



## Visitor Guide—2024 Graduations

The Daniel L. Ritchie Center

*Magness Arena*

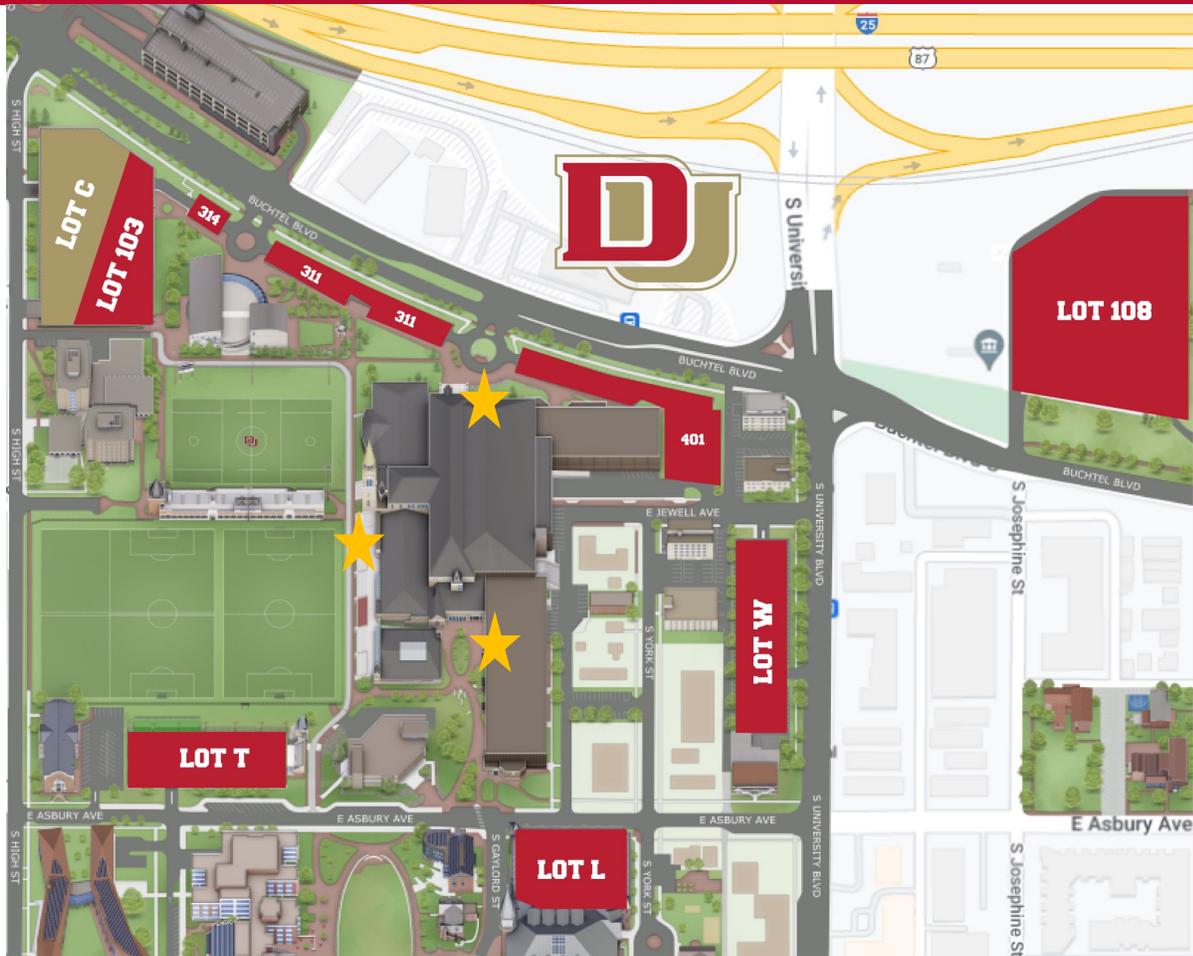
*Hamilton Gymnasium*

2240 Buchtel Blvd S

Denver, CO 80210



## RITCHIE CENTER—VENUE INFORMATION



Graduation will take place at Magness Arena or Hamilton Gymnasium within The Ritchie Center on the University of Denver's campus. Please see below for important information about your ceremony.

**Address** — The Ritchie Center is located at 2240 Buchtel Blvd S, Denver, CO 80210.

**Entrances**— There are three main entrances for the building, the North, West, and South entrances. These are indicated on the map by a yellow star.

**ADA Entrances**—The Ritchie Center recommends using the lower North and South entrances for ADA related entry. The lower North entrance is off of Buchtel Blvd, directly in front of the main circle. This circle is to be used for ADA drop-off only, with ADA parking in Lot 311 and Lot 401. The South entrance is off of E Asbury Avenue, with closest parking available in Lot L.

**Special Notes**—Please plan to arrive EARLY for your scheduled graduation ceremony. Traffic and parking become very congested as there are very few entry points to our parking lots. **There is also a NO bag policy for all guests wishing to enter the Ritchie Center for a graduation ceremony.**

## RITCHIE CENTER PROHIBITED ITEMS



As part of our effort to speed up entry to graduation ceremonies and maintain the safest possible environment for all guests, please note the following prohibited items within The Ritchie Center for all events in Magness Arena and Hamilton Gymnasium.

### **The Ritchie Center has a NO bag policy for graduation ceremonies**

Guests who require a diaper bag or bag for medical equipment are permitted to bring a bag no larger than 12 in. x 6 in. x 12 in. All guests entering with medical or diaper bags are subject to visual screening upon entry.

There is no bag check available at The Ritchie Center. Guests will not be allowed to enter with an unapproved bag.

- Animals (service animals permitted)
- Artificial noisemakers; air horns, whistles, vuvuzelas, etc.
- Balloons, balls, confetti, frisbees, and other projectiles
- Candles or open flames
- Derogatory/defamatory clothing or signage
- Firearms, weapons, and dangerous devices
- Flash photography, video cameras, recording devices, cameras with detachable lenses
- Fireworks
- Hard-shell coolers, containers, thermoses (to include hydroflasks and metal water bottles)
- Illegal drugs or alcohol
- Inflatable objects (beach balls, latex balloons, "clappers", etc.)
- Laser pointers or other disturbing items
- Outside food and beverages, including empty or full plastic bottles, glass bottles, and cans
- Oversized signs or banners (larger than 28" x 22"), to include any signage with a stick or pole attached
- Other items deemed prohibited by Ritchie Center and Event Staff

Management reserves the right to handle each occurrence on a case-by-case basis. All permitted bags, jackets and guests are subject to search upon entering The Ritchie Center.

## RITCHIE CENTER SECURITY SCREENING



As part of our effort to maintain the safest possible environment for all guests, please note the following security screening protocols in place at the Ritchie Center.

Prior to entering the Ritchie Center, all patrons will be subject to security screening, including metal detector screening and inspection of medically necessary bags or other items carried in. If you elect not to consent to the searches, you will be denied entry into the venue. The level of security screening may be modified on an event-by-event basis at the discretion of Ritchie Center staff.

Management reserves the right to handle each occurrence on a case-by-case basis. All permitted bags, jackets and guests are subject to search upon entering The Ritchie Center.

### FAQ's

#### **Q: Why is metal detection screening required?**

A: The Ritchie Center, in conjunction with many arenas around the country, have increased security measures in a fashion that will ensure the safest environment at all events. Fan and staff safety is a top priority for the Ritchie Center and this new process greatly enhances our arena security.

#### **Q: Can I still bring a stroller through the metal detector? What about a wheelchair?**

A: All guests are screened prior to entry. Those with strollers and those who use wheelchairs will not have to go through walk-through detectors, but they will be subject to an alternate screening method.

#### **Q: I have a medical device that sets off metal detectors. What should I do?**

A: Discreetly contact the event staff at the entry gate. They are trained and prepared to help you with an alternative screening method.

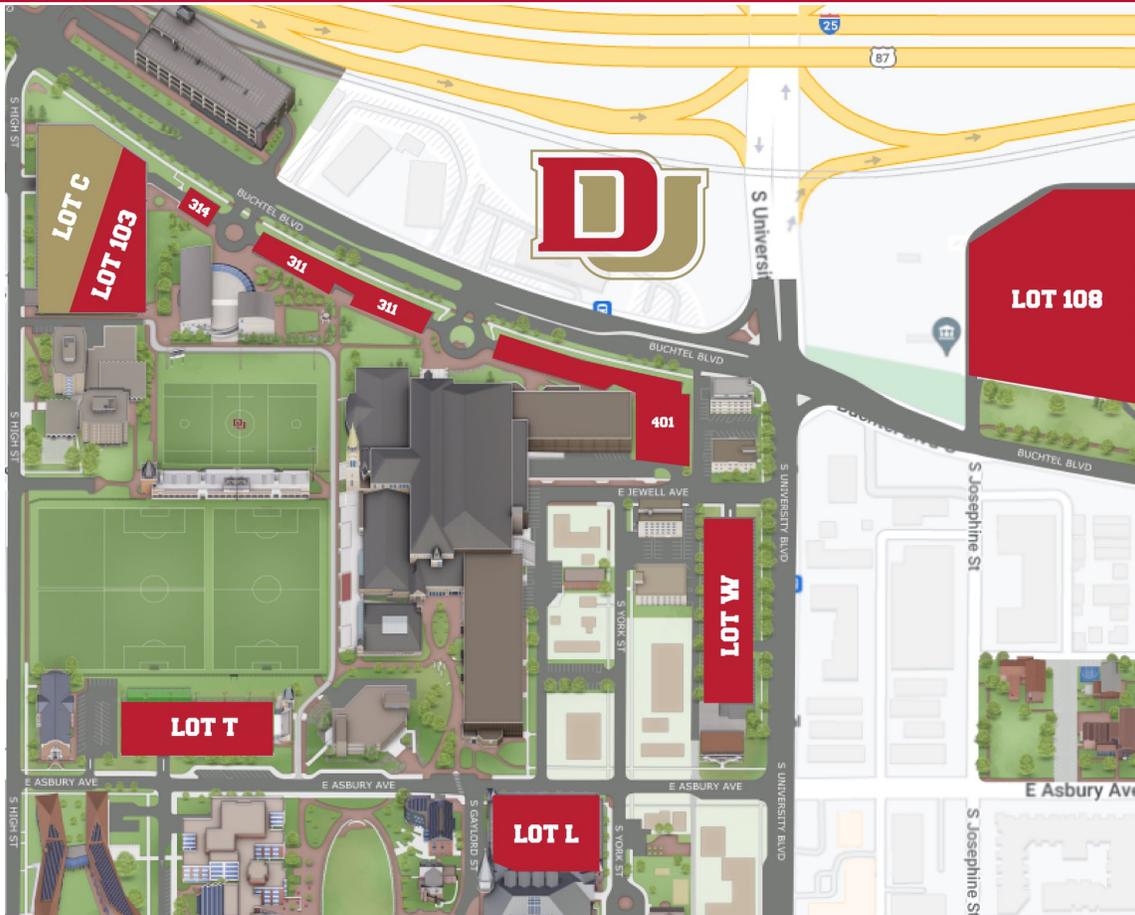
#### **Q: Will I need to remove any items from my pockets?**

A: No. All items including cell phone, wallets, and keys can remain in your pockets as you enter through the detector.

#### **Q: What if I have a prohibited item that sets off the detector?**

A: Guests with prohibited items will be asked to return them to their vehicle.

## PARKING MAP & EVENT INFORMATION



**Graduation Parking is \$10.00/vehicle (CASH ONLY) and will be available in the following lots:**

- Lot 108, Lot C, Lot L, and Lot W
- ADA Parking—Lot 311 (Lot 314 and Lot 401 available on select dates)

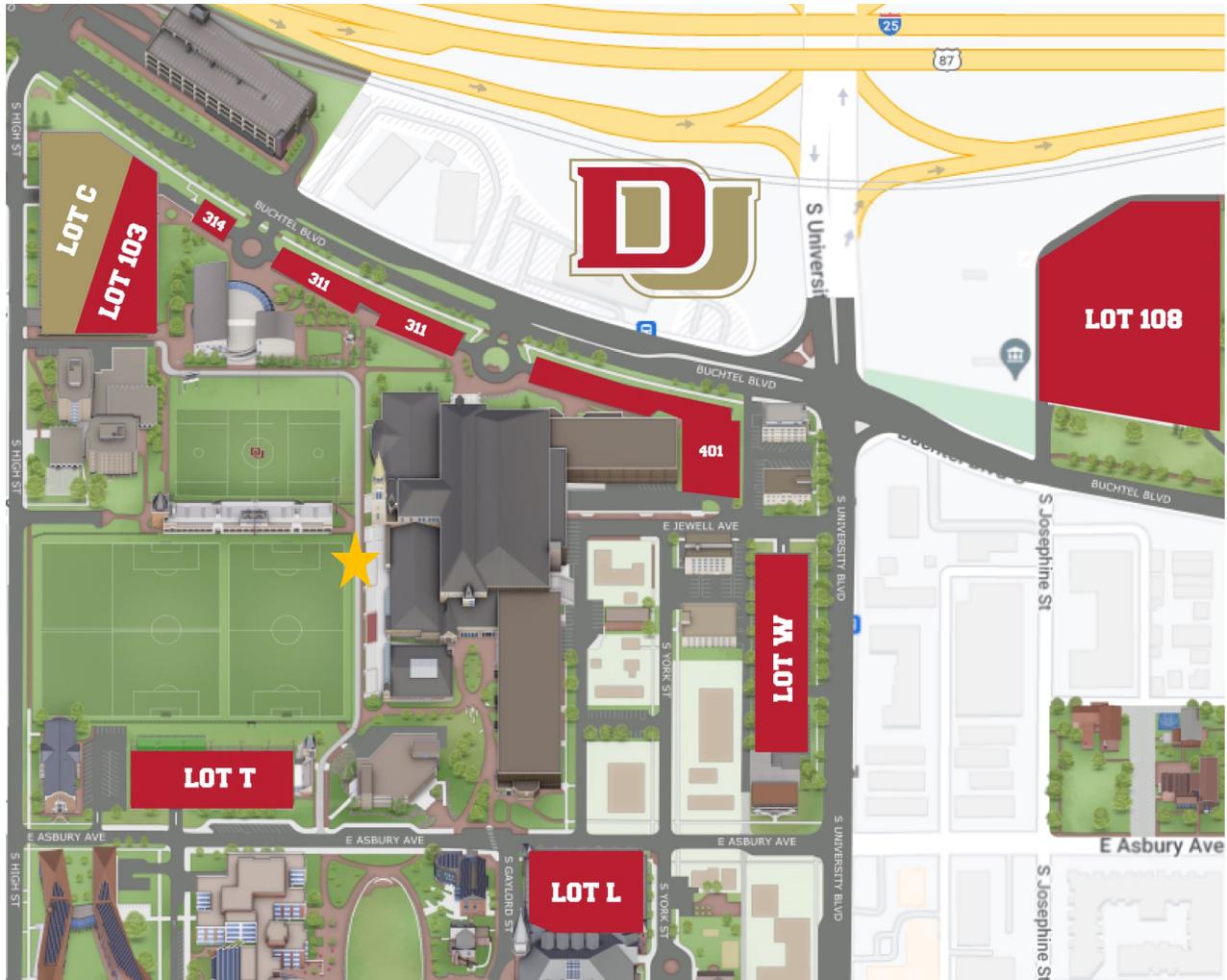
**Please REFRAIN from parking in the following areas as they are NOT affiliated with the University of Denver and are PRIVATE PROPERTY:**

- RTD Parking Lot
- Apartment/Condominium and Residential Parking on Buchtel Blvd, University Blvd and E Jewell Avenue

University Park Tower Condominiums do not have public parking available. Parking in this complex is subject to the violator being ticketed and/or towed.

- Permitted Only Parking in neighborhood streets—please note time limits, zones, and permit only areas

## POST-CEREMONY GRADUATE AND FAMILY AND GUEST REUNION



At the conclusion of the graduation ceremony, please proceed to the west side of The Ritchie Center to be reunited with your graduate.

You may exit from all entrances and make your way to our soccer and lacrosse stadiums are located—graduates will exit directly outside of these stadiums from the lower level of the arena. This area is indicated by the gold star within the map above.

Once reunited with your graduate, please clear the area. There may be another graduation ceremony or outdoor event that may require you to clear the vicinity of The Ritchie Center quickly. We encourage you to cross the street of Asbury Avenue to explore campus and take pictures with your graduates in the surrounding areas.

## CEREMONY DVD ORDER FORM



### University of Denver Athletics DVD Request Form

DVD copies of Graduation Ceremonies are **\$30.00**. Please fill out and print the form below.  
Make sure to include your contact information.

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone Number \_\_\_\_\_ Email \_\_\_\_\_

Name on check \_\_\_\_\_

Date and School \_\_\_\_\_

Number of DVDs \_\_\_\_\_

Please make checks or money orders payable to the University of Denver Athletics

Amount enclosed \$ \_\_\_\_\_

Check or Money Order Number \_\_\_\_\_

Name on Check \_\_\_\_\_

#### Mail order form and check or money order to:

University of Denver Athletics  
ATTN: Technical Services  
2201 East Asbury Avenue  
Room 3736, Control Room  
Denver, CO 80208

For more information, please call 303-871-4590. Please allow 6-8 weeks for delivery.