

The Health Information Technology (HIT) program enables the student to develop the technical skills necessary for managing health information within the healthcare delivery system. The health information field has employment opportunities in hospitals, long-term care, ambulatory care, mental health and other healthcare facilities as well as private industry. Upon successful completion of the program, the graduate is eligible to write the national certification examination and upon successful passing of this examination, receive the RHIT (Registered Health Information Technology) credentials. This program is accredited by the Commission on Accreditation of Allied Health Education Programs (CAAHEP) in cooperation with the Council on Accreditation of the American Health Information Management Association (AHIMA). AHIMA is located at 919 N Michigan Avenue, Chicago, IL 60611. Their phone number is 312-787-2678. The following are the basic requirements for admission to the Health Information Technology (HIT) program:

1. High School graduation or GED equivalence.
2. Interview with Chairperson.
3. CPT scores of 95 on sentence skills, 80 on reading comprehension, and 36 on arithmetic. Students who do not achieve the required Math score must complete MAT 030.

Students must contact Annette Bigalk, RHIA, HIT Program Chair for counseling and program planning prior to enrolling in any courses that are part of the HIT curriculum. Contact her at 303-797-5795 or annette.bigalk@araphoe.edu.

- All major, general education and other courses required for this degree must be completed with a "C" or better to meet graduation requirements.
- All courses are offered online except for HIT 188 and HIT 288.
- Students who do not achieve the required Math score must complete MAT 030.
- Students planning to transfer credits to another institution should complete the BIO 201 and 202 (Anatomy & Physiology I/II and HPR 216 (Pathophysiology) instead of the basic medical science courses.
- Students planning to transfer their speech credit to another institution should complete SPE 115.

Major Courses – 50 credit hours

	HIT 101 Health Information Management Science	6
	HIT 105 Physician Practice Coding and Reimbursement	3
	HIT 111 Health Data Management	3
	HIT 112 Legal Aspects	2
	HIT 188 Health Information Practicum I	2
	HIT 221 ICD-9-CM Coding I	5
	HIT 222 Quality Management	3
	HIT 225 Health Information Management	3
	HIT 231 ICD-9-CM Coding II	5
	HIT 241 CPT Coding Basic Principles	2
	HIT 251 Healthcare Vocabularies and Terminologies	2
	HIT 288 Health Information Practicum II	2
	HPR 178 Medical Terminology	3
	MOT 125 Basic Medical Sciences I	3
	MOT 133 Basic Medical Sciences II	3
	MOT 135 Basic Medical Sciences III	3

General Education Courses – 15 credit hours

	ENG 121 English Composition I	3
	SPE 115 Public Speaking OR	
	SPE 125 Interpersonal Communication	3
	CIS 118 Introduction to PC Applications	3
	PSY 101 General Psychology I	3
	General Education Elective	3

Total Required – 65 credits

IMPORTANT PROGRAM INFORMATION:

Please see Annette Bigalk, Department Chair, with any questions concerning this program; 303.797.5795 or Annette.Bigalk@arapahoe.edu.

ASSESSMENT REQUIREMENTS:

Basic Skills courses may be required based on assessment scores. It is the student's responsibility to take these course requirements within the first 30 credits at ACC. Basic Skills courses are also available at other area community colleges.

Tested Out/ Completed	Semester	ACT/ SAT Last 2 yrs	Accuplacer	Course	Credits
Sentence Skills					
			25-49	See Developmental Studies Advisor	
			50-69	ENG060	3
			70-94	ENG090	3
		18/440	95-120	ENG 121	3
Reading					
			25-39	See Developmental Studies Advisor	
			40-61	REA060	3
			62-79	REA090	3
		17/430	80-120	REA 112	3
Mathematics					
		Arithmetic	24-56	MAT030	2
		Arithmetic	57-120	MAT060	3
		Elem. Alg.	45-60	MAT090	4
		Elem. Alg.	61-84	MAT106/111	5
		19/460	85-120	MAT 120,121,123,135/179	4
Study Skills/Orientation					
	Academic Achievement Strategies			AAA090	3
	College Orientation			AAA101	1
	Advanced Academic Achievement			AAA 109	3

EXEMPTIONS TO ASSESSMENT TESTING:

- Have successfully completed a college-level mathematics and college-level English course with a grade of C or better. You must provide a transcript.
- Have achieved the minimum ACT/SAT scores shown above within the last 2 years and provide documentation.
- Have successfully completed necessary remedial course(s), if required with a "C" or better.

- Have earned an Associate's degree or higher. You must provide documentation.
- Some degree programs do not allow a waiver for the CPT.

IMPORTANT TELEPHONE NUMBERS:

Admission and Records	admissions@arapahoe.edu	M2470	303.797.5621
Advising and Counseling Center	advising@arapahoe.edu	M 2010	303.797.5664
Bookstore	0249mgr@fneq.follett.com	M1200	303.797.5676
Campus Police	campuspolice@arapahoe.edu	M2600	303.797.5800
Career Center	careers@arapahoe.edu	M2025	303.797.5805
Cashier		M2300	303-797-5638
Child Development Center		N1000	303.797.5678
Disability Services	heather.lawler@arapahoe.edu	M2710	303.797.5937 v/tty
Financial Aid		M2115	303.797.5661
	• Apply online at www.FAFSA.ed.gov		
Information Central	info-central@arapahoe.edu	M2800	303-797-4222
Library	library@arapahoe.edu	M2500	303.797.5090
Math Lab	math@arapahoe.edu	M3610	303.797.5877
	• Students must register for MAT 101 Enhanced Mathematics Lab		
Open Computer Lab		M1650	303.797.5907
Student Affairs	heather.lawler@arapahoe.edu	M2820	303.797.5668
Testing Center		M2280	303.797.5993
Tutorial Services	debra.goldberg@arapahoe.edu	M2710	303.797.5937 v/tty
Writing Center		M2855	303.797.5830

Location Abbreviations:

A – Annex	AD – Art and Design Center
CSB – Church Street Building	M – Main Building
UCC – University Center @ Chaparral (15653 Brookstone Dr, Parker)	N – North Building

TRANSFER INFORMATION:

- It is important that you consult an advisor and the transfer institution when choosing courses, as certain majors have particular degree prerequisites and general education course requirements that need to be taken within the Associate degree program.
- Students who complete a 60 credit hour A.A./A.S. degree with appropriate course requirements and grades of C or better may be able to complete a Baccalaureate degree in 60 additional credits after transferring to a 4-year public institution.
- Consult your ACC Advisor about Colorado's 60 + 60 plans.
- ACC has articulation agreements with several four-year institutions; visit the ACC Transfer Center of the website (www.arapahoe.edu) for more information.

SUGGESTIONS FOR SUCCESS

- Obtain and read a copy of the ACC catalog.
- Attend a New Student Orientation session.
- Maintain current contact information on file and read all correspondence from ACC.
- Take your CPT or be exempted (see above) before meeting with an academic advisor.
- Take English, Speech and Math classes early in your program.
- See your advisor about balancing your workload with credit load.
- If you want to graduate in two years, take a minimum of fifteen college-level credits per fall/spring semester or twelve credits Fall/Spring and six credits Summer.
- Transfer and financial aid students should consult an advisor before registering.

GRADUATION INFORMATION

- No catalog more than six years old may be used for graduation requirements; the 2007/2008 catalog may not be used beyond the Spring 2013 semester.
- You must apply for graduation; obtain the application online at www.arapahoe.edu (Student Services) and apply by: April 1 (summer graduation), July 1 (fall graduation) and November 1 (spring graduation).**

For more information log on to www.arapahoe.edu.

Last Updated 06.21.2007