Academic Plan - Associate of Applied Science Business

 Administration Finance

**Catalog Year: 2019/2020**

**Total Credits: 60**

# General Education Courses

3 Credits, BUS 226 - Business Statistics, available fall spring summer

3 Credits, CIS 118 - Intro to PC Applications, available fall spring summer

3 Credits, COM 115 - Public Speaking\*, available fall spring summer

3 Credits, ECO 201 - Principles of Macroeconomics OR ECO 202 - Principles of Microeconomics\*, available fall spring summer

3 Credits, ENG 121 - English Composition I: GT-CO1\*, available fall spring summer

# Major Courses

2 Credits, BUS 289 - Capstone, available fall spring

3 Credits, BUS 115 - Introduction to Business, available fall spring summer

3 Credits, BUS 216 - Legal Environment of Business, available fall spring summer

3 Credits, BUS 217 - Business Communication & Report Writing, available fall spring summer

3 Credits, FIN 101 - Introduction to Finance\*, available fall spring

3 Credits, MAN 128 - Human Relations in Organizations, available fall spring summer

3 Credits, MAN 224 - Leadership, available fall spring summer

3 Credits, MAN 226 - Principles of Management, available fall spring summer

3 Credits, MAR 106 - Marketing Your Image, available fall spring

3 Credits, MAR 160 - Customer Service, available fall spring

3 Credits, MAR 216 - Principles of Marketing, available fall spring summer

4 Credits, ACC 121 - Accounting Principles I, available fall spring summer

# Concentration Courses

3 Credits, Concentration Course (See Notes for specific requirements), available fall spring summer

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3 Credits, Concentration Course (See Notes for specific requirements), available fall spring summer

# Pre-Requisites, Co-Requisites, and Recommendations

BUS 289 - Capstone

Requirement: Contact Instructor for permission to register

CIS 118 - Intro to PC Applications

Requirement: Students must have Windows file management skills to create file folders, rename files, delete

# Notes

Concentration Courses: Choose 9 credit hours from the following: MAN 225, BUS 116, INV 115, BUS 288, or other with department chair approval.

Course availability is subject to change.

Refer to 19/20 catalog for specific requirements and important information about this degree.

Recommended courses may be listed above for certain electives; consult with the Academic Advising Office (advising@arapahoe.edu or 303.797.5664) for additional elective recommendations.

\*This course requires college level readiness as measured by Accuplacer, ACT, or SAT scores; approved high school course work that is less than five years old; or successful completion of appropriate college-readiness course. AAA 101 – College 101: Student Experience is required for all new college students seeking degrees or transfer.

# RECOMMENDED COURSE SEQUENCE FULL-TIME TRACK

## Year 1: Fall

3 Credits, BUS 115 - Introduction to Business

3 Credits, CIS 118 - Intro to PC Applications

3 Credits, COM 115 - Public Speaking

3 Credits, ENG 121 - English Composition I: GT-CO1

3 Credits, MAN 128 - Human Relations in Organizations

## Year 1: Spring

3 Credits, BUS 217 - Business Communication & Report Writing

3 Credits, ECO 201 - Principles of Macroeconomics OR ECO 202 - Principles of Microeconomics

3 Credits, FIN 101 - Introduction to Finance

3 Credits, MAR 160 - Customer Service

3 Credits, MAR 216 - Principles of Marketing

## Year 2: Fall

3 Credits, BUS 216 - Legal Environment of Business

3 Credits, BUS 226 - Business Statistics

3 Credits, Concentration Course

3 Credits, Concentration Course

3 Credits, MAN 226 - Principles of Management

## Year 2: Spring

4 Credits, ACC 121 - Accounting Principles I

2 Credits, BUS 289 - Capstone

3 Credits, Concentration Course

3 Credits, MAN 224 - Leadership

3 Credits, MAR 106 - Marketing Your Image

# RECOMMENDED COURSE SEQUENCE PART-TIME TRACK

## Year 1: Fall

3 Credits, BUS 115 - Introduction to Business

3 Credits, CIS 118 - Intro to PC Applications

3 Credits, ENG 121 - English Composition I: GT-CO1

## Year 1: Spring

3 Credits, FIN 101 - Introduction to Finance

3 Credits, MAR 160 - Customer Service

3 Credits, MAR 216 - Principles of Marketing

## Year 1: Summer

3 Credits, BUS 226 - Business Statistics

3 Credits, Concentration Course

## Year 2: Fall

3 Credits, COM 115 - Public Speaking

3 Credits, Concentration Course

3 Credits, MAN 128 - Human Relations in Organizations

## Year 2: Spring

3 Credits, BUS 217 - Business Communication & Report Writing

3 Credits, Concentration Course

3 Credits, ECO 201 - Principles of Macroeconomics OR ECO 202 - Principles of Microeconomics

## Year 2: Summer

3 Credits, BUS 216 - Legal Environment of Business

3 Credits, MAN 226 - Principles of Management

## Year 3: Fall

3 Credits, MAN 224 - Leadership

3 Credits, MAR 106 - Marketing Your Image

## Year 3: Spring

4 Credits, ACC 121 - Accounting Principles I

2 Credits, BUS 289 - Capstone