

Minutes
Accreditation Project Leadership Team Meeting
February 6, 2006

Present: Janna Oakes, Barbara Borow-Stephens, Deb Wilke and Bob Moore

Guest: Dr. Bert Glandon

Dr. Glandon and the team discussed several issues (also see the meeting agenda):

- “Self-sufficient” means that if no state funds are available, ACC will still be operating. ACC’s goal is to become self sufficient by the end of fiscal year 2006-2007. One avenue to self sufficiency is through collaboration with private businesses, as accomplished in the nursing, automotive and engineering programs. Some programs may become tuition driven through “differential tuition.” Colorado is talking about implementing differential tuition college by college; however, the public trust is an important issue. COF is state funding.
- “Professional development” is not always easy to define, and its costs have not been adequately tracked at ACC; therefore it is, in part, an accounting issue. Professional development monies are unequally distributed and will continue to be. In the past, some attempts to facilitate a more equal distribution, such as a former “\$2000 per division” yearly distribution, resulted in money being left over or questionably spent. *Dr. Glandon agreed that this matter should be added to the list of Action Items for Executive Team, to help facilitate resolution—define and track it.*
- The ACC “Technology Plan” for 2005-2006 is not clearly presented. The \$250,000 technology budget “...comes attached with perceptions.” Executive Team believes the money is for college-wide use. The System Office says, in essence, “It’s our money; we’ll tell you how to spend it.” The “cascade plan” is part of the technology plan. Divisions/departments still “SPU” their respective technology needs; TSS/CIS reviews all the SPU’s, then makes a recommendation to Executive Team for final decision.
- Regarding “minority faculty and student recruiting,” ACC has no formal strategic initiatives. Both Dr. Glandon and Dave Castro are actively involved with Hispanic organizations (i.e., chamber of commerce, college/university group, etc). The “cohort” approach may improve recruiting; for example, a cohort of 25 Hispanic students would be enrolled in a class or classes (as support for one another), or two or three minority faculty would be recruited and hired at the same time. *Dr. Glandon agreed that this matter should be added to the list of Action Items for Executive Team, to help formulate and implement a clearly defined initiative.*

- A “new organization chart” has not yet been completed to reflect the most recent changes surrounding David Shellberg’s position. Lydia Elsom has David Shellberg’s job description. Dr. Glandon will ensure that a new organization chart is completed and posted on the Intranet. The new chart will display positions, but will not include names. A supplemental page will list positions, names, contact information, etc.
- Dr. Glandon agreed to write a paragraph or two describing ACC’s leadership and governance structure. He added that Executive Team not only receives recommendations from ACC’s deans and other staff members, but also from the System Office, and must weigh all such proposals before taking appropriate action.
- Dr. Glandon elaborated upon the “Action Items for Executive Team” (annotated version), describing progress on all 13 listed items. He added that updated information would be available via future Executive Team meeting minutes and in the course of additional meetings between him and this Accreditation Project Leadership Team.
- (Dr. Glandon left the meeting.)
- The team planned the agenda for Wednesday’s steering committee meeting
 - Murry Unell will present and discuss revised proposals for future NCA-oriented communications.
 - The leadership team will summarize its meeting with Dr. Glandon and will highlight the two issues added to the list of “Action Items ...”