



Financial Aid Checklist

Fall 2022, Spring 2023, Summer 2023

CASFA

MOVE
MOUNTAINS

STEP 1: Submit the 2022-2023 CASFA

Complete a new CASFA *every year*. Application opens October 1.

1. Go to the Colorado Department of Higher Education's (CDHE) website to complete the **CASFA**
 - a. First-time applicants set up an account by clicking **Create Your Account**
 - b. **ACC's School Code: 001346**
2. Confirmation of your CASFA submissions will be sent to the email address provided on the application.
3. Allow 1-2 weeks for ACC to receive the CASFA information

STEP 2: Check your email often

ACC's Office of Financial Aid will send information to the email address used on the CASFA until you enroll in courses at ACC. Once you have enrolled, we will communicate all information and changes to your account to your student email account accessible through your myACC account. Emails and messages are sent throughout the aid year.

STEP 3: Log into your myACC account

Everything from registering for classes to paying your bill is done through your myACC account. Log in often for any updates.

1. **Financial Aid Requirements** – We may need to request additional information or documents. Check for any new requirements every week.
2. **Financial Aid Award** – You will receive an email when your financial aid package is ready to review. Click on **Financial Aid Award > Accept Your Awards** and then choose **2022-2023 Financial Aid Year** from the dropdown menu
3. Read the Terms and Conditions and click Accept once you are done

STEP 4: Enroll in classes!

You can enroll in classes while your financial aid is processing. Don't wait and miss out on a class you need!

1. Meet with your Academic Advisor
2. Choose classes required for your degree. Financial aid can only pay toward required courses.



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Complete the CASFA at

<https://cdhesnapprod.regenteducation.net/>

CASFA Account Information

Email _____

Password _____

Security Question Answer

Parent's Information

Dependent students are required to provide parent information on the CASFA. You do not need to have a Social Security Number or ITIN to sign your student's CASFA.

Information you may need to fill out the CASFA

- Social Security, DACA or ITIN for student and parent
- Date of Birth
- 2020 federal tax return(s)
- 2020 W-2/1099 forms
- Current bank statements
- Current assets or investments

OPENS OCT 1

