



Registration Checklist

Your First Steps		
<input type="checkbox"/>	Complete the Admission Application online at arapahoe.edu . Select "Apply Now". Applications will be processed within 3 business days. We'll send an acceptance letter to your e-mail address (if provided).	Admissions Office 303.797.5621 admissions@arapahoe.edu
<input type="checkbox"/>	Apply for Financial Aid (federal/state/institutional grants, scholarships, work study and loans) by completing a FAFSA application at fafsa.gov . The priority deadline is March 1. Check your aid status in myACC on the Student Finance tab. The Arapahoe Community College School Code is 001346.	Financial Aid Office 303.797.5661 finaid@arapahoe.edu
After Receiving Acceptance Letter (applications will be processed within 3 business days)		
<input type="checkbox"/>	Log into myACC and activate your Student E-mail Account using your student ID number and password (the default password is your six-digit birthday: MMDDYY). You'll find your student ID number, log in and e-mail instructions in your acceptance letter. Your student e-mail is ACC's official communication method.	Admissions Office 303.797.5621 admissions@arapahoe.edu
<input type="checkbox"/>	Complete the College Placement Test ; or submit your high school transcript if you have been out of high school five years or less or valid ACT/SAT scores to the Testing Center. The College Placement Test determines your placement for several courses, so be prepared. We have study guides and prep materials online.	Testing Center 303.797.5993
<input type="checkbox"/>	Sign up for New Student Orientation . New Student Orientation is required for first-time students and easy sign-up is available online. All new students must complete the College Placement Test; or submit valid ACT/SAT scores prior to attending New Student Orientation.	Student Life 303.797.5668 orientation@arapahoe.edu
<input type="checkbox"/>	Obtain your Student ID Card from Admissions & Records . Student ID cards available M-F, 10 am – 4 pm.	Admissions Office 303.797.5621 admissions@arapahoe.edu
<input type="checkbox"/>	View the ACC Catalog and Student Handbook through myACC .	
<input type="checkbox"/>	Make an appointment with your Academic Advisor to discuss course selections and degree plans.	Advising Office 303.797.5664 advising@arapahoe.edu
<input type="checkbox"/>	Register for courses online through myACC . Go to the Student tab and select Look Up Classes . Make sure to authorize COF after registration. Be sure to print your schedule a few days before the semester begins to get current room information. Check your student email regularly for any classroom updates.	
<input type="checkbox"/>	Contact Student Access Services (if needed) to request academic accommodations and schedule an intake appointment. Bring recent documentation of a disability to your appointment.	Student Access Services 303.797.5937
After Registering for Classes		
<input type="checkbox"/>	View payment deadlines, find monthly invoices, and pay for courses through myACC . You must have awarded financial aid, set-up payment plan or paid tuition by the payment deadline. Watch for email notifications regarding payment deadlines and electronic invoices.	Cashier's Office 303.797.5638 cashier@arapahoe.edu
<input type="checkbox"/>	Obtain your Parking Permit from Campus Police. You will need your paid fees receipt from the Cashier's Office.	Parking Services 303.797.5947
<input type="checkbox"/>	Purchase your textbooks online or at the Bookstore . Bring a copy of your class schedule if purchasing books at the Bookstore .	Bookstore 303.797.5676 accbookstore@arapahoe.edu