

# 2024-2025 Financial Aid Checklist

## Fall 2024, Spring 2025, Summer 2025

### FAFSA



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#### ☐ Step 1: Submit the 2024-2025 FAFSA

1. **First time** applicants and contributors: create a Federal Student Aid ID (FSA ID) on studentaid.gov.
2. Complete student portion of the FAFSA on studentaid.gov
  - a. Sign in using your FSA ID
  - b. ACC's school code: 001346
  - c. Sign the FAFSA
  - d. Invite contributors to the FAFSA
3. Contributors will receive an email from Federal Student Aid (FSA) with instructions to complete and sign their portion of the student's FAFSA
4. Submit the completed FAFSA
5. Allow 1-2 weeks for ACC to receive the completed FAFSA

#### ☐ Step 2: Log into your myACC account

Everything from registering for classes to paying your bill is done through your myACC account. Log in often for any updates.

There are 2 icons on the dashboard that you will need to check regularly.

1. **Financial Aid Requirements** – The US Department of Education may require ACC to collect documents from you to determine your eligibility for financial aid. Check the **Financial Aid Requirements** section weekly.
2. **Financial Aid Award** – You will receive an email from us when your financial aid offer is ready to review.
  - a. Click on the **Financial Aid Award** icon
  - b. Choose **Accept Your Awards** from the listed links
  - c. Click the drop-down menu and choose **ACC Aid Year 2024-2025**
  - d. Review the information on the **Terms and Conditions** tab carefully before clicking 'Accept'
  - e. View/accept/decline your aid offer on the **Accept Award Offer** tab

#### ☐ Step 3: Enroll in classes

You can register for classes while your financial aid is processing. Meet with your Academic Advisor and choose classes required for your degree. Financial aid will **only pay toward required courses**.

#### ☐ Step 4: Check your email – often

ACC's Financial Aid Office will send updates to the email address used on the FAFSA until the first time you register for classes at ACC. After you register you will be granted a school email address that you can access through your myACC account. At that time we will transition to communicating all information and updates to your student email only.

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Create your FSA ID and start your FAFSA!

New users can create an **FSA ID** at [studentaid.gov](https://studentaid.gov)

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## Student's FSA ID

Keep this information for your records

Username \_\_\_\_\_

Email \_\_\_\_\_

Password \_\_\_\_\_

Phone # \_\_\_\_\_

## Spouse or Parent FSA ID\*

Keep this information for your records

Username \_\_\_\_\_

Email \_\_\_\_\_

Password \_\_\_\_\_

Phone # \_\_\_\_\_

.....  
\*Parents and spouses must create a separate **FSA ID and password** from the student and must use a **different phone number and email address**.

**Complete the FAFSA today at [studentaid.gov](https://studentaid.gov)**

## Information you and your contributors may need for the FAFSA

- ☐ Social Security Number
- ☐ Date of Birth
- ☐ 2022 federal tax return(s)
- ☐ 2022 W-2/1099 form(s)
- ☐ Current bank statements
- ☐ Current assets or investments

## Get help with your FAFSA!

Make an appointment to get assistance from an expert at our weekly FAFSA lab



[http://arapahoecommunitycollege.formstack.com/forms/fafsa\\_lab](http://arapahoecommunitycollege.formstack.com/forms/fafsa_lab)