

Minutes
Accreditation Project Leadership Team Meeting
January 30, 2006

Present: Janna Oakes, Barbara Borow-Stephens, Deb Wilke and Bob Moore

- The team discussed various topics for its February 6th meeting with Dr. Glandon. (Deb will invite David Shellberg.)
 - Defining “self-sufficiency”
 - Professional development (faculty and all estates; SPU’s)
 - ACC Technology Plan
 - Minority faculty and student recruiting
 - Timing and logistics for delivery of the “Executive Team” draft
 - (misc., if time allows) Adjunct FTE numbers; Cindy Murphy’s request for faculty numbers; 2000-1 fiscal numbers

- Bob briefed the team about his meeting with Murry Unell to discuss the NCA Marketing plan (based on steering committee input). Murry will bring a revised plan with updated information to the steering committee meeting on February 8th.

- Janna and Bob briefed the team regarding their recent meeting with Donna Chrislip. Donna is eager to begin her editing (beginning about March 1st); she made several suggestions to enhance the readability of the self-study report; she will work directly with Bob, who will convey related information to the steering committee members; she and Bob will work on a read-only electronic copy of the self-study report. Bob will have the only read-write access.

- The team discussed elements of the agenda for the next Steering Committee meeting, including self-study report concerns: inconsistent information and writing styles; cross referencing or listing duplicative or conflicting information; placing more emphasis on non-instructional area; etc.