

## ACADEMIC RENEWAL REQUEST FORM

## Guidelines for Academic Renewal:

- 1. A maximum of 30 credit hours can be excluded from the GPA.
- 2. Courses and grades approved for Academic Renewal remain on the transcript but are excluded from the GPA calculation.
- **3.** Academic Renewal applies to D and F grades only.
- **4.** In order to apply for Academic Renewal, students must wait a minimum of two academic years from the last term being considered for Academic Renewal.
- 5. Students must be enrolled and have completed in the same term at least 6 credit hours with a 2.0 term GPA to be awarded Academic Renewal.\*
- 6. Students can only apply for Academic Renewal once, and it is not reversible.

	m /listing all pourse information) tune a perretive de		the Denoved ro	
	m (listing all course information), type a narrative de Advisor, and develop an Academic Plan for succes			
Name:		Student ID:		
Student Email	@student	.cccs.edu Phone		
Course Number:	Course Title:	Semester & Year Taken:	Grade Received:	Number of Credits:
*Reverse Transfer Deç	gree students should consult with the Assistant Registrar for mo	ore information.		
understand that ha	f the Guidelines outlined above and that receiving in aving this Renewal request approved may not posi- opies of the typed narrative detailing the reason(s) f whed.	itively impact my Financia	ial Aid status. I h	have met with
Student Signature:		Da	ate:	
TO BE COMPLET	TED BY AN ADVISOR:			
I have met with thi	is student to develop a plan for future academic su	ccess.		
Advisor Signature:			ate:	
Subn	mit completed forms and attachments to the As	sistant Registrar (M24	80) or designee	<del>).</del>
Staff Use Only: Academic Renewal Request: [ ] Approved [ ] Denied  Notes Posted in SPACMNT Date:				