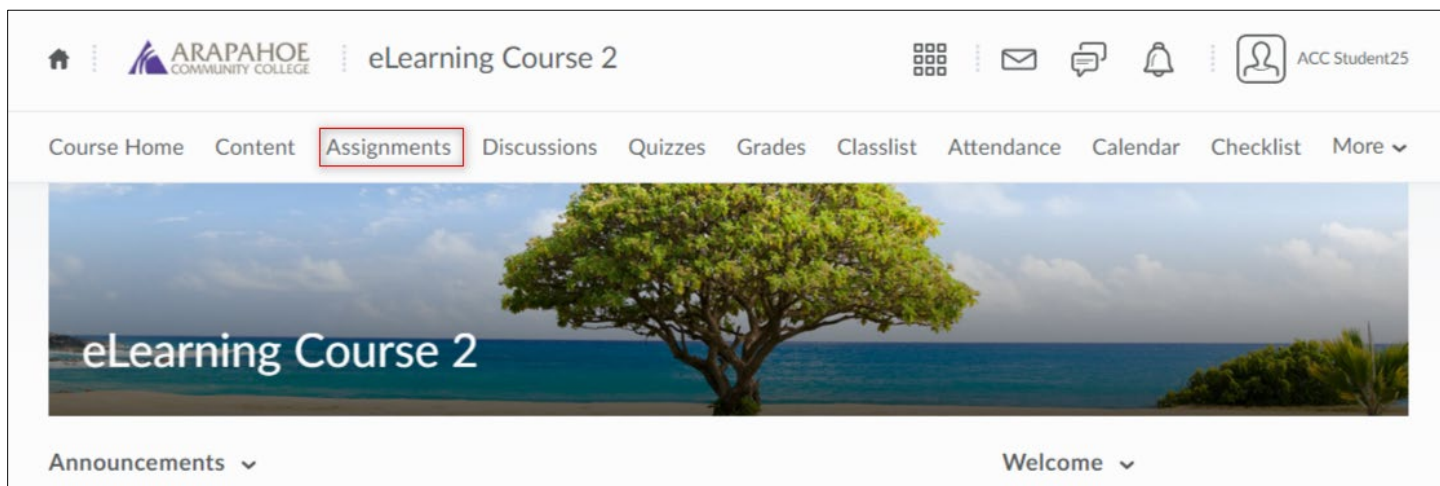


Assignments

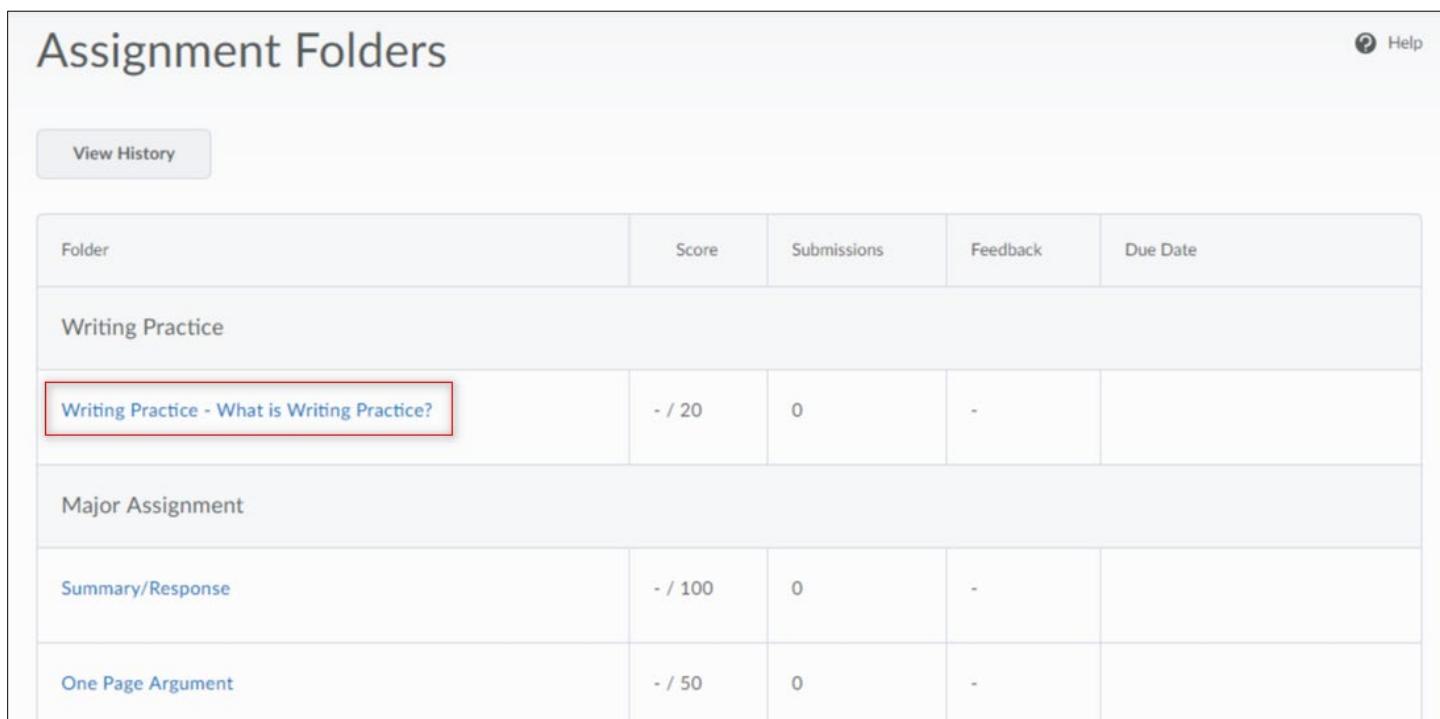
The Assignments tool enables you to submit assignments in Desire2Learn, eliminating the need to mail, fax, or email your work to instructors.

Step 1: From the course homepage, select **Assignments**.



The screenshot shows the course homepage for 'eLearning Course 2' at Arapahoe Community College. The navigation menu includes 'Course Home', 'Content', 'Assignments' (highlighted with a red box), 'Discussions', 'Quizzes', 'Grades', 'Classlist', 'Attendance', 'Calendar', 'Checklist', and 'More'. Below the menu is a banner image of a tree by the ocean with the text 'eLearning Course 2'. At the bottom, there are 'Announcements' and 'Welcome' dropdown menus.

Step 2: On the **Assignment Folders** page, select the folder you want to submit to.



The screenshot shows the 'Assignment Folders' page. It features a 'View History' button and a table with the following data:

Folder	Score	Submissions	Feedback	Due Date
Writing Practice				
Writing Practice - What is Writing Practice?	- / 20	0	-	
Major Assignment				
Summary/Response	- / 100	0	-	
One Page Argument	- / 50	0	-	

The 'Writing Practice - What is Writing Practice?' folder is highlighted with a red box.

Step 3: Select **Add a File** to browse for the file you want to submit. You can attach files from your local computer or storage device.

Writing Practice - What is Writing Practice? - Submit Files

[▼ Hide Folder Information](#)

Folder

Writing Practice - What is Writing Practice?

Instructions

Set aside about 30 minutes this week to write. You can break these 30 minutes into 3 sessions of 10 minutes each, or six sessions of 5 minutes each or simply write for 30 minutes straight. A ballpark page length for an hour's worth of writing is 2-3 typed double-spaced pages.

Begin with "I remember . . ." Write about anything, but be sure to start with "I remember . . ." If you get stuck or think, "This is all I can write about this," start again with another "I remember . . ." Let your thoughts simply flow on the page.

This is free writing and so do not worry about grammar or punctuation--just write your thoughts on the page.

When you are finished, upload your piece to the dropbox.

Submit Files


Files to submit *


(0) file(s) to submit


After uploading, you must click Submit to complete the submission.


Add a File


Add a File - eLearning Course 2 - Arapahoe Community College ×

-  My Computer >

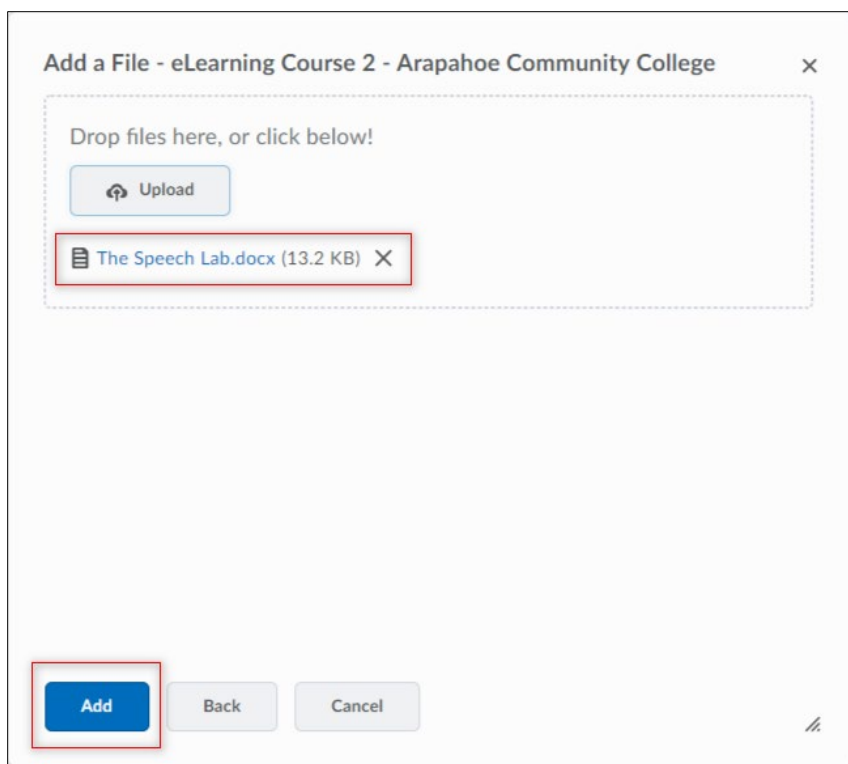
-  My Locker >

-  Group Locker >

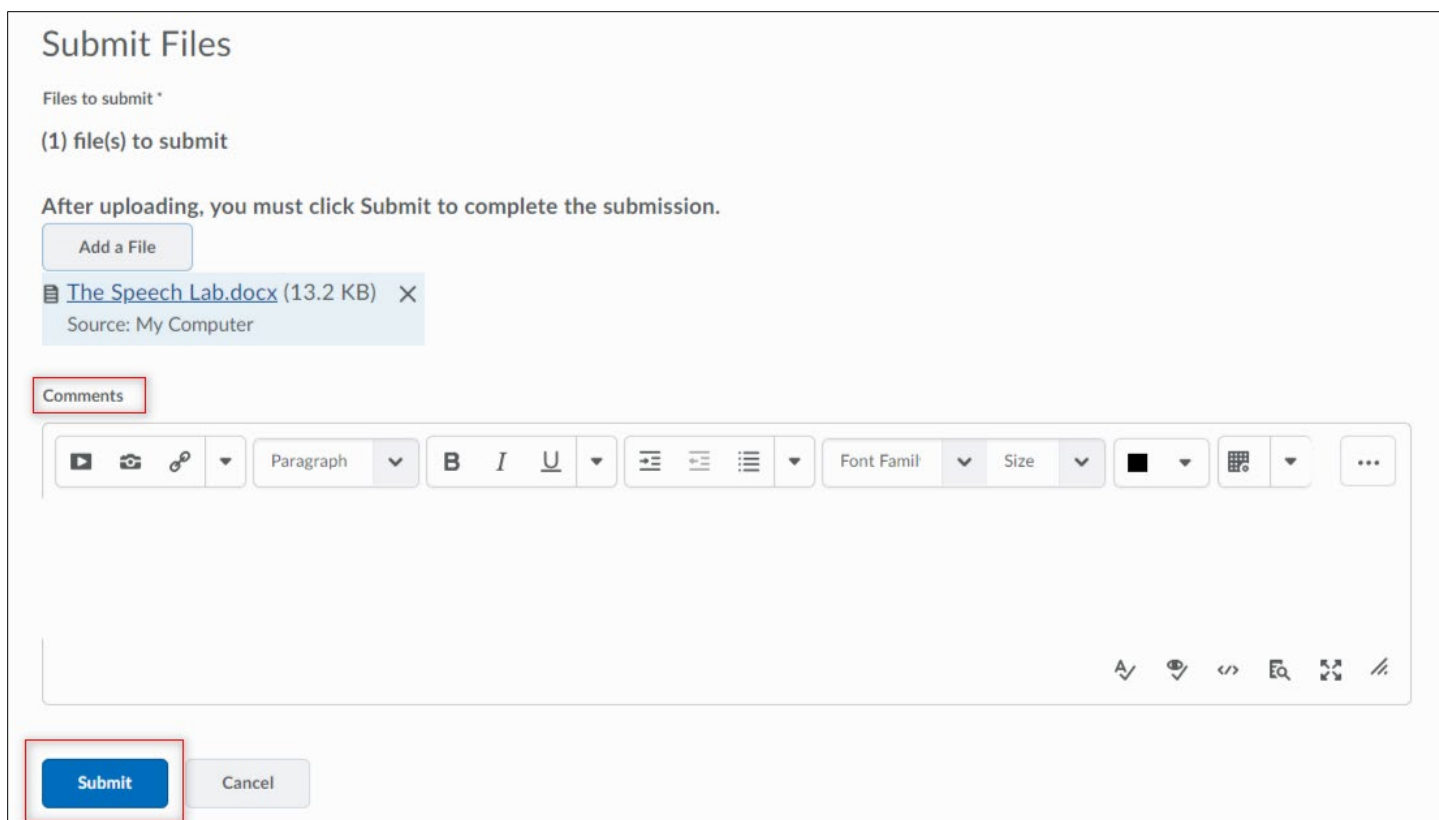
-  OneDrive Files >

Cancel 

Step 4: Once you have selected the file you want to submit, select **Add**.



Step 5: Enter an optional comment if desired, then select **Submit**. Comments are only to communicate with your instructor and are not mandatory. Assignments cannot be submitted through the **Comments** area.




Step 6: After submitting your assignment you will see the **Review Assignment Submission** page. You can check the submission details and confirm that a confirmation email has been sent to your student email account. Select **Done** to exit the page.

Review Assignment Submission

File submission successful

Submission ID
13909974

Submitted Files
 [Alternate Text Examples.docx](#) (407.87 KB)

Comments

Folder
Summary/Response

Submission Date
Jun 18, 2019 11:32 AM

Submitted By
ACC Student25

Total File Size
407.87 KB

Email Status
Confirmation Email Sent Successfully

Instructions
Read "Why Bother?" by Michael Pollan in your Allyn & Bacon text pp. 114 - 119.
Write a Summary/Response Essay 3-5 pages in length.
NOTE: Pay close attention to Figure 5.2 on p. 111 in *Allyn and Bacon*.

- Summarize the article's argument(s).
- State your position on this issue (your thesis).
- Explain why you have taken the position you have taken.
- Support your position with specific examples from your own experience, observation or outside reading.
- Organize your ideas carefully.
- Write the essay!

Done View History Upload More Files

Viewing Feedback in Assignments

Step 7: On the Assignment Folders page, which you access by selecting the **Assignments** link on the navigation bar, select **View Feedback** in the **Feedback** column beside the folder containing your submission.

Assignment Folders Help				
View History				
Folder	Score	Submissions	Feedback	Due Date
Writing Practice				
Writing Practice - What is Writing Practice?	20 / 20 - 100 %	1	View Feedback	Feb 27, 2019 1:24 PM
Major Assignment				
Summary/Response	90 / 100 - 90 %	1	View Feedback	

Step 8: View your **Assignments FeedbackSubmission Feedback**, and **Score**.

Feedback for Summary/Response

Assignments FeedbackSubmission Feedback

Nice job, formatting is well done.

Score

90 / 100 - 90 %


Feedback Date

Jun 18, 2019 11:46 AM

Folder

Summary/Response

Submitted Files

Submitted Files	Date Submitted ▼
 Alternate Text Examples.docx (407.87 KB)	Jun 18, 2019 11:32 AM

[Done](#)