



POLICE DEPARTMENT

5900 South Santa Fe Drive
P.O. Box 9002
Littleton, CO 80160-9002
Office 303.797.5800
Fax 303.797.5600
www.arapahoe.edu



Records Release Request

The Campus Police Department complies with the Colorado Open Records laws pursuant to CRS 24-72-201 and CRS 24-72-301. Criminal justice records are open for inspection by any person during business hours, unless the release of such information is contrary to public interest, contrary to state statute, or prohibited by court order or Supreme Court rule.

Some records cannot be disclosed, and some information within criminal justice records may be deleted, as required by state law CRS 24-72-305.

Victims and law enforcement agencies may receive a copy of a criminal justice record at no charge, and others must pay a fee for copies. Copies are \$2.00 and an assembly fee by staff may be assessed. If a video is also available for release an additional charge of \$5.00 is required for a copy on a disc.

Please complete the following, print legibly and bring to ACC Police Department, Room M2600:

Last, First, Middle Home Phone Cell Phone

Home Address Street City State Zip Code

Representing Business/Agency (if applicable) Business/Agency Phone

Case No. or Person(s) involved: _____

Purpose for Requesting Records _____ Event Date and Time _____

*Applicant Signature (required) _____ Date _____

*I hereby swear and affirm that the records I obtain shall not be used for the direct solicitation of business for pecuniary gain, in accordance with CRS 24-72-305.5.

OFFICE USE ONLY

Record Available ☐ Yes ☐ No Reason Record Denied: _____

Referred to: _____ Date for Inspection: _____

Case No: _____

Approved By Date Time

Fees: ☐ No Reason: _____ ☐ Yes Amount: \$ _____ Type: _____