

Question Library

About Question Library

The Question Library is a central repository that stores and archives questions that you can share and reuse for all assessment tools within a course. You can create multiple collections within the Question Library to organize your questions by type and topic, making it easier for you to find questions for your quizzes, surveys, and self-assessments.

As a best practice for storage, organization, and easy access, we recommend that you create all your questions using the Question Library. You can consolidate questions created within the Quizzes, Surveys, and Self Assessments tools by importing them back into the Question Library.

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Access the Question Library

Step 1: Select **Quizzes**, **Self-Assessments**, or **Surveys** from the navigation bar or **More** dropdown menu.

The screenshot shows the top navigation bar of the eLearning Course 2 interface. The navigation bar includes links for Course Home, Content, Assignments, Discussions, Quizzes, Grades, Classlist, Attendance, Course Admin, Calendar, and More. The 'More' dropdown menu is open, showing options like YuJa, Quick Eval, FAQ, Checklist, Groups, Intelligent Agents, Links, Rubrics, Self Assessments, and Surveys. The 'Self Assessments' and 'Surveys' options are highlighted with red boxes. Below the navigation bar, there is a banner for 'eLearning Course 2' and a 'Meeting in Webex' announcement.

Step 2: Select the **Question Library** link.

The screenshot shows the 'Question Library' interface. The navigation bar includes links for Manage Quizzes, Question Library, and Statistics. The 'Question Library' link is highlighted with a red box. Below the navigation bar, there are buttons for 'New Quiz', 'Edit Categories', and 'More Actions'. The 'View' dropdown menu is set to 'By Availability' and the 'Apply' button is visible.

Creating Sections in the Question Library

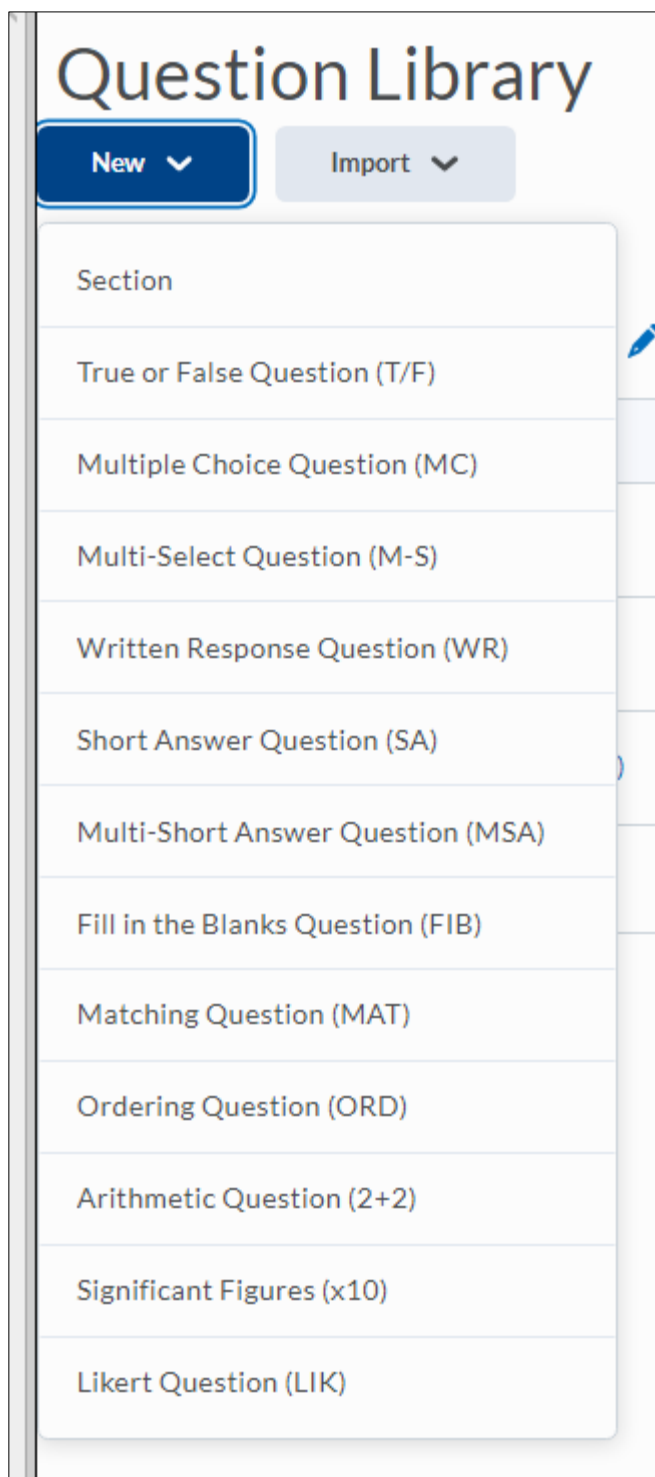
Create sections to organize your questions into folders. You can do this in the Question Library or while creating a quiz, survey, or self-assessment by selecting **Add/Edit Questions**. All of these areas are identical in functionality: one creates folders within the Question Library, while the others create folders within an assessment type.

You can also import sections from the Question Library directly into a quiz, survey, or self-assessment. Importing sections from the Question Library will transfer section folders and all of their associated properties (section name, messages, images, or feedback).

Note: Although you can create subsections within sections, we recommend you keep question organization simple and intuitive.

Create a Section in the Question Library

Step 1: In the Question Library, select **Section** from the **New** dropdown menu.



Step 2: Enter the name of the section in the **Section Title** field, use the check box to **Hide Section Title from students** if desired.

Step 3: Enter **Section Text** (optional). You can also choose to **Hide Section Text from students**.

Step 4: Select **Shuffle questions in this section** to shuffle sections and pools in this section.

Step 5: Select **Save** to save section.

The screenshot shows a web interface for editing a section in a question library. At the top left, there is a back arrow and the text "Back to Question Library". Below this is a form with several fields and options:

- A text input field labeled "Section Title *".
- A checkbox labeled "Hide Section Title from students".
- A text input field labeled "Section Text".
- A rich text editor toolbar with icons for Bold (B), Italic (I), Underline (U), Insert Image, Insert Table, Insert Equation (Σ), and a dropdown arrow.
- A checkbox labeled "Hide Section Text from students".
- A checkbox labeled "Shuffle questions in this section" with a sub-note: "Also shuffles sections and question pools in this section. Does not cascade to sub-sections."
- At the bottom, there is a blue "Save" button with a dropdown arrow, and a grey "Cancel" button.

Red boxes in the image highlight the "Section Title *", "Hide Section Title from students", "Section Text", "Hide Section Text from students", "Shuffle questions in this section" (including its sub-note), and the "Save" button.

Creating Questions in the Question Library

Question types

You can create the following question types in the Question Library:

- True or False (T/F)
- Multiple Choice (MC)
- Multi-Select (M-S)
- Written Response Question (WR)
- Short Answer (SA)
- Multi-Short Answer (MSA)
- Fill in the Blanks (FIB)
- Matching (MAT)
- Ordering (ORD)
- Arithmetic Question (2+2)
- Significant Figures (x10)
- Likert Question (LIK)

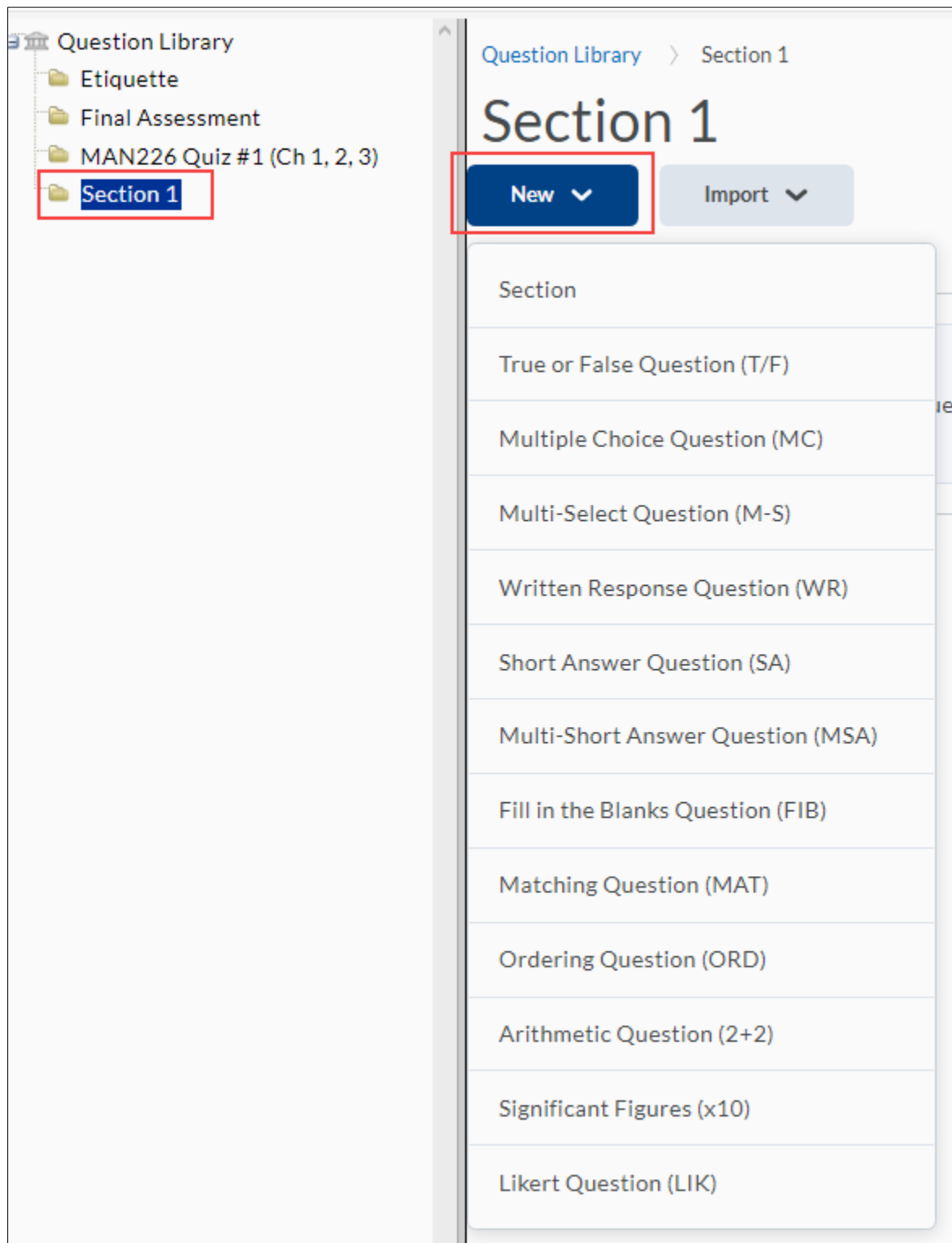
Notes: You cannot import Likert questions to quizzes and self-assessments because they are unique to surveys only.

Solutions to questions are automatically omitted when questions are imported to surveys.

Point's value and difficulty level indicators are automatically omitted when questions are imported to self-assessments and surveys.

Create a Question in the Question Library

To create a question in the Question Library, select the section to which you are adding questions, select **New** and then select the appropriate question type.



The screenshot displays the 'Question Library' interface. On the left, a sidebar shows a tree view of folders: 'Etiquette', 'Final Assessment', 'MAN226 Quiz #1 (Ch 1, 2, 3)', and 'Section 1'. The 'Section 1' folder is highlighted with a red box. The main content area shows the breadcrumb 'Question Library > Section 1' and the title 'Section 1'. Below the title, there are two buttons: 'New' (highlighted with a red box) and 'Import'. A dropdown menu is open below the 'New' button, listing various question types: Section, True or False Question (T/F), Multiple Choice Question (MC), Multi-Select Question (M-S), Written Response Question (WR), Short Answer Question (SA), Multi-Short Answer Question (MSA), Fill in the Blanks Question (FIB), Matching Question (MAT), Ordering Question (ORD), Arithmetic Question (2+2), Significant Figures (x10), and Likert Question (LIK).

Question Options

All question types allow you to add fields for **Feedback, Hints, Short Description, and Enumeration** by selecting the **Options** pulldown.

A **Short Description** can be added at the beginning of a question (optional).

Hints are useful for suggesting how to approach a question.

Feedback enables you to provide added information as a basis for improving content comprehension.

You can provide feedback comments at the end of a question to indicate correct and incorrect answers, where a correct answer can be found in the course content, and what details instructors are looking for in an ideal answer.

Use the dropdown under **Enumeration** to select a numbering style.

You may also add **Overall Feedback** to the question in the box provided.

True or False

Options

Short Description

Question Text *

- Remove Feedback
- Remove Hint
- Remove Short Description
- Remove Enumeration

Hint

Answers *

True

Add feedback for this answer

False

Add feedback for this answer

Enumeration

A, B, C, D, E, F, ...

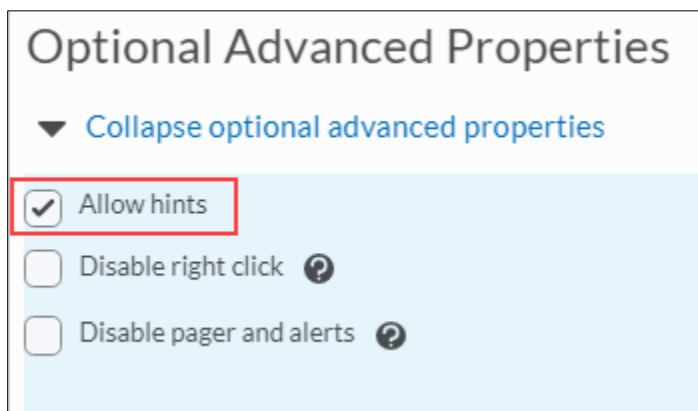
Overall Feedback

Default Points *

1

Save Cancel

Note: If you want users to see hints to questions, you must select the check box **Allow hints** in the **Properties** tab when you create or edit quizzes and self-assessments.



Optional Advanced Properties

▼ Collapse optional advanced properties

Allow hints

Disable right click ?

Disable pager and alerts ?

Creating True or False Questions

True or false (T/F) questions present a statement which respondents must determine is correct or incorrect.

Create a true or false question

Step 1: Select **True or False Question (T/F)** from the **New** dropdown menu.

Step 2: From the **Options** dropdown menu, select the options you want to add to the question.



True or False ▼

Options ▼

Question Text *

Paris is a city in France.

Answers *

True

- Add Feedback
- Add Hint
- Add Short Description
- Add Enumeration

Step 3: Enter a **Short Description** (optional).

Step 4: Enter your T/F question in the **Question Text** field.

Step 5: To include an image in the question, select the **Add Image** icon.

The screenshot shows a question editor interface. At the top left, there is a dropdown menu set to 'True or False'. To the right is an 'Options' dropdown. Below this is a 'Short Description' label and an empty text input field. Underneath is the 'Question Text *' label and a rich text editor containing the text 'Paris is a city in France.'. The rich text editor toolbar includes icons for Bold (B), Italic (I), Underline (U), Add Image (camera icon), Bulleted List, Summation (Σ), and other editing tools. The 'Add Image' icon is highlighted with a red box.

Step 6: Add a Hint if desired.

Step 7: Under **Answers**, select the correct answer. You may also add feedback for each answer in the **Add feedback for this answer** boxes.

Step 8: Select the **Enumeration** style from the dropdown menu.

The screenshot shows the 'Answers' section of the question editor. At the top is a 'Hint' label and an empty text input field. Below is the 'Answers *' label. There are two radio button options: 'True' (which is selected, indicated by a checkmark and a red arrow) and 'False'. Each option has an associated 'Add feedback for this answer' text input field. At the bottom is the 'Enumeration' label and a dropdown menu set to 'A, B, C, D, E, F, ...'. Red boxes highlight the 'Hint' label, the 'Answers *' label, the 'Add feedback for this answer' boxes, and the 'Enumeration' label.

Step 9: Provide **Overall Feedback** if desired.

Step 10: Use the **Default Points** box to enter the question value.

Note: Question preview is shown on the right side of the screen.

Step 11: Select **Save** to save the question and return to the main page. Select the **Save** pulldown to select **Save and Copy** and save the question and create another T/F question that retains the copied properties, or **Save and New** to save the question and create another T/F question.

The screenshot shows a question editor interface. At the top left, there is a dropdown menu set to "True or False" with a downward arrow. To its right is a blue "Options" link with a downward arrow. Below this is the "Question Text *" field, which contains the text "Paris is a city in France." To the right of the editor is a preview window showing the question text and two radio button options: "True" and "False". Below the question text is the "Answers *" section, which has two entries: "True" (with a checked radio button) and "False" (with an unchecked radio button). Each entry has a text box labeled "Add feedback for this answer". Below the answers is the "Overall Feedback" field, which is currently empty. Below that is the "Default Points *" field, which contains the number "1". At the bottom left, there is a blue "Save" button with a downward arrow, a grey "Cancel" button, and a dropdown menu that is open, showing "Save and New" and "Save and Copy" options. Red boxes highlight the "Overall Feedback" field, the "Default Points" field, the "Save" button, and the preview window.

Creating Multiple Choice Questions

Multiple choice (M/C) questions present a statement or question with a list of possible answers, in which respondents must choose the best possible answer. Multiple choice questions differ from multi-select questions in that only one answer can be selected for each multiple choice question.

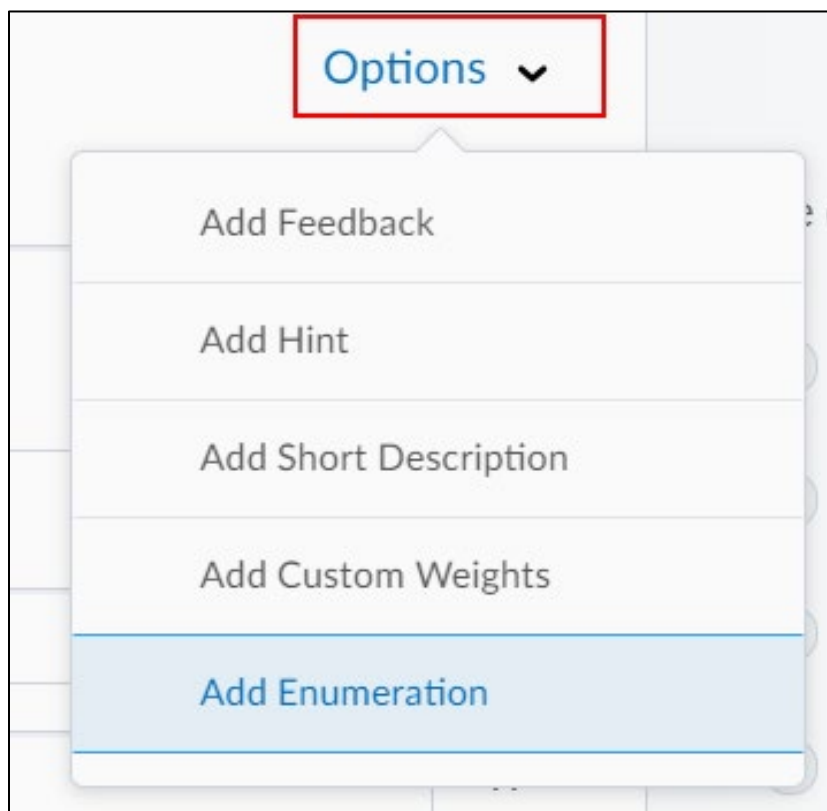
If you create a multiple choice question that has more than one possible solution, answers can be weighted according to the correctness of each possible answer.

Example: If two answer choices out of five options are accepted as correct, both can be weighted at 100% and the other three options can be weighted at 0%. If all five answer choices are accepted as correct but some are more correct than others, each can be weighted in ascending order with the most correct answers weighting greater than the least correct answers.

Create a Multiple Choice Question

Step 1: Select **Multiple Choice Question (MC)** from the **New** dropdown menu.

Step 2: From the **Options** dropdown menu, select the options you want to add to the question.

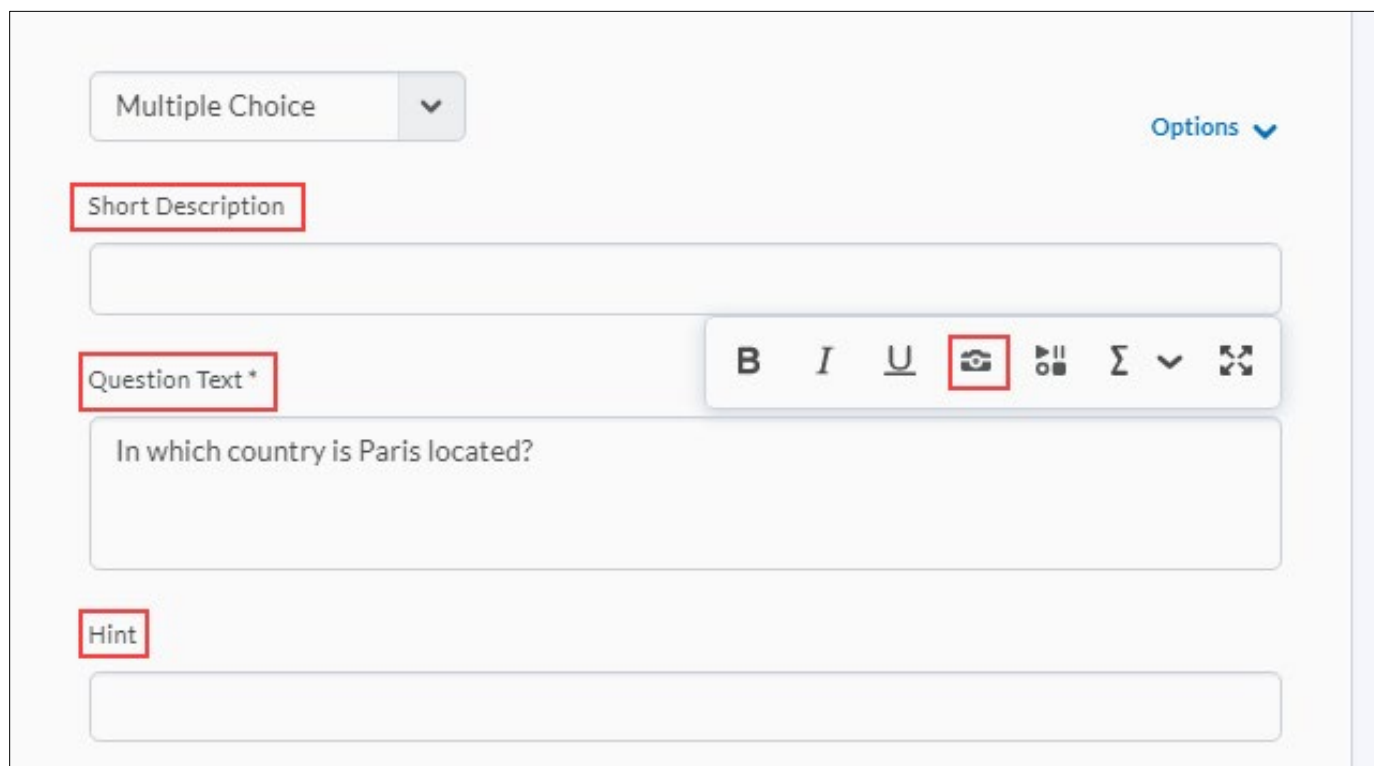


Step 3: Enter a **Short Description** (optional) if desired.

Step 4: Enter your Multiple Choice question in the **Question Text** field.

Step 5: Select the **Add Image** icon to upload an image to accompany your question.

Step 6: Add a **Hint** if desired.



The screenshot shows a question editor interface. At the top left, there is a dropdown menu set to "Multiple Choice" with a downward arrow. To the right of this is a blue link labeled "Options" with a downward arrow. Below these are three main input fields, each with a red rectangular highlight above its label:

- Short Description:** An empty text input field.
- Question Text*:** A text input field containing the question "In which country is Paris located?". Above this field is a rich text toolbar with icons for Bold (B), Italic (I), Underline (U), Add Image (a camera icon), Bulleted List, Summation (Σ), and a dropdown arrow. The Add Image icon is highlighted with a red box.
- Hint:** An empty text input field.

Step 7: Enter an answer option in each **Answers** field. You can select **Add Answer** to add an additional answer to include in your question. To delete an answer option, select the **Remove** button (looks like an X) next to the answer you wish to delete.

Step 8: Select the checkbox next to the correct answer.

Note: If you are using custom weights enter the weight for each answer in the weight boxes

Step 9: Add question **Feedback** if desired.

Step 10: Select the **Randomize answers for each student** checkbox if desired.

Step 11: Choose a numbering style from the **Enumeration** drop down menu.

Step 12: Enter feedback into the **Overall Feedback** box if desired.

Step 13: Enter the question point value in the **Default Points** box.

Answers *

⋮

Russia

×

Add feedback for this answer

⋮

Canada

×

Add feedback for this answer

⋮

France

×

Add feedback for this answer

⋮

United Kingdom

×

Add feedback for this answer

Add Answer

Randomize answers for each student

Enumeration

A, B, C, D, E, F, ...

▼

Overall Feedback

Default Points *

1

Save

Cancel

Note: Question preview is shown on the right side of the screen.

Question Text *

In which country is Paris located?

Answers *

⋮ Russia ×

⋮ Canada ×

In which country is Paris located?

A) Russia

B) Canada

C) France

D) United Kingdom

Step 14: Select **Save** to save the question and return to the main page. Select the **Save** pulldown to select **Save and Copy** and save the question and create another MC question that retains the copied properties, or **Save and New** to save the question and create another MC question.

Save ↓

Cancel

Save and New

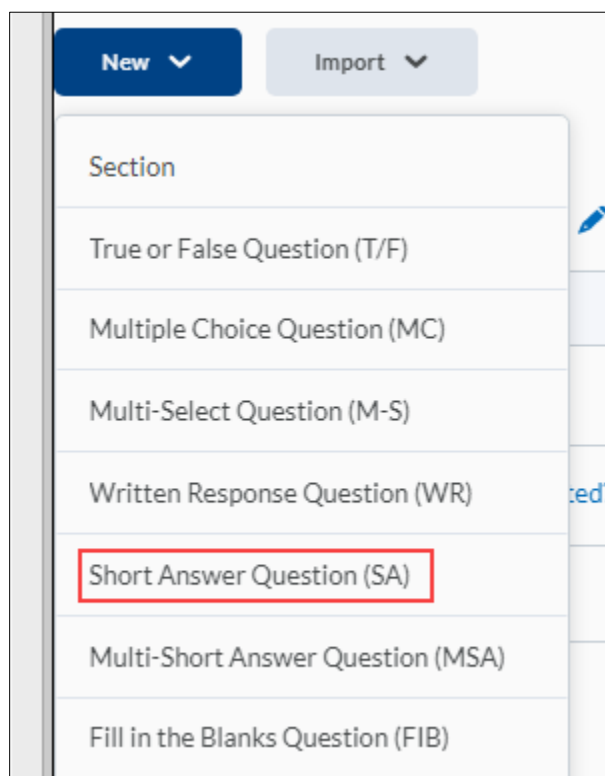
Save and Copy

About creating short answer questions

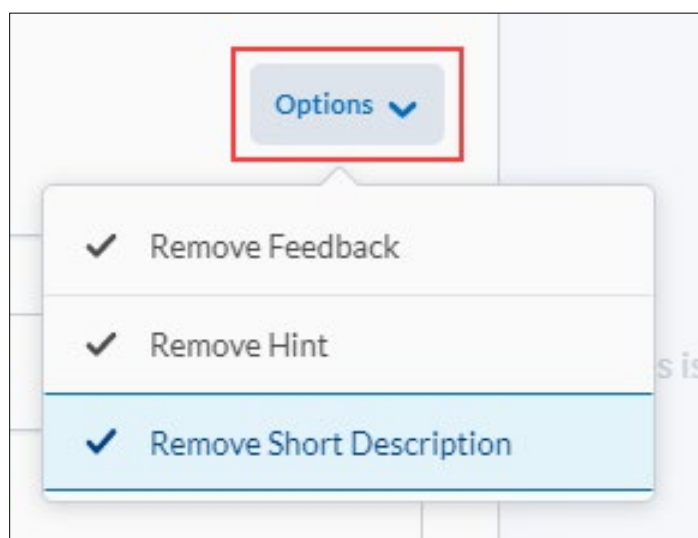
Short answer (SA) questions require respondents to create one word or brief sentence answers in response to open-ended questions.

Create a short answer question

Step 1: Select **Short Answer Question (SA)** from the **New** dropdown menu.



Step 2: Select question options from the Options drop down menu if desired.



Step 3: Enter a **Short Description** if desired (optional)

Step 4: Enter your SA question in the **Question Text** field.

Step 5: Select the **Add Image** icon to add an image to your question.

Step 6: Enter a hint in the **Hint** box if desired.

The screenshot shows a question editor interface. At the top, there is a dropdown menu set to "Short Answer" and an "Options" dropdown. Below this is a "Short Description" field, which is currently empty. Underneath is the "Question Text" field, which contains the text "What is the name of the planet we live on?". A rich text toolbar is positioned above the question text field, featuring icons for Bold (B), Italic (I), Underline (U), Add Image (a camera icon), Bulleted List, Summation (Σ), and other formatting options. Below the question text field is a "Hint" field, which is also empty.

Step 7: Select the **abc** dropdown menu to choose a text option for the answer.

The screenshot shows the "Answers for Blank 1" dropdown menu. The dropdown is currently set to "abc" and is open, showing three options: "Text", "Case-Sensitive Text", and "Regular Expression". The "abc" dropdown is highlighted with a red box. The background shows a text input field with the placeholder text "Enter an answer for this blank...".

- **Text:** Auto-grading searches for a matching character pattern in the answer text with or without letter case correctness.
- **Case Sensitive Text:** Auto-grading searches for a matching character pattern in the answer text that must have letter case correctness.
- **Regular Expression:** Auto-grading uses meta-characters to search for one or more matching strings in the answer text's character pattern. What you set as meta-character parameters helps determine letter case sensitivity.

Step 8: Select **Add Blank** to create additional answer boxes if your SA question requires users to submit more than one answer. To delete a **Blank** answer box, select the corresponding **Remove** (looks like an X) icon.

Step 9: Enter feedback into the **Overall Feedback** box if desired.

Step 10: Enter the question point value in the **Default Points** box.

The screenshot shows a configuration panel with three main sections:

- Add Blank:** A button at the top left, highlighted with a red box.
- Overall Feedback:** A large text input area below the button, also highlighted with a red box.
- Default Points *:** A small input field containing the number '1', highlighted with a red box.

Note: Question preview is shown on the right side of the screen.

The screenshot shows the question configuration interface with a preview on the right:

- Short Description:** An empty text input field.
- Question Text *:** A text input field containing the question: "What is the name of the planet we live on?".
- Preview:** A red-bordered box on the right showing the question as it will appear to users: "What is the name of the planet we live on?" with an empty answer input field and a green checkmark icon.

Step 11: Select **Save** to save the question and return to the main page. Select the **Save** pulldown to select **Save and Copy** and save the question and create another SA question that retains the copied properties, or **Save and New** to save the question and create another SA question.

The screenshot shows the 'Save' button pulldown menu:

- Save:** A blue button with a dropdown arrow, highlighted with a red box.
- Cancel:** A light gray button to the right of the 'Save' button.
- Save and New:** A menu option below the 'Save' button.
- Save and Copy:** A menu option below 'Save and New'.

About Creating fill in the blanks questions

Fill in the blanks (FIB) questions require respondents to fill in one or more missing words for an incomplete sentence, statement, phrase, list, or key terminology.

Note: As a best practice, we recommend that answers in blank fields be no more than one or two words to ensure auto-grading accuracy.

Create a fill in the blanks question

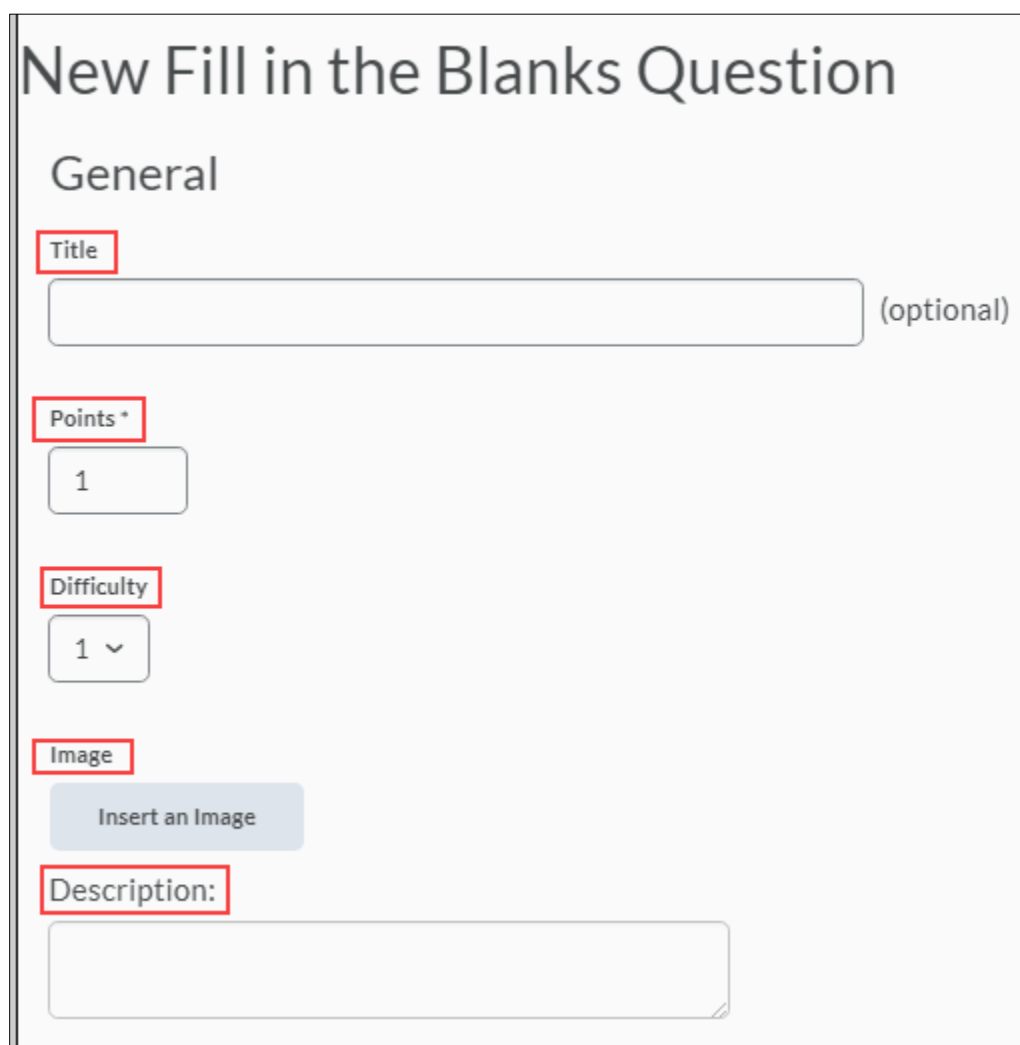
Step 1: Select **Fill in the Blanks Question (FIB)** from the **New** dropdown menu.

Step 2: Enter a title in the **Title** box (optional).

Step 3: Enter a point value in the **Points** box.

Step 4: Select a difficulty level from the **Difficulty** dropdown menu.

Step 5: To include an image in the question, select **Insert an Image**. You can enter a description for the image in the **Description** field.



The screenshot shows a form titled "New Fill in the Blanks Question" with a "General" section. The form includes the following fields and controls:

- Title:** A text input field with a red box around the label and the text "(optional)" to its right.
- Points*:** A numeric input field with a red box around the label and the value "1" entered.
- Difficulty:** A dropdown menu with a red box around the label and the value "1" selected.
- Image:** A button labeled "Insert an Image" with a red box around the label.
- Description:** A text input field with a red box around the label.

Step 6: Select **Add Blank** to create additional blank fields. Select **Add Text** to create additional text fields. Your listed order of blank and text fields correspond with the sequence displayed to users.

Step 7: Enter your FIB question in the **Text # 1:** field.

Step 8: Set the display **Size** for the Blank field.

Step 9: Select **Add Answer** if you accept more than one possible solution for the Blank field. To reduce the number of possible solutions for each Blank field, you can select the **Remove Answer** icon for the corresponding Answer option.

Step 10: For each possible solution of a Blank field, enter an **Answer** and set a weight in the **Weight (%)** field. You can set different weightings if some solutions are more correct than others.

Note: A FIB question's maximum points value is reflected by a 100% weight. As a best practice, the combined weight of your answers should equal 100%. If your FIB question has multiple blank fields and each blank field has several possible answers, we recommend the combined weight of each blank field's most correct answer equals 100%.

Step 11: Select an Evaluation field for each possible answer:

- **Case Insensitive:** Auto-grading searches for a matching character pattern in the answer text with or without letter case correctness.
- **Case Sensitive:** Auto-grading searches for a matching character pattern in the answer text that must have letter case correctness.
- **Regular Expression:** Auto-grading uses meta-characters to search for one or more matching strings in the answer text's character pattern. What you set as meta-character parameters helps determine letter case sensitivity.

Note: Select **Check Answers** to validate answer fields with regular expressions.

The screenshot shows a question editor interface titled "Question Text". At the top, there are two buttons: "+ Add Blank" and "+ Add Text", each followed by a "1" in a box. Below this, the editor is divided into three rows:

- Text # 1:** A text input field containing "The third planet from the sun is". To the right of the text is a "Remove" icon (a trash can).
- Blank # 1:** This section is divided into several sub-sections:
 - Size:** A dropdown menu set to "30".
 - Add Answer:** A button followed by a "1" in a box.
 - Check Answers:** A button.
 - Answer:** A text input field containing "Earth".
 - Weight (%):** A text input field containing "100".
 - Evaluation:** A section with three radio buttons: "Case Insensitive" (selected), "Case Sensitive", and "Regular Expression".
 - Remove:** A "Remove" icon (a trash can).
- Text # 2:** A text input field that is currently empty. To the right of the text is a "Remove" icon (a trash can).

Note: You can select the **Remove** icons to delete or change the order of blank and text field entries.

Step 12: Provide comments and suggestions in the **Question Hint** and **Question Feedback** fields if desired.

Step 13: Select **Preview** to view your question.

Step 14: Select **Save** to return to the main page, **Save and Copy** to save and create another FIB question that retains the copied properties, or **Save and New** to continue creating new FIB questions.

The screenshot displays a user interface for editing a question. It features two main text input areas, each with a rich text editor toolbar. The top area is labeled 'Question Hint' and the bottom area is labeled 'Question Feedback'. Both toolbars include options for video, image, link, format, bold, italic, underline, list, font family, size, background color, table, summation, undo, redo, and print. At the bottom of the interface, there is a horizontal bar with five buttons: 'Save' (highlighted in blue), 'Save and Copy', 'Save and New', 'Preview', and 'Cancel'. The 'Question Hint' and 'Question Feedback' labels are enclosed in red boxes, as are the bottom action buttons.

About Creating Matching Questions

Matching (MAT) questions require respondents to choose from a set of possible answers and correctly pair them with related items. This question type enables you to assess users' recognition of information and demonstrate comprehension of specific relationships.

Create a Matching Question

Step 1: Select **Matching Question (MAT)** from the **New** dropdown menu.

Step 2: Enter a **Title** (optional).

Step 3: Enter a **Points** value.

Step 4: Select a difficulty level from the **Difficulty** dropdown menu.

Step 5: Enter your MAT question in the **Question Text** field.

New Matching Question

General

Title
 (optional)

Points *

Difficulty

Question Text *

📺 📷 🔗 ▼
Format ▼
B *I* U ▼
☰ ☰ ☰ ▼
Font Family ▼
Size ▼
■ ▼
📊 ▼
Σ ▼
↺ ▼
✂ 📄

Match the cities with their corresponding countries.

Step 6: To include an image in the question, select **Insert an Image**. You can enter a description of the image in the **Description** field.

Image

Insert an Image

Description:

Step 7: Under **Choices**, choose a **Grading** format:

- **Equally weighted:** The total points value is divided equally among all possible correct matches. Users receive equally weighted points for each correct answer.
- **All or nothing:** Users receive the total points value for correctly matching every answer or else they receive none at all.
- **Right minus wrong:** Users receive points equal to the number of right answers they choose minus the number of incorrect answers they choose. To determine how much each answer is worth, the system takes the total number of points assigned to the question and divides it by the total number of answer choices.

Example: If a question is worth 10 points and has 5 answer choices, each correct answer is worth 2 points, and each incorrect answer is worth 2 points ($10/5 = 2$). If a user gives 3 correct answers and 2 incorrect answers, 2 is the total number of points received for the question $[(3-2)*2 = 2]$.

Note: Users can receive a minimum of zero on a question; they cannot receive a negative mark.

Step 8: To create more answer choices, select **Add Choice**. Enter an answer in each choice **Value** field.

Choices

Grading

Equally weighted
 All or nothing
 Right minus wrong

+ Add Choice

#	Value	Remove
1	<div style="border: 1px solid #ccc; padding: 5px; margin-bottom: 5px;"> <div style="display: flex; justify-content: space-between; align-items: center;"> 📺 📷 🔗 ▼ ⋮ </div> <p style="margin: 0;">Paris</p> <div style="display: flex; justify-content: space-between; align-items: center; font-size: 0.8em;"> ✓ 🗨 ↔ 🔍 🔄 ✍ </div> </div>	<div style="text-align: center;">🗑</div>
2	<div style="border: 1px solid #ccc; padding: 5px; margin-bottom: 5px;"> <div style="display: flex; justify-content: space-between; align-items: center;"> 📺 📷 🔗 ▼ ⋮ </div> <p style="margin: 0;">Berlin</p> <div style="display: flex; justify-content: space-between; align-items: center; font-size: 0.8em;"> ✓ 🗨 ↔ 🔍 🔄 ✍ </div> </div>	<div style="text-align: center;">🗑</div>

Step 9: You can select **Add Match** to create more matches. Enter a match choice in each match **Value** field.

Step 10: Select the corresponding choice number in the **Correct Choice** dropdown menu next to a match value. This creates a matched pair.

Note: To reduce the number of choices and matches available in your MAT question, select the corresponding **Remove option** icon.

Matches

Matches are randomized when taking the question.

+ **Add Match**

#		Value	Correct Choice	Remove
1	1	<div style="border: 1px solid #ccc; padding: 5px;"> <div style="display: flex; justify-content: space-between; align-items: center;"> 📺 📷 🔗 ▼ ⋮ </div> <p>France</p> <div style="display: flex; justify-content: space-between; align-items: center; margin-top: 10px;"> ✓ 👁 ↔ 🔍 🔄 ⧸ </div> </div>	<div style="border: 1px solid #ccc; padding: 5px; width: 50px; text-align: center;">1 ▼</div>	<div style="border: 1px solid #ccc; padding: 5px; text-align: center;">🗑</div>
2	2	<div style="border: 1px solid #ccc; padding: 5px;"> <div style="display: flex; justify-content: space-between; align-items: center;"> 📺 📷 🔗 ▼ ⋮ </div> <p>Germany </p> <div style="display: flex; justify-content: space-between; align-items: center; margin-top: 10px;"> ✓ 👁 ↔ 🔍 🔄 ⧸ </div> </div>	<div style="border: 1px solid #ccc; padding: 5px; width: 50px; text-align: center;">2 ▼</div>	<div style="border: 1px solid #ccc; padding: 5px; text-align: center;">🗑</div>

Step 11: Provide comments and suggestions in the **Question Hint** and **Question Feedback** fields if desired.

Step 12: Select **Preview** to view your question.

Step 13: Select **Save** to return to the main page, select **Save and Copy** to save and create another MAT question that retains the copied properties, or select **Save and New** to continue creating new MAT questions.

The screenshot displays a user interface for editing a question. It features two main text input areas, each with a rich text editor toolbar. The top area is labeled "Question Hint" and the bottom area is labeled "Question Feedback". Both labels are enclosed in red boxes. The "Question Hint" toolbar includes icons for video, image, link, and a dropdown menu, followed by a "Format" dropdown, bold (B), italic (I), and underline (U) buttons, a list-style dropdown, "Font Family" and "Size" dropdowns, a color picker, a table icon, a summation symbol (Σ), a redo icon, and undo/clear icons. The "Question Feedback" toolbar is similar but includes a "Paragraph" dropdown instead of "Format". At the bottom of the interface, a horizontal bar contains five buttons: "Save" (highlighted in blue), "Save and Copy", "Save and New", "Preview", and "Cancel". This entire bar is also enclosed in a red box.