



CASFA Checklist

Fall 2024, Spring 2025, Summer 2025

MOVE
MOUNTAINS

☐ STEP 1: Submit the 2024-2025 CASFA

1. Go to the Colorado Department of Higher Education's (CDHE) website to complete the CASFA
 - a. First-time applicants set up an account by clicking **Sign Up**
 - b. **ACC's School Code: 001346**
2. Confirmation of your CASFA submissions will be sent to the email address provided on the application.

Allow 1-2 weeks for ACC to receive the CASFA information

☐ STEP 2: Check your email often

ACC's Office of Financial Aid will send information to the email address used on the CASFA. Once you register for your courses, we will communicate all information and updates to your student email account accessible through your myACC account. Emails and messages are sent throughout the aid year.

☐ STEP 3: Log into your myACC account

Everything from registering for classes to paying your bill is done through your myACC account. Log in often for any updates.

1. **Financial Aid Requirements** – We may need to request additional information or documents. Check for any new requirements **every week**.
2. **Financial Aid Award** – You will receive an email when your financial aid offer is ready to review. Click on **Financial Aid Award > Accept Your Awards** and then choose **ACC Aid Year 2024-2025** from the dropdown
 - a. Read the Terms and Conditions and click Accept once you are done

☐ STEP 4: Enroll in classes!

You can enroll in classes while your financial aid is processing. Don't wait and miss out on a class you need!

1. Meet with your Academic Advisor
2. Choose classes required for your degree. **Financial aid will only pay toward required courses.**



CASFA Checklist

Complete the CASFA at

<https://cdhesnapprod.regenteducation.net/>

MOVE
MOUNTAINS

CASFA Account Information

Email _____

Password _____

Security Question Answer

Parent's Information

Dependent students are required to provide parent information on the CASFA. **You do not need to have a Social Security Number or ITIN to sign your student's CASFA.**

Information you may need to fill out the CASFA

- ☐ Social Security or DACA number for student and parent
- ☐ Date of Birth
- ☐ 2022 federal tax return(s)
- ☐ 2022 W-2/1099 forms
- ☐ Current bank statements
- ☐ Current assets or investments

CASFA Now Open

Scan QR code for easy access to CASFA

