



ACC COVID Guidelines & Protocols

Internal College Operations

College-wide	<ul style="list-style-type: none"> • MASK REQUIREMENT – Everyone must be masked inside an ACC building until further notice. • Exceptions for ADA and in pursuant of Douglas County Public Health Order. • Reporting of COVID positives and exposures required. • Sanitizing stations available. • Contact tracing, testing to confirm positive cases continues. • Vaccines very strongly encouraged.
Classes	<ul style="list-style-type: none"> • 100% capacity allowed. • Please see course schedule for options – in person, online and flexible courses available. • Instructors may remove masks when teaching if vaccinated and comfortable doing so. Students must remain masked. • Presenters may remove masks when presenting if vaccinated, socially distanced, and comfortable doing so. Audience must remain masked.
Workspace & Offices	<ul style="list-style-type: none"> • Plexiglass if needed. • Sanitizing stations available throughout buildings. • Up to 100% capacity allowed but ask all to be respectful of others' personal space. • Masks may be removed when alone in private offices. Masks may be removed when two people meet in a private office if both parties are vaccinated and comfortable doing so. Three or more individuals shall be masked. • Employees continue to request Alternate Work Schedules in consultation with supervisor. Please direct medical or health considerations, ADA or FMLA questions to HR.
Reported Positive	<p>Individuals who test positive for COVID 19 are required to isolate and report their status to the college to manage contact tracing. Individuals (students or employees) exposed to a person testing positive for COVID 19 should report the exposure (on or off campus) to ACC if they have been on campus or come to campus regularly. Exceptions in pursuant of Douglas County Public Health Order.</p> <p>Positive case reported in a classroom:</p> <ul style="list-style-type: none"> • Class members will be notified. • Non-vaccinated individuals will be required to quarantine per CDC. • Exposed vaccinated individuals will not need to quarantine as long as they remain asymptomatic. • Instructors wishing to move the entire course to remote should consult with their respective Chair/Director and Dean before changing the modality of their courses. <p>Positive case reported in a workplace:</p> <ul style="list-style-type: none"> • Exposed employees will be notified. • Exposed vaccinated individuals will not need to quarantine as long as they remain asymptomatic. • Non-vaccinated individuals will be required to quarantine per CDC.
Rentals/External Sponsored Events	<ul style="list-style-type: none"> • Rentals allowed. • If employees choose to serve food, should be individually portioned. • Must follow college guidance regarding masks. • Cannot exceed capacity of room.
Visitors	<p>Allowed.</p> <ul style="list-style-type: none"> • Must follow college guidance for INDOOR MASKS. • Cannot exceed capacity of room.
Travel	<p>Allowed, all regular fiscal and college guidelines, procedures in place. CDC guidelines for travel must be followed for both vaccinated and unvaccinated individuals.</p>