

Minutes
NCA Self-Study Steering Committee Meeting
March 22, 2006, 3:30-5:15 P.M.

Present: Barbara Borow-Stephens; Buz Newman; David Heddens; Don Melton; Janna Oakes; Deb Wilke; Ruth Hidalgo; Cori Swanson; Linda Whitehouse; and Bob Moore.

Absent: Martin Leuthauser

- Bob asked the team members if they had any additional recommendations to enhance the accreditation website prior to Bob's next meeting with Della. (Bob subsequently met with Della on 3-23-06 to discuss the team's ideas, finalize the improved website and make it available to all communities.)
- The team discussed how best to incorporate Donna Chrislip's editorial perspectives into the next draft of the Self-Study Report. Bob will meet with each team of writers to work out rewriting strategies appropriate for each chapter. All rewrites will be delivered to Bob on or before April 5, 2006. The next draft will be delivered to Executive Team as soon as reasonably possible after that date.
- The team engaged in a lengthy discussion of many of the suggestions and observations made by the 1996 accreditation site team. This discussion was useful in confirming where improvements have been made and where work remains to be done.
- There will be no steering committee meeting on March 29, 2006; the next meeting will be held on April 5, 2006.