

Minutes
NCA Self-Study Steering Committee Meeting
February 15, 2006, 3:30-5:15 P.M.

Present: Ruth Hidalgo; Cori Swanson; Martin Leuthauser; Barbara Borow-Stephens; Buz Newman; David Heddens; Don Melton; Janna Oakes; and Bob Moore.

Absent: Deb Wilke; Linda Whitehouse

- The team discussed NCA marketing strategy related topics and issues for the upcoming (2-22-06) meeting with Murry Unell and Cindy Murphy. (This meeting was postponed from February 1st.) Bob reminded the team to come prepared to discuss Murry's 2-4-06 document outlining a variety of possible NCA communications approaches.
- Throughout the remainder of the meeting, the team discussed draft #3 of the self-study report, chapter by chapter. Edited chapters from the steering committee members were given to the respective writers. The team was reminded of the March 1st deadline for submitting draft #4, to include changes as suggested by the editors. Draft #4 will be given to Donna Chrislip for editing from a new and objective viewpoint. The team discussed possible format adjustments, with Criterion 3 as a model.