepts in Arithmetic, Algebra, Geometry, and Probability and test taking strategies. During each session the student will be given 40 SAT words to practice at home.

*Mon-Fri, July 16-20, 12:30 – 4 p.m. Littleton Campus
YTHC 1257M01-58118 (grades 9-12) \$189*



IMPORTANT INFORMATION

CLASS CONFIRMATIONS, CANCELLATIONS, and

CHANGES: Confirmations will be sent to parents via email. If there is a change in a class status or a cancellation our office will contact you. The Workforce and Community Programs office reserves the right to cancel a class or change the date, time, and/or location. Classes may be canceled if there is insufficient enrollment, so please remember to register early.

EMERGENCY INFORMATION and CONSENT FORM:

The Student Emergency Information and Consent Forms along with a welcome letter will be sent via email to parents after the class registration has been processed. The Student Emergency Information and Consent form must be completed, signed, and dropped off to the Workforce and Community Programs office prior to and/or on the first day of class. Students CANNOT attend class sessions without a completed and signed form.

LUNCH BUNCH: Lunch Bunch offers fun and interactive lunch time supervision for students that are participating in Summer Youth Program classes for the entire day. Elementary and Middle grade students attending a full-day of classes must register for this program. Students in grades 9-12 are not required to attend Lunch Bunch. The fee for Lunch Bunch is \$10. Lunches are not included within this program. Please have your student bring their own lunch in an insulated lunch box.

<i>Early Session</i>	<i>June 4-8</i>	<i>YTHC 1275M05 – 58132</i>
<i>Week 1</i>	<i>June 18-22</i>	<i>YTHC 1275M01 – 58128</i>
<i>Week 2</i>	<i>June 25-29</i>	<i>YTHC 1275M02 – 58129</i>
<i>Week 3</i>	<i>July 9-13</i>	<i>YTHC 1275M03 – 58130</i>
<i>Week 4</i>	<i>July 16-20</i>	<i>YTHC 1275M04 – 58131</i>

STUDENT DROP OFF AND PICK UP

The first day of class check-in location will be in the Annex foyer located in the northeast corner of the ACC Littleton Campus next to the tennis courts. Follow signs for the Colorado Gallery of the Arts as the Annex foyer is located immediately before the Gallery entrance. Parents are to accompany their student into the Annex for the first day of class. For the remainder of the week, students should be dropped off at this same location and must be picked up within 15 minutes after the end of their class unless the student is registered for the Lunch Bunch program during the lunch hour.

VISITORS IN CLASSROOMS: We do not allow visitors in the classes for safety and security reasons. Our staff members will be glad to help you or you may come directly to the Workforce and Community Programs office located in room A1215.

DROPS AND REFUNDS: To drop a class and receive a full refund, call the Workforce and Community Programs office at 303-797-5722 by noon the Wednesday before the class your student is registered for begins. Refunds will not be made after that time.

Dates for a refund are:

Classes beginning June 4 must notify the WCP office by May 30
Classes beginning June 18 must notify the WCP office by June 13
Classes beginning June 25 must notify the WCP office by June 20
Classes beginning July 9 must notify the WCP office by July 3
Classes beginning July 16 must notify the WCP office by July 11

ACCOMMODATION: Reasonable accommodation will be provided upon request. Please notify the Workforce and Community Programs department, 303.797.5722, a minimum of 30 days prior to the start date of the course.



WHAT YOU NEED TO KNOW . . .

LOCATIONS

You can find maps of Arapahoe Community College facilities at arapahoe.edu/wcp and click on the location, maps, and parking link on the left side bar. You will also find detailed building maps showing classroom locations.

ACC LITTLETON CAMPUS

5900 South Santa Fe Drive, Littleton, 80120

Take Santa Fe, turn east on Church Avenue; or take Broadway to Littleton Boulevard, go west to Prince, go south on Prince to Church

ACC PARKER CAMPUS

15653 Brookstone Drive, Parker, 80134 (Lincoln and Chambers)

ART & DESIGN CENTER

2400 West Alamo Street, Littleton, 80120

Littleton Boulevard to Prince, south on Prince. The center is on the SW corner of Prince and Alamo in Downtown Littleton.

OTHER LOCATIONS

Addresses for other locations are indicated with the class information.

OFFICE HOURS

Our office hours are Monday through Friday 8 a.m.-5 p.m. However, you can contact us through voice mail and e-mail 24 hours per day. We will contact you during our office hours.

POLICIES/OTHER INFO

BOOKS AND MATERIALS

Some courses require a textbook. You may contact the ACC Bookstore at 303.797.5676 for more information or click on the book material link on the Workforce and Community Programs home page. Bookstore is located on the first floor of the main campus building. Some courses require a material fee which is payable to the instructor. This helps cover the cost of supplies, extra printing, insurance, or other items. Information regarding material fees is included with the course description.

VISION/MISSION

Workforce and Community Programs strives to develop and provide creative, innovative programs, courses, and services for lifelong learners to meet personal and professional goals.

ACCOMMODATION

Reasonable accommodation will be provided upon request for people with disabilities. If you are a person with a disability who requires an accommodation to participate in the program, please notify the Workforce and Community Programs department, 303.797.5722, a minimum of 30 days prior to the starting date of the course.

SELF-SUPPORTING PROGRAM

The Workforce and Community Programs department at ACC receives no state tax monies. It is totally self-supported by your enrollment fees.

DRUG AND ALCOHOL PREVENTION PROGRAM

Information and policies are available on the Web site and in the ACC Student Life Office, Room M2820. ACC supports the efforts of local, state and federal governments in promoting a drug free America, pursuant to Public Law 101.

EQUAL OPPORTUNITY

ACC does not discriminate on the basis of race, sex, creed, color, age, national origin, sexual orientation, religion, veteran status or individual disability, in admission or access to, or treatment or employment in, its programs and activities. Inquiries concerning Title VI, Title IX, and Section 504 and the Americans with Disabilities Act may be referred to the Human Resource Office, 5900 S. Santa Fe Drive, Room CSB 1005, Littleton, CO, 80160, Phone 303.797.5724, or the Office for Civil Rights, U.S. Dept. of Education, 1961 Stout Street, Denver, CO, 80294.

FAMILY EDUCATION RIGHTS AND PRIVACY ACT

ACC complies fully with FERPA, which affords students certain rights with respect to their education records, including protecting the privacy of, and insuring the right to inspect and review, the records. More information is available in the Office of Admissions and Records, Room M2470.

CAMPUS SECURITY POLICY AND CAMPUS CRIME STATISTICS ACT

The Clery Act report is available on the ACC Web site or in the Campus Police Office, Room M2600. A list of sexual offenders in the area can be obtained through the Littleton Police Department.

WHO MAY ENROLL?

Anyone over 18 years of age may enroll in courses. High school graduation is NOT necessary. Students under the age of 18 may enroll in some courses with some restrictions and permission of the instructor prior to the start of a course unless noted otherwise. Younger students should refer to offerings in the Youth College section of the schedule. Any other exceptions are noted in the course description.

STUDENT RIGHTS, FREEDOMS AND RESPONSIBILITIES

Through its procedures, Arapahoe Community College (ACC) ensures the rights of all its students to pursue their educational objectives. The ACC community includes students who are enrolled in ACC courses for credit or non-credit courses, including Workforce and Community Programs courses. The ACC community also includes faculty, staff, administrators and guests.

A student is subject to two sources of authority: College authority and civil-criminal authority. ACC also expects students who are enrolled in specialized programs to follow the standards specified in their respective program handbooks (e.g., Nursing, Law Enforcement Academy and Emergency Medical Technician).

Judicial processes, including code of conduct, academic misconduct statement and grievance procedures are stated in the ACC Student Handbook. The Handbook is available online. An alternate format of the Student Handbook can be obtain through the Student Life Office, Room M2820. For answers to specific questions, contact the Associate Dean of Judicial Affairs and Support Services.

ROOMS

Room assignments for classes held at the ACC campus will be included with your parking permits. If there are any changes, we will contact you by phone or e-mail.

PARKING-LITTLETON AND PARKER CAMPUSES

Temporary parking permits are required to park in the ACC Littleton and Parker lots. A permit will be e-mailed to you, valid for the time you attend class. It is imperative that you display the temporary permit on your dashboard; otherwise you will be ticketed. If you do not receive a permit, park on the side streets around the campus. On the Littleton Campus, short-term parking is available on selected side streets around the College for either two or four-hour time limits. Make note of the time limit

signs for these designated spots. Permits will not be required for these parking spaces; however, parking limits will be strictly enforced and you will receive a ticket if you are in violation.

RTD LIGHT RAIL

Light rail service is provided within 1 block from the Littleton Campus at the Littleton Downtown Station.

REGISTRATION TIPS AND PAYMENTS

We do not pro-rate course tuition and/or fees for late registrations. We cannot guarantee enrollment in every course until your registration is processed. Some courses are limited in size, so we encourage you to register early. Note that payments you make, either by check or credit card, may take a couple of weeks to appear on your financial statements. You are required to meet any financial obligations to ACC for any class for which you enroll and pay. If a payment is returned due to insufficient funds or incorrect credit card information, a college representative will contact you via phone and email. If ACC is unable to secure your payment in a timely fashion, your account will be sent to state collections. The full agreement can be found at arapahoe.edu/comedagreement.

CONFIRMATIONS

CONFIRMATIONS ARE NOT SENT SO PLEASE MARK YOUR CALENDARS WITH COURSE DAYS/DATES/TIMES/PLACE. However, if there is a change in your course status or a course is canceled, we will call you.

COURSE CANCELLATION

We reserve the right to cancel a course or change the date, time, and/or location. We will call you if a course has been canceled or if there is a course change. Courses may be canceled if there is insufficient enrollment, so please remember to register early.

REFUNDS

To drop a course which meets a minimum of three sessions and receive a refund, call the Workforce and Community Programs office, 303.797.5722 the day following the first session, except for computer courses which must be dropped 24 hours prior to scheduled date. ABSOLUTELY no refunds will be made after that time. To drop a course which meets two sessions or less and receive a refund, call the Workforce and Community Programs office, 303.797.5722 no later than 24 hours prior to the scheduled date. ABSOLUTELY no refunds will be made after the course has been held. Some courses have special refund policies. That information is included with the course description.

IF YOU PAY BY CHARGE/CREDIT CARD, you are eligible for a refund back to the original card provided the card is still valid and the payment is not over 184 days old.

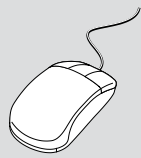
IF PAID BY CHECK, REFUNDS WILL BE SENT IN THE FORM OF A CHECK FROM THE STATE OF COLORADO. Refunds are sent to the person who is registered for the course, which may differ from the person who paid for the course, unless other arrangements are made. DO NOT STOP PAYMENT.

IF WE CANCEL A CLASS, a full refund will be sent to you via a check if you paid by a check or refunded to your credit card if you paid using a credit card. Refunds may take up to 2 weeks to be processed.

TEACHERS NEEDED

The Workforce and Community Programs department is looking for teachers in Arapahoe, Douglas, and southern Jefferson counties in certain languages, arts and crafts, and leisure activities. Send a cover letter, resume, and overview of the course you feel qualified to teach to Arapahoe Community College, Workforce and Community Programs department, 5900 S. Santa Fe Drive, Littleton, CO. 80120 or submit your proposal through our web site at www.arapahoe.edu/wcp.

REGISTRATION INFO



ONLINE

It's fast, secure, easy, and no waiting for phone calls to be returned when our office staff is busy!

Register online at arapahoe.edu/wcp. Use the shopping cart feature which links to our secure registration page.



MAIL IN

Send the registration form, along with a check payable to Arapahoe Community College or your credit card number and expiration date. **DO NOT SEND CASH.** Mail to Workforce and Community Program, 5900 S. Santa Fe Drive, Littleton, CO 80120.



WALK IN

Visit our office, A1215 in the Annex Building, in the NE corner by the tennis courts, Monday-Friday, 8 a.m.-5 p.m. Register with check or credit card (MasterCard, VISA, American Express or Discover). You may also leave your registration in the drop box on the Workforce and Community Programs office door anytime the college building is open, Monday-Sunday. We do not accept cash.



PHONE IN

For credit card registration only, call 303.797.5722 or 303.797.5608 Monday-Friday, 8 a.m.-5 p.m. If our line is busy, leave us a message. We will return your call as soon as possible, usually the same business day. We want to give you the same amount of time on the phone as we do our other customers, so please be patient. After 5 p.m., you may leave us a message on our 24-hour voice mail system. We will return your call the next business day.

RELAY COLORADO

Call the ACC TTY 1.800.659.2656

COLLEGE CLOSURE

Courses held at the public schools will follow public school closure postings. Courses at other locations will follow the College's closing schedule. Call 303-797-4222 for the College's closure status. Check the ACC website. Additionally, listen to local radio and television stations.

SIGN ME UP!



Workforce and Community Programs Summer 2018

ID _____
For office use only

Last Name _____ First Name _____ Middle _____
 Address _____ Apt# _____ City _____ Zip _____
 Email _____ Primary Phone # _____ Secondary Phone # _____
 Birthdate (month/day/year) _____ Female _____ Male _____ Check here if you are an au pair student _____

COURSE NUMBER	COURSE TITLE	START DATE	TUITION (exclude material fee)
Sample: ARCR 1215M01-58243	Welding for Art's Sake	June 21	\$160
Promo/discount code #, if applicable			
TOTAL			

By Credit Card (Visa, MasterCard, Discover, American Express)

Card # _____

Card issued to _____

Expiration date _____

Make checks payable to A.C.C.

Check # _____ \$ _____
Amount

We do not accept cash payments



Mail to: **Workforce and Community Programs**
5900 S Santa Fe Drive, Littleton, CO 80120

By submitting this form with payment, you acknowledge your financial obligations to ACC. If a payment is returned due to insufficient funds or incorrect credit card information, a college representative will contact you via phone and email. If ACC is unable to secure your payment in a timely fashion, your account will be sent to state collections.

REMINDERS



Parking Permit and Location Information

For classes held on an ACC campus, we will e-mail the parking permit / location information a few days prior to class.

Textbook and Supply Information

Textbooks, supplies and materials information will be sent to you via email message after your registration is processed. For more information or questions, please call 303-797-5722.

GOT QUESTIONS?

Give us a call at 303-797-5722 or go to arapahoe.edu/wcp. Thank you!

arapahoe.edu/wcp



Relaxing into a different *RHYTHM* this summer!

Summer can be the perfect time of year to slow the frantic pace of our daily lives. There is something about the longer days and temperate nights that can allow us to relax into a different rhythm for a little while. Arapahoe Community College has a wide variety of classes for you to explore as you ease into the summer season. Whether it is discovering a painting class just right for you or picking up a new skill for a project at work, we hope that you consider visiting our campus to enjoy all that we have to offer. And, let's not forget those young summer adventurers in your households joyous to be on summer break. Our Summer Youth College program for kids and young adults grades 3 to 12 begins June 18. This year we are highlighting more of our certificate and degree programs through the Emergency Medical Services, Junior Police, and Forensic Science Academies. We look forward to seeing you on campus and wish you a wonderful summer season!

Kids Love Summer Youth College!

Did you know that we offer...

- First Aid and CPR
- Equine Training and Management Certificate
- Foreign Languages
- Basic Mediation Certificate
- Social Media and Digital Marketing
- Online Options
- Unmanned Aircraft System (sUAS or Drone)
- Motorcycle Training



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