

Financial Aid Satisfactory Progress Academic Advising Report

Student's Name (Last, First, M.I.) Please print _____

Student ID Number _____

To Student: Your financial aid has been suspended based on total cumulative hours and cumulative GPA you have received at ACC. The academic records referenced in the assessment of your satisfactory academic progress include any and all classes you have taken at ACC (transfer credit is excluded). Based on the information existing at ACC, you have failed to maintain a cumulative GPA of at least 2.0 and/or cumulative completion rate of 67% and your financial aid has been suspended. You may appeal suspension of your financial aid by completing this appeal process. Follow these steps:

1. **complete the attached appeal paperwork,**
 2. **write a personal statement answering the following questions:**
 - a. **Why were you unable to meet the academic standards to receive financial aid?**
 - b. **What has changed significantly to allow you to be academically successful in future terms?**
 3. **meet with an advisor to sign this form and to discuss strategies for successful completion of your chosen program,**
- AND**
4. **return completed appeal to the Office of Financial Aid.**

What happens next: The Satisfactory Academic Progress Appeals Committee meets once a week to decide appeals. It is in your best interest to complete your appeal in a timely manner. Once the committee has made a decision on your appeal, you will be notified via US Mail. If your appeal has been granted, your financial aid will be reinstated. If your appeal is denied, you will remain ineligible for financial aid at ACC. You may appeal the decisions of the Satisfactory Academic Progress Appeals Committee by addressing your concerns regarding the committees decision, in writing, to the Secondary Review Panel, c/o Office of Financial Aid, 5900 S Santa Fe Dr. Campus Box 11, Littleton, CO 80160.

****You will remain ineligible for aid until you complete this appeal process.****

For Advisor:

I verify that I have met with the above named student in order to discuss and counsel the student with regard to improving his/her GPA and/or completion rate in accord with the standards of ACC and the Student Success Seminar criteria.

Print name of Advisor _____

Advisor's Signature _____ Date _____

For Advisor use:

Last semester attended _____ GPA _____ Hours attempted _____ Hours completed _____