

Minutes
Accreditation Project Leadership Team Meeting
March 27, 2006

Present: Janna Oakes, Barbara Borow-Stephens and Bob Moore

Absent: Deb Wilke

- Bob provided an update on the improved ACC accreditation website, including the “Why NCA?” lyrics and performance photograph.
- The team discussed the first soon-to-be-released ACC accreditation newsletter. (Bob subsequently gave Cindy Murphy the okay to print and distribute the newsletter.)
- The team discussed the status of the Self-Study Report.
 - Over the past few days, Bob met with each of the writers to discuss strategies for further revisions. All revisions should be delivered to Bob by April 5, 2006.
 - Bob provided Janna and Barbara with copies of pp 3-4 of Chapter One, which included additional information and revisions provided by Deb Wilke.
- The team discussed various ideas to achieve the greatest benefit from the upcoming trip to the Chicago NCA/HLC Conference. These proposals were subsequently forwarded to David Shellberg and Bert Glandon (co-travelers to Chicago) via e-mail for their perspective:
 - On Friday, once the five travelers have checked into their rooms, they will convene and register together, then discuss and confirm who will attend each of the various sessions during the conference. Each will attend as many different sessions as possible, to obtain broader knowledge as a group for maximum information gain and subsequent sharing.
 - On Saturday, a box lunch is provided. It will be beneficial to connect, share perspectives, and enjoy lunch together.
 - Saturday’s agenda focuses on reaccreditation-visit issues that might generate some beneficial discussion together at dinner.
 - The team is committed to taking a daily walk outside, probably no more than a mile, for good health and further discussion of each day’s events.