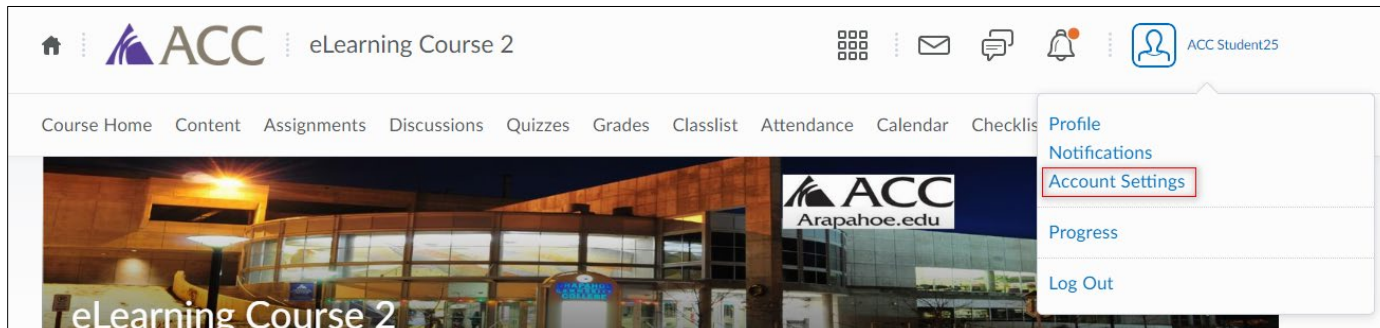


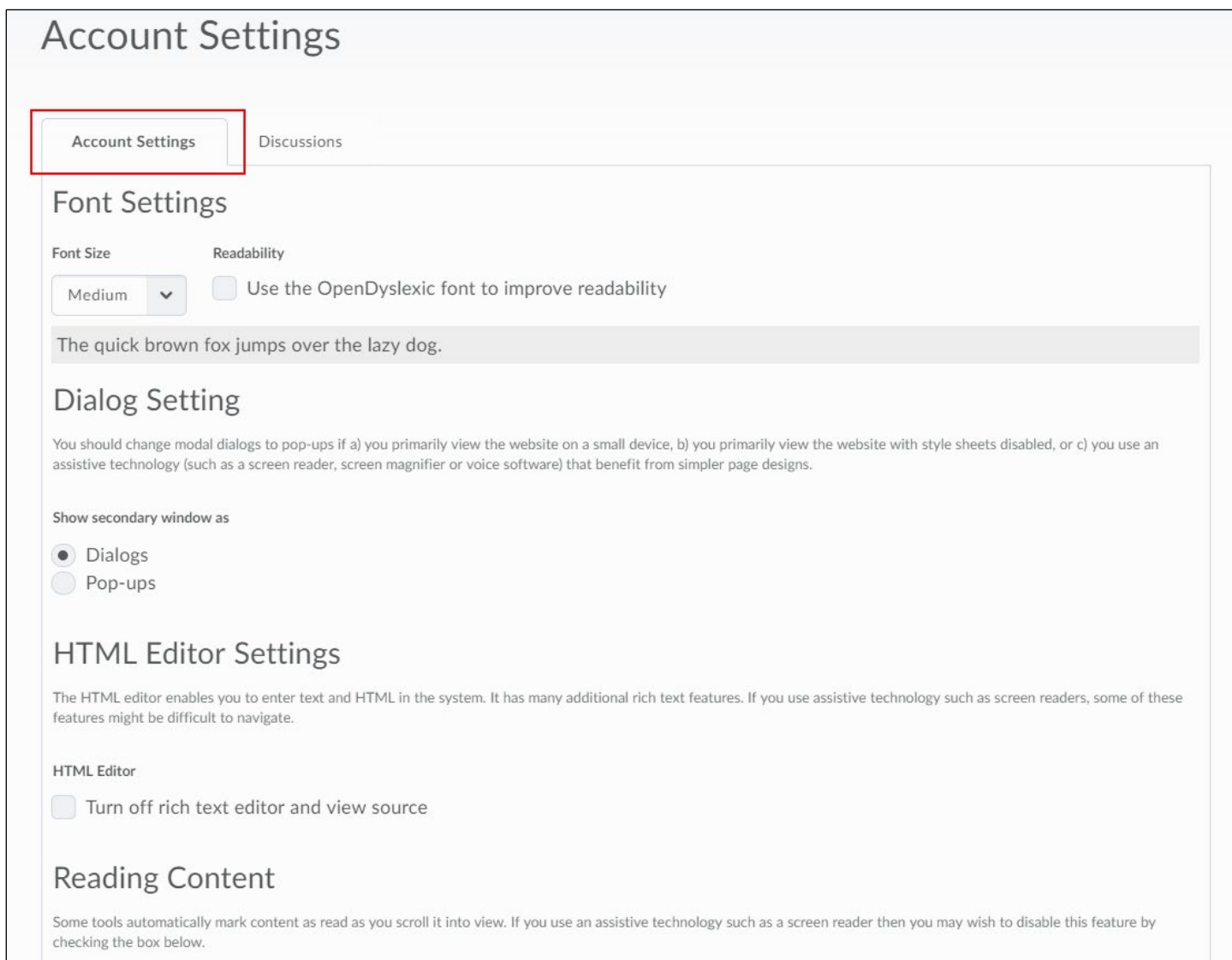
Account Settings

To get started, set up your account in the learning environment. You can choose your preferences as well as decide the way you would like your online discussions to appear.

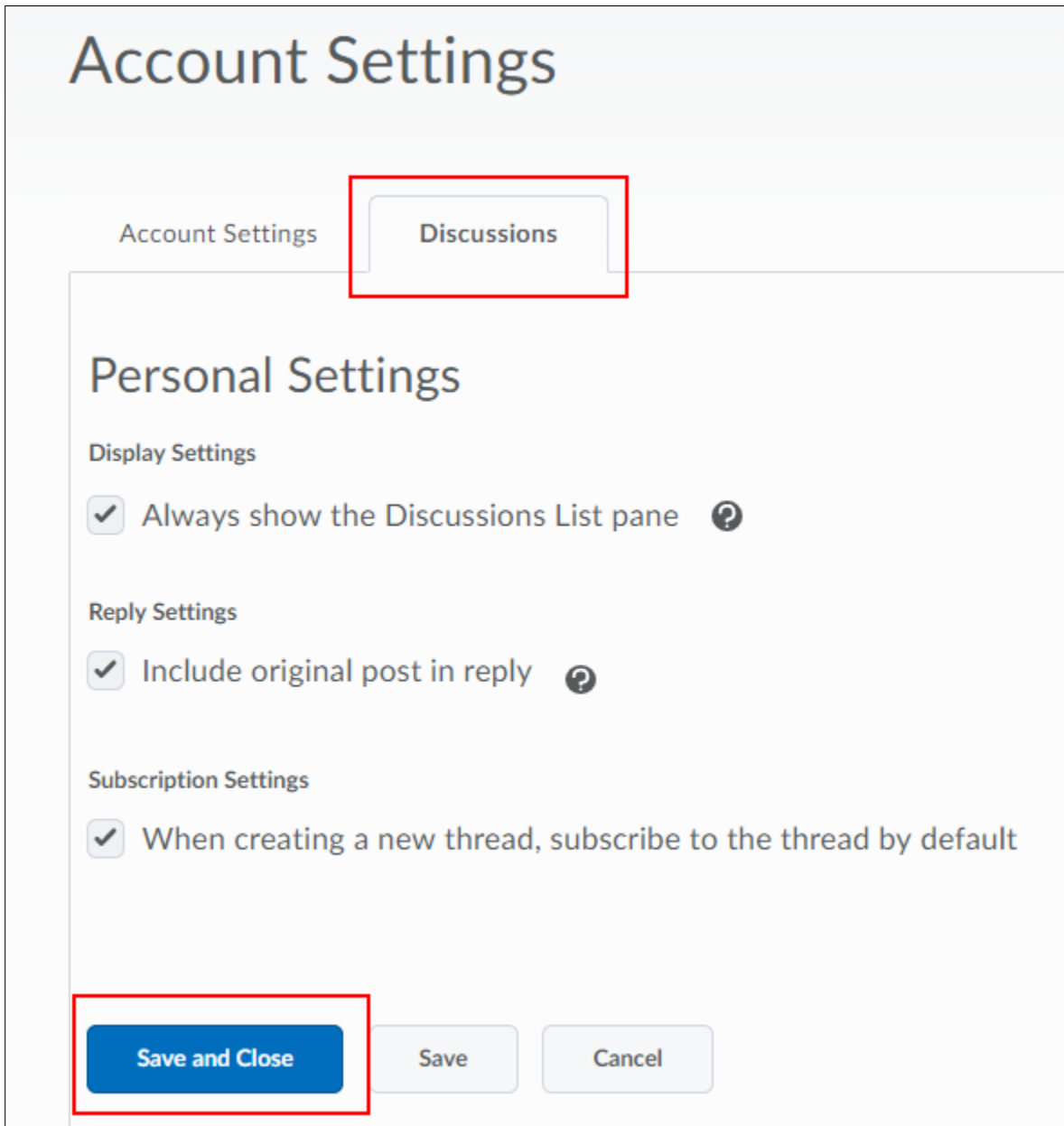
Step 1: Select your name in the upper right corner of the page in D2L and select **Account Settings**.



Step 2: An **Account Settings** page will appear where you set up your font size and accessibility preferences.



Step 3: On the **Discussions** tab you can choose your settings for online discussions boards. Select **Save and Close** to save your changes and exit when you are done.




The screenshot shows the 'Account Settings' interface with the 'Discussions' tab selected. The 'Discussions' tab is highlighted with a red box. Below the tab, the 'Personal Settings' section is visible, containing three sub-sections: 'Display Settings', 'Reply Settings', and 'Subscription Settings'. Each sub-section has a checked checkbox and a help icon. At the bottom, the 'Save and Close' button is highlighted with a red box, along with 'Save' and 'Cancel' buttons.

Account Settings


Account Settings **Discussions**

Personal Settings

Display Settings

Always show the Discussions List pane 

Reply Settings

Include original post in reply 

Subscription Settings

When creating a new thread, subscribe to the thread by default

Save and Close Save Cancel