Rubrics

Rubrics are used to evaluate student performance on discussions, assignments, or quizzes/exams in D2L. There are two types of rubrics to choose from: Analytic and Holistic. Analytic is the most common type of rubric.

An **Analytic Rubric** breaks performance down into multiple criteria. Each criterion is then assessed separately, resulting in an overall assessment score. For example, an analytic rubric for assessing essays could have the criteria of Content, Organization, Formatting, and Grammar. Each of these criteria are assessed with a level of Excellent, Very Good, Fair, and Poor.

A **Holistic Rubric** does not break performance down into separate criteria, but rather the instructor considers the entire assignment and ultimately provides only one assessment.

Creating a Rubric

**Step 1:** There are a couple of ways to access rubrics in D2L. Select the **More** context menu and then select **Rubrics**.
You can also add Rubrics from **Discussions**, **Quizzes**, or **Assignments**.

- From **Discussions**, select the **Assessments** tab. **Add Rubric** is below Grade Item.

- From **Quizzes**, select the name of the quiz, select the **Assessment** tab and scroll down to **Add Rubric**.
- From Assignments, when you are creating or editing a new folder, scroll down to Add Rubric.
**Step 2:** If you do not have a rubric ready to upload, you can create a new rubric within the tool. Name the rubric something memorable and distinguishable in case you create a few rubrics for different assignments. Keep the rubric in **Draft** status until you are finished with it.

Once it is published, it cannot be edited again. The rubric can be archived, however.

![New Rubric](image)

**Step 3:** You may add a description for the rubric if desired. Select the type of rubric, **Analytic** or **Holistic** and select the **Initial number of Levels** and **Initial Number of Criteria**. Levels indicate a measure of success (excellent, very good, fair, poor) and criteria qualify what was being evaluated (organization, content, grammar, and formatting, for example).

![Description](image)
Step 4: The **Scoring Method** is the next item that would need to be determined. Three types of scoring methods are available for an Analytic Rubric: **Text only, Points, and Custom Points**. Text only will evaluate using words only, whereas as points and custom points evaluate based on points. **Percentages** can only be used for a **Holistic Rubric**. **What are scoring methods?** can be selected for more information.

![Scoring Method]

**Note:** Once the scoring method has been selected this cannot be changed regardless of whether or not the rubric is in draft or published form.

Step 5: Select the Levels and Criteria tab. Both the criteria and the levels can be edited by selecting the drop-down menu to the right of the name of the criteria or the level. Criteria and levels can also be added or deleted as needed. When finished editing, select **Close**.
You will now have options (using the rubric’s pulldown) to continue editing, preview, copy, delete, or publish your new rubric.