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Facility Rental Third Party Software Licensure Agreement

Addendum E

For the purposes of this document Arapahoe Community College will be known as the College. Persons requesting installation of software will be known as Facility Client.

It is the policy of the College to have all software residing on Arapahoe Community College-owned computers properly licensed. The College is subject to random audits by the State system office and the Business Software Alliance and is liable for substantial fines if using unlicensed software. Therefore, proof of licenses for software residing on the College’s computer network or computers must be available upon request.

Signing this document means the Facility Client acknowledges responsibility for having the required number of licenses for the requested software. Also that proof of these licenses will need to be produced upon a compliance audit.

Software installed on the College network or computers will be uninstalled from the network or from individual computers upon the completion of the specific days of use, unless otherwise agreed upon in this contract in writing. Any software installation requests must be individually reviewed by the College Information Technology Department in advance to ensure for license compliance, policy and procedure compliance, and compatibility with College production and Guest network environments.

I have read and agree to comply with the terms of this policy governing use of the College’s computer network and computers. I understand that a violation of this policy may result in legal action to indemnify the College for said violation.

Facility Rental Applicant Signature

Date

Name of Software(s) Installed

Size of Software(s)

Date Installed

Date to be Removed