

Minutes
Accreditation Project Leadership Team Meeting
January 23, 2006

Present: Janna Oakes, Barbara Borow-Stephens, Deb Wilke and Bob Moore

- The team agreed there would be no Steering Committee meeting on March 15th, nor Leadership Team meeting on March 13th, due to Spring break.
- The team agreed there would be no Leadership Team meeting on April 3rd due to the Chicago NCA Conference.
- Dr. Glandon will meet with the Leadership Team at its February 6th meeting. The team will prepare its presentation to Dr. Glandon at the January 30th meeting.
- The team briefly discussed the NCA Marketing plan, but deferred further in-depth discussion to the Steering Committee meeting agenda.
- Barbara sought and received clarification from the team regarding several issues that arose during her research and writing of portions of the self-study report.
- The team discussed the distribution and review of the self-study report third draft; Deb will provide a copy to David Shellberg for his independent objective review and insights; and the steering committee will be asked to include consideration of the Student Opinion Survey and the Action Items for Executive Team in their individual review processes. This will be discussed in depth at the next Steering Committee meeting.
- The team briefly discussed the Chicago conference trip; each member will download the conference itinerary from the NCA/HLC website; the team will engage in further discussion and planning during a future meeting.
- The team discussed completer rates and adjunct vs. faculty FTE's as they may or may not relate to accreditation requirements.
- Deb mentioned that David Shellberg will be attending the Chicago conference and will arrange for a senior evaluator to conduct a mock site visit in the Spring.
- The team briefly discussed the status of any plan to recruit minority faculty; this will be discussed further when the team meets with Dr. Glandon.