Academic Plan - Certificate Retail Management

## Catalog Year: 2021/2022

## Total Credits: 24

## Required Courses

3 Credits, BUS 217 - Business Communication & Report Writing (3 Cr.), available fall spring summer

3 Credits, CIS 118 - Intro to PC Applications (3 Cr.), available fall spring summer

3 Credits, MAN 128 - Human Relations in Organizations (3 Cr.), available fall spring summer

3 Credits, MAN 200 - Human Resource Management I (3 Cr.), available fall spring summer

3 Credits, MAN 225 - Managerial Finance (3 Cr.), available fall spring

3 Credits, MAN 226 - Principles of Management (3 Cr.), available fall spring summer

3 Credits, MAR 117 - Principles of Retailing (3 Cr.), available spring

3 Credits, MAR 216 - Principles of Marketing (3 Cr.), available fall spring summer

## Notes

Course availability is subject to change.

Refer to 21/22 catalog for specific requirements and important information about this certificate.

Recommended courses may be listed above for certain electives; consult with the Academic Advising Office (advising@arapahoe.edu or 303.797.5664) for additional elective recommendations.

## Graduation Requirements

After applying for graduation, all correspondence to a student about the status of their program conferral will be sent to their student email address only.

To graduate, students must apply for graduation on the [Graduation Webpage](http://www.arapahoe.edu/departments-and-programs/graduation) by the deadline and meet all degree requirements.

## RECOMMENDED COURSE SEQUENCE FULL-TIME TRACK

## Year 1: Fall

3 Credits, BUS 217 - Business Communication & Report Writing (3 Cr.)

3 Credits, CIS 118 - Intro to PC Applications (3 Cr.)

3 Credits, MAN 128 - Human Relations in Organizations (3 Cr.)

3 Credits, MAN 226 - Principles of Management (3 Cr.)

## Year 1: Spring

3 Credits, MAN 200 - Human Resource Management I (3 Cr.)

3 Credits, MAN 225 - Managerial Finance (3 Cr.)

3 Credits, MAR 117 - Principles of Retailing (3 Cr.)

3 Credits, MAR 216 - Principles of Marketing (3 Cr.)

## RECOMMENDED COURSE SEQUENCE PART-TIME TRACK

## Year 1: Fall

3 Credits, BUS 217 - Business Communication & Report Writing (3 Cr.)

3 Credits, CIS 118 - Intro to PC Applications (3 Cr.)

## Year 1: Spring

3 Credits, MAN 200 - Human Resource Management I (3 Cr.)

3 Credits, MAR 117 - Principles of Retailing (3 Cr.)

## Year 1: Summer

3 Credits, MAN 128 - Human Relations in Organizations (3 Cr.)

3 Credits, MAN 226 - Principles of Management (3 Cr.)

## Year 2: Fall

3 Credits, MAN 225 - Managerial Finance (3 Cr.)

3 Credits, MAR 216 - Principles of Marketing (3 Cr.)