Academic Plan - Associate of Applied Science Accounting

**Catalog Year: 2019/2020**

**Total Credits:61**

This program is designed to prepare the student for entry-level positions in the bookkeeping/accountingfield. This would include clerical positions in specialized areas such as accounts payable, accounts receivable and payroll, as well as positions with a more total involvement in accounting.

# General Education Courses

3 Credits, BUS 216 - Legal Environment of Business, available fall spring summer

3 Credits, COM 115 - Public Speaking\* OR COM 125 - Interpersonal Communication OR COM 225 - Organizational Communication, available fall spring summer

3 Credits, ECO 201 - Principles of Macroeconomics OR ECO 202 - Principles of Microeconomics\*, available fall spring summer

3 Credits, ENG 121 - English Composition GT-CO1 OR ENG 131 - Technical Writing GT-CO1\*, available fall spring summer

4 Credits, MAT 121 - College Algebra: GT-MA1\*, available fall spring summer

# Major Courses

3 Credits, ACC 115 - Payroll Accounting, available fall spring

3 Credits, ACC 131 - Income Tax, available fall spring

3 Credits, ACC 135 - Spreadsheet Applications for Accounting, available fall spring

3 Credits, ACC 226 - Cost Accounting, available fall spring

3 Credits, ACC 235 - Computerized Accounting for Small Businesses, available spring

3 Credits, ACC 287 - Cooperative Education, available fall spring

3 Credits, BUS 217 - Business Communication & Report Writing, available fall spring summer

3 Credits, FIN 101 - Introduction to Finance\*, available fall spring

4 Credits, ACC 121 - Accounting Principles I, available fall spring summer

4 Credits, ACC 122 - Accounting Principles II, available fall spring summer

4 Credits, ACC 211 - Intermediate Accounting I, available fall

# Elective Courses

3 Credits, Elective (See Notes for specific requirements), available fall spring summer

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# Pre-Requisites, Co-Requisites, and Recommendations

ACC 115 - Payroll Accounting

Pre-Requisite: ACC 121 - Accounting Principles I (or waiver with instructor permission)

ACC 122 - Accounting Principles II

Pre-Requisite: ACC 121 - Accounting Principles I

ACC 135 - Spreadsheet Applications for Accounting

Pre-Requisite: ACC 122 - Accounting Principles II

Pre-Requisite: CIS 155 - PC Spreadsheet Concepts: Excel

ACC 211 - Intermediate Accounting I

Pre-Requisite: ACC 122 - Accounting Principles II

ACC 226 - Cost Accounting

Pre-Requisite: ACC 122 - Accounting Principles II

ACC 235 - Computerized Accounting for Small Businesses

Pre-Requisite: ACC 122 - Accounting Principles II

ACC 287 - Cooperative Education

Requirement: Instructor's Permission

# Program Outcomes

Demonstrate strong oral and written communication skills essential to success in the profession.

Recall the core technical concepts used in the profession.

Demonstrate the ability to use software and technology tools in an effective and efficient manner.

Develop the ability to analyze information objectively and make a reasoned judgment.

# Notes

 Electives: Any course from BTE, BUS, ECO, FIN, INV, MAN, MAR, ACC, CIS, CNG, or CSC.

Course availability is subject to change.

Refer to 19/20 catalog for specific requirements and important information about this degree.

Recommended courses may be listed above for certain electives; consult with the Academic Advising Office (advising@arapahoe.edu or 303.797.5664) for additional elective recommendations.

\*This course requires college level readiness as measured by Accuplacer, ACT, or SAT scores; approved high school course work that is less than five years old; or successful completion of appropriate college-readiness course.

AAA 101 – College 101: Student Experience is required for all new college students seeking degrees or transfer.

# Graduation Requirements

To graduate, students must apply for graduation (form available at www.arapahoe.edu/departments-and-programs/graduation) by the deadline and meet all degree requirements.

# RECOMMENDED COURSE SEQUENCE FULL-TIME TRACK

## Year 1: Fall

4 Credits, ACC 121 - Accounting Principles I

3 Credits, BUS 216 - Legal Environment of Business

3 Credits, COM 115 - Public Speaking OR COM 125 - Interpersonal Communication OR COM 225 - Organizational Communication

3 Credits, ENG 121 - English Composition GT-CO1 OR ENG 131 - Technical Writing GT-CO1

4 Credits, MAT 121 - College Algebra: GT-MA1

## Year 1: Spring

4 Credits, ACC 122 - Accounting Principles II

3 Credits, BUS 217 - Business Communication & Report Writing

3 Credits, ECO 201 - Principles of Macroeconomics OR ECO 202 - Principles of Microeconomics

3 Credits, Elective

3 Credits, FIN 101 - Introduction to Finance

## Year 2: Fall

3 Credits, ACC 115 - Payroll Accounting

3 Credits, ACC 131 - Income Tax

4 Credits, ACC 211 - Intermediate Accounting I

3 Credits, Elective

3 Credits, Elective

## Year 2: Spring

3 Credits, ACC 135 - Spreadsheet Applications for Accounting

3 Credits, ACC 226 - Cost Accounting

3 Credits, ACC 235 - Computerized Accounting for Small Businesses

3 Credits, ACC 287 - Cooperative Education

# RECOMMENDED COURSE SEQUENCE PART-TIME TRACK

## Year 1: Fall

4 Credits, ACC 121 - Accounting Principles I

3 Credits, ENG 121 - English Composition GT-CO1 OR ENG 131 - Technical Writing GT-CO1

## Year 1: Spring

3 Credits, BUS 217 - Business Communication & Report Writing

3 Credits, FIN 101 - Introduction to Finance

4 Credits, MAT 121 - College Algebra: GT-MA1

## Year 1: Summer

4 Credits, ACC 122 - Accounting Principles II

3 Credits, BUS 216 - Legal Environment of Business

## Year 2: Fall

3 Credits, ACC 131 - Income Tax

4 Credits, ACC 211 - Intermediate Accounting I

3 Credits, COM 115 - Public Speaking OR COM 125 - Interpersonal Communication OR COM 225 - Organizational Communication

## Year 2: Spring

3 Credits, ACC 115 - Payroll Accounting

3 Credits, ACC 135 - Spreadsheet Applications for Accounting

3 Credits, ECO 201 - Principles of Macroeconomics OR ECO 202 - Principles of Microeconomics

## Year 2: Summer

3 Credits, Elective

3 Credits, Elective

## Year 3: Fall

3 Credits, ACC 226 - Cost Accounting

3 Credits, Elective

## Year 3: Spring

3 Credits, ACC 235 - Computerized Accounting for Small Businesses

3 Credits, ACC 287 - Cooperative Education