CONSORTIUM AGREEMENT

- **What is a consortium agreement?**
  A consortium agreement allows a student to receive financial aid for classes at another institution (host) while taking classes and earning a degree/certificate at ACC.

- **How does a consortium agreement help me get financial aid?**
  Students often use consortium agreements to increase their enrollment status at ACC in order to receive more financial aid. For example, if you are taking 9 credit hours at ACC and 3 credit hours at another college, you may use a consortium agreement to receive financial aid for a total of 12 credit hours.

- **What classes qualify for a consortium agreement?**
  You may only take classes at a host institution that apply to your degree/certificate at your home institution. Classes you take at a host institution must be authorized by an ACC academic advisor.

- **Why can’t I get financial aid at both colleges that I attend?**
  US Department of Education regulations restrict receiving financial aid at multiple institutions for the same enrollment period even if you send the FAFSA to every institution you are attending.

- **How does payment of financial aid work?**
  Your financial aid will be awarded and administered under this consortium agreement by ACC. ACC will process and apply all forms of financial aid to your student bill. If a refund of financial aid funds is due, this refund will be sent to you. *You are fully responsible for making any necessary payments to your host institution(s).* ACC will not make payment to any other institution on your behalf.

*Before you complete the form, read and initial the below items.*

- _____ I understand that I must be enrolled in a minimum of SIX (6) credit hours at ACC (Home School)
- _____ I understand that I can only take classes at a host institution that apply to my degree/certificate at ACC

If you would like to initiate the process of a consortium agreement, please complete the following information. You must complete a consortium agreement for each host institution you are attending. Please print clearly.

- Name: ____________________________  Student ID: ____________________________
- Phone Number: ____________________  Current Term: ____________________________
- Number of hours enrolled at ACC: ________
- Host Name: ____________________________
- Host Phone: _________________________  Host Fax Number: ____________________________

Course(s) you plan to take at Host Institution (please list course number, name, and number of credit hours per course. *For example: BIO 101, General Biology, 4 credit hours)*:

____________________________________________________________________________________

__________________________

I agree that this consortium agreement will be in effect only for the term and classes indicated above. If, I take classes in the future at another institution, then I will have to complete another consortium agreement. I understand that I am responsible for making any necessary payments to my host institution. I authorize ACC to collect any related records from the host as well as provide the host with any student information required. Additionally, I certify that I will remain enrolled in at least 6 credit hours at ACC for the consortium period.

Signature: _____________________________________________________________________________