



ACC COVID Guidelines & Protocols

Internal College Operations

College-wide	<ul style="list-style-type: none"> • MASK REQUIREMENT – Everyone must be masked inside an ACC building until further notice. • Reporting of COVID positives required. • Sanitizing stations available. • Contact tracing, testing to confirm continues. • Vaccines very strongly encouraged.
Classes	<ul style="list-style-type: none"> • 100% capacity allowed. • Please see course schedule for options – in person, online and flexible courses available. • Instructors may remove masks when teaching if vaccinated and comfortable doing so. Students must remain masked. • Presenters may remove masks when presenting if vaccinated, socially distanced, and comfortable doing so. Audience must remain masked.
Workspace & Offices	<ul style="list-style-type: none"> • Plexiglass if needed. • Sanitizing stations available. • Up to 100% capacity allowed but ask all to be respectful of others' personal space. • Masks may be removed when alone in private offices. Masks may be removed when two people meet in a private office if both parties are vaccinated and comfortable doing so. Three or more individuals shall be masked. • Employees continue to request Alternate Work Schedules in consultation with supervisor. Please direct medical or health considerations, ADA or FMLA questions to HR.
Reported Positive	<p>Individuals who test positive for COVID 19 are required to isolate and report their status to the college to manage contact tracing. Individuals (students or employees) exposed to a person testing positive for COVID 19 should report the exposure (on or off campus) to ACC if they have been on campus or come to campus regularly.</p> <p>Positive case reported in a classroom:</p> <ul style="list-style-type: none"> • Class members will be notified. • Non-vaccinated individuals will be required to quarantine per CDC. • Exposed vaccinated individuals may need to quarantine if determined by contact tracing, CDC and public health guidance. • Instructors wishing to move the entire course to remote should consult with their respective Chair/Director and Dean before changing the modality of their courses. <p>Positive case reported in a workplace:</p> <ul style="list-style-type: none"> • Exposed employees will be notified. • Non-vaccinated individuals will be required to quarantine per CDC. • Exposed vaccinated individuals may need to quarantine if determined by contact tracing, CDC and public health guidance. • Non-vaccinated individuals will be required to quarantine per CDC.
Rentals/External Sponsored Events	<ul style="list-style-type: none"> • Rentals allowed. • If employees choose to serve food, should be individually portioned. • Must follow college guidance regarding masks. • Cannot exceed capacity of room.
Visitors	<p>Allowed.</p> <ul style="list-style-type: none"> • Must follow college guidance for INDOOR MASKS. • Cannot exceed capacity of room.
Travel	<p>Allowed, all regular fiscal and college guidelines, procedures in place. CDC guidelines for travel must be followed for both vaccinated and unvaccinated individuals.</p>