EXPECTATIONS OF INDIVIDUAL BOARD MEMBERS

• Make a generous **personal financial contribution** annually to the College. The amount will vary depending on the financial circumstances of the board member but should be a “stretch” for each individual, i.e. one that makes you stop and think about your gift before you make it.

• Attend and actively participate in presentations by College staff to become knowledgeable and up-to-date about the College’s mission, services, policies and programs to be an **effective advocate for the College**.

• Attend and actively participate in board training sessions on board governance, fundraising or other relevant topics.

• Become knowledgeable about the fiduciary responsibilities of the board and its members and assist the board in carrying out its responsibilities.

• Be prepared & actively participate in board and committee meetings as well as the annual meeting and be an active participant in discussions for a term of three years.

• Serve on Foundation committees or task forces and take on special assignments as needed.

• Attend a minimum of **four** College functions annually and bring prospective donors to learn about the College.

• Represent the College at community events throughout the year as deemed appropriate.

• Submit names of prospective donors and assist in their cultivation and solicitation.

• Suggest possible nominees to the board who can make significant contributions to the work of the board and the College.

• Actively support and assure the successful implementation of the Foundation annual action plans to identify, cultivate, solicit and steward donors.

• Submit possible nominees to the board who can make significant contributions to the work of the board and the College upon resignation or term fulfillment.

  *Approximate Monthly Time Commitment: 6 hours*