



TUTORIAL SERVICES

Student/Tutor Contract

The success of your tutoring sessions depends on you.

Having a tutor to assist you in becoming a successful student is a wonderful opportunity. However, you will need to make a commitment of time and effort in order to make the most of this privilege. Working with tutors should be used to improve your study abilities and understanding of subject matter. The goal of Tutorial Services is to help you become an efficient, independent learner. Tutoring is successful when you no longer need it.

To be a successful student, you must:

- Attend class regularly.
- Be prepared by reading material before class and turning in assignments on time.
- Be involved in class: take notes, ask questions, and participate in discussions.
- Ask your instructor for help whenever possible.
- Meet with other students in the class for study groups.

What you may expect from tutors:

- Tutors will arrive on time and be prepared to assist you.
- They will assess your needs and set goals for each tutoring session.
- Tutors will promote critical thinking skills and self-directed learning strategies.
- They will contact your instructor for input on helping you.

What tutors expect of you:

- Keep appointments, arrive on time, and notify the tutorial staff in case of cancellations.
- Read material before the tutoring session and attempt the assignment.
- Have a list of questions or concerns you want to cover while meeting with a tutor.
- Two unexcused absences result in suspension of services; the student must meet with the coordinator of Tutorial Services before sessions may resume.

I understand what is involved to be a successful student and realize tutoring is a privilege.

Student Signature

Date

Tutor Signature

Date