

**DEGREE REQUIREMENTS**

Refer to the catalog for specific degree requirements and overview of the industry.

**General Education Courses**
**(22 credit hours)**

	Course Credit	Semester & Grade
BUS 115	3	
ECO 201	3	
ENG 121 OR ENG 131	3	
MAT 121	4	
COM 115 OR COM 125	3	
PSY 116 OR PHI 113	3	

General Education Elective (3 credit Hours)

Choose one course from the following: BTE 102, BUS 116, ECO 202, MAR 106, MAR 216 or MAN 226.

Course Elective Description	Course Credit	Semester & Grade
_____	_____	_____

**Major Courses**
**(24 credit hours)**

	Course Credit	Semester & Grade
CIS 115	3	
CTC 150	3	
CTC 161	3	
CTC 215	3	
CTC 220	3	
ELT 106	3	
ELT 112	3	
MAN 224 OR MAN 116	3	

**Physical Education**
**(1 credit hour)**

PED Activity Course*	Course Credit	Semester & Grade
_____	_____	_____

\*The PED requirement will be waived for students who are 35 years of age or older at the time of most recent admission to the College. Appropriate credit must be taken to substitute for the hour waived.

**Central Office Technician Concentration (18 credit hours)**

	Course Credit	Semester & Grade
CNG 129	2	
CTC 160	3	
ELT 147	3	
Electives:	10	

Please choose hours from the following: CIS 155, CNG 224, CNG 131, or CTC 280\*

Course Description	Course Credit	Semester & Grade
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

\*Students may substitute equivalent work experience for CTC 280 with the approval from the department chair. A waiver/substitution form must be submitted to the Division Dean.

**Total A.A.S. with Chosen Concentration**
**65-69 credit hours**
**IMPORTANT PROGRAM INFORMATION:**

 Please see your Department Chair for any questions concerning this program: Mark Crane at 303-797-5833 or [mark.crane@arapahoe.edu](mailto:mark.crane@arapahoe.edu)  
 If your department chair is unavailable, please see the Advising Office at 303.797.5664 or [advising@arapahoe.edu](mailto:advising@arapahoe.edu).

**GRADUATION INFORMATION:**

- No catalog more than six years old may be used for graduation requirements; the 2008/2009 catalog, and this degree sheet, may not be used beyond the Spring 2013 semester for graduation.
- You must apply for graduation; obtain the application online at [www.arapahoe.edu](http://www.arapahoe.edu) (Student Services) and apply by: April 1 (summer graduation), July 1 (fall graduation) and November 1 (spring graduation).

*Last Updated 06.27.2008*