

Minutes
Accreditation Project Leadership Team Meeting
February 20, 2006

Present: Janna Oakes, Barbara Borow-Stephens and Bob Moore

Absent: Deb Wilke

- The team discussed and reaffirmed the plan for enhanced communication with Murry Unell and Cindy Murphy to further NCA information flow with the campus and local communities. Cindy and Murry will present and discuss their updated proposals with the NCA Self-Study Steering Committee at the February 22nd meeting. Murry and Cindy will thereafter meet with the Accreditation Project Leadership Team once per month, usually the first Monday of each month.
- The team discussed the potential impact of yet more experienced employees leaving their positions. How might this impact the self-study process and the campus community and the services it delivers and receives? Bob will attempt to interview at least three of these employees who are close to their final work dates.
 - The team also discussed the ramifications of committee chair “release time” reductions, the concept of “institutional sustainability” and other possible budget and morale-related issues and trends.
- The team discussed a list of possible gaps in the self-study report. This will be further discussed with the steering committee. Bob will ultimately write a report summary. Bob will request Donna to provide her recommendations about these and other issues when she undertakes her editorial review of the next report draft in early March.
- Bob informed the team that its February 27th meeting is canceled due to the projected absence of two team members.