**Arapahoe Community College**

Institutional Review Board

## Human subject research activities involving no more than minimal risk to the subjects may be eligible for expedited review by Arapahoe Community College’s Institutional Review Board Chair. The principal investigator/project director is authorized to make the first determination of eligibility for expedited review; however, the College bears the responsibility for concurring in that determination based on information provided by the principal investigator.

**Research activities eligible for expedited review:**

1. Clinical studies of drugs and medical devices only when condition (a) or (b) [see page 8 of Charter and Standard Operating Procedures] is met.
2. Collection of blood samples by finger stick, heel stick, ear stick, or venipuncture.
3. Prospective collection of biological specimens for research purposes by noninvasive means.
4. Collection of data through noninvasive procedures (not involving general anesthesia or sedation) routinely employed in clinical practice, excluding procedures involving x-rays or microwaves.
5. Research involving materials (data, documents, records, or specimens) that have been collected, or will be collected solely for non-research purposes (such as medical treatment or diagnosis). (Note: Some research in this category may be exempt from the HHS regulations for the protection of human subjects according to [45 CFR 46.101(b) (4)](http://www.hhs.gov/ohrp/humansubjects/guidance/45cfr46.htm#46.101)).
6. Collection of data from voice, video, digital, or image recordings made for research purposes.
7. Research on individual or group characteristics or behavior (including, but not limited to, research on perception, cognition, motivation, identity, language, communication, cultural beliefs or practices, and social behavior) or research employing survey, interview, oral history, focus group, program evaluation, human factors evaluation, or quality assurance methodologies. (Note: Some research in this category may be exempt from the HHS regulations for the protection of human subjects according to 45 CFR 46.101(b) (2) and (b) (3)).

Expedited review may also be used to review minor changes in previously approved research.

NOTE: Decision charts available at <https://www.hhs.gov/ohrp/regulations-and-policy/decision-charts-2018/index.html> can be useful in determining whether IRB review is needed, and what level of review. Questions can be directed to IR@arapahoe.edu.

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| **Date Submitted** | **Institutional Review Board** | **File Number** |

**Expedited Review of Research Form** R-6-2025

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**Title of Research Project**

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**Principal Investigator/Project Director Institution & Department Phone Extension Email**

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**Co-investigator/Student Investigator Institution & Department Phone Extension Email**

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| **Anticipated Funding Source:** |  |

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| --- | --- | --- | --- | --- |
| **Projected Duration of Research:** |  | **months** | **Projected Starting Date:** |  |

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| **Other organizations and/or agencies, if any, involved in the study:** |  |

**Expedited Review Category (see categories on page 1–check one) 1**  2  3  4  5  6  7

**SUMMARY ABSTRACT: Please supply below a brief description of: (1) Summary of the project, involved researcher(s) and the intended benefit to ACC students or institution; (2) the participants, (3) the location(s) of the activities, (4) the procedures to be used for data collection, and (5) whether data will be confidential or anonymous, disposition of the data, who will have access to the data.**

**Attach copy of the Informed Consent Form, the instruments (i.e., questionnaires) to be used in the project.**

**Note: if no investigator(s) are affiliated with ACC, the investigator(s) must pursue a collaborating department or investigator at ACC prior to submitting this IRB request.**

**RESPONSIBILITIES OF THE PRINCIPAL INVESTIGATOR:**

* Any additions or changes in procedures in the protocol will be submitted to the IRB for written approval prior to these changes being implemented
* Any problems connected with the use of human subjects once the project has begun must be communicated to the IRB Chair
* The principal investigator is responsible for retaining informed consent documents for a period of three years after the project.

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| Investigator/Project Director Signature | |  | | Co-Investigator/Student Signature (if appropriate) | | |  |
|  | |  | |  | | |  |
| **Signature of IRB Committee Chair:** | | | | | | **Date:** \_\_/\_\_/\_\_ | | |
| **IRB Chair: Check 1 box:** | **Approved** | | **Approved with Conditions** | | **Refer to Full Committee Review** | | | |