

Mortuary Science is a field of human and community service which offers a variety of work, intellectual challenge, and satisfaction of helping the bereaved through life's most trying period. The program prepares individuals to become mortuary science practitioners, funeral directors, and embalmers.

This program is accredited by the American Board of Funeral Service Education, (ABFSE). The Board can be reached at 3432 Ashland Ave., Suite U, St Joseph, Missouri 64506, (816) 233-3747. Upon successful completion of the program, students must sit for the National Board Exam before receiving their degree as required by the ABFSE.

ADMISSION REQUIREMENTS:

- 1) Complete a Mortuary Science application
- 2) Interview with the Mortuary Science Department Chairperson if requested.

Students should review course descriptions for prerequisites and corequisites before enrolling.

AIMS AND PURPOSES:

The ACC Mortuary Science Program recognizes mortuary science personnel as:

- 1) Members of a human services profession
- 2) Members of the community in which they serve
- 3) Participants in the relationship between bereaved families and those engaged in the funeral service profession
- 4) Professionals knowledgeable of and compliant with federal, state, and local regulatory guidelines
- 5) Professionals sensitive to the responsibility for public health, safety and welfare of caring

In addition, the program objectives are:

- 1) To enlarge the background and knowledge of students about the funeral service profession
- 2) To educate students in every phase of funeral service, and to enable them to develop the proficiency and skills necessary of the profession
- 3) To educate students concerning the responsibilities of the funeral service profession to the community at large
- 4) To emphasize high standards of ethical conduct
- 5) To provide a curriculum at the post-secondary level of instruction
- 6) To encourage research in the field of funeral service

NOTE: All major, general education and other courses required for this degree must be completed with a grade of "C" or better to meet graduation requirements. Major courses may only be repeated once.

Major Courses –38 credit hours

	HPR 240 Role of Death and Bereavement in Society	3
	MOR 100 Introduction to Funeral Service	3
	MOR 210 Embalming Theory I and Lab	4
	MOR 215 Funeral Merchandising	3
	MOR 220 Mortuary Law and Compliance	3
	MOR 224 Thanatobiology/Pathology	4
	MOR 225 Embalming Theory II and Lab	4
	MOR 230 Restorative Art and Lab	4
	MOR 235 Funeral Directing and Counseling	3
	MOR 243 Thanatochemistry	3
	MOR 280 Funeral Service Internship	4

General Education Courses – 27 credit hours

	ACC 121 Principles of Accounting I	4
	BIO 201 Human Anatomy and Physiology I	4
	BIO 202 Human Anatomy and Physiology II	4
	BUS 216 Business Law and the Legal Environment	3
	CIS 118 Introduction to PC Applications	3
	ENG 121 English Composition I	3
	PSY 101 General Psychology I	3
	SPE 115 Public Speaking OR	
	SPE 125 Interpersonal Communications	3

Physical Education – 1 credit hour

	PED Any Activity Course (The PED requirement will be waived for students who are 35 yrs or older at time of most recent admission to College. One credit hour must be taken to substitute for hour waived)	1
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Total Required – 66 credits

All science courses cannot have been completed more than seven years prior to enrolling in MOR 210

IMPORTANT PROGRAM INFORMATION:

Please see Martha Thayer, Department Chair, with any questions concerning this program; 303.797.5954 or Martha.Thayer@arapahoe.edu.

- The Program is completely full for the 2007-2008 academic school year.
- The Program begins during the fall semester only, there is no spring or summer start.
- Students may take MOR100 in the fall and HPR240 in the spring without being formally accepted into the program, all other MOR prefix courses require program acceptance.
- The program deadline is March 31st of each year.
- Students are accepted for program admittance for the fall semester no later than the first week in May.
- The waitlist is made from students whose application met the deadline date of March 31st.
- Approximately 100-130 students apply to the program each year, approximately 60-80 students are accepted.
- The number one reason students are not accepted is that their general education course work is not completed.
- As general education courses must be completed before entering the Mortuary Science Program, it is not required that an Assessment (CPT Test) be taken to enter the program.

ASSESSMENT REQUIREMENTS:

Basic Skills courses may be required based on assessment scores. It is the student's responsibility to take these course requirements within the first 30 credits at ACC. Basic Skills courses are also available at other area community colleges.

Tested Out/ Completed	Semester	ACT/ SAT Last 2 yrs	Accuplacer	Course	Credits
Sentence Skills					
			25-49	See Developmental Studies Advisor	
			50-69	ENG060	3
			70-94	ENG090	3
		18/440	95-120	ENG 121	3
Reading					
			25-39	See Developmental Studies Advisor	
			40-61	REA060	3
			62-79	REA090	3
		17/430	80-120	REA 112	3
Mathematics					
		Arithmetic	24-56	MAT030	2
		Arithmetic	57-120	MAT060	3
		Elem. Alg.	45-60	MAT090	4
		Elem. Alg.	61-84	MAT106/111	5
		19/460	85-120	MAT 120,121,123,135/179	4
Study Skills/Orientation					
		Academic Achievement Strategies		AAA090	3
		College Orientation		AAA101	1
		Advanced Academic Achievement		AAA 109	3

EXEMPTIONS TO ASSESSMENT TESTING:

1. Have successfully completed a college-level mathematics and college-level English course with a grade of C or better. You must provide a transcript.
2. Have achieved the minimum ACT/SAT scores shown above within the last 2 years and provide documentation.
3. Have successfully completed necessary remedial course(s), if required with a "C" or better.
4. Have earned an Associate's degree or higher. You must provide documentation.
5. Some degree programs do not allow a waiver for the CPT.

IMPORTANT TELEPHONE NUMBERS:

Admission and Records	admissions@arapahoe.edu	M2470	303.797.5621
Advising and Counseling Center	advising@arapahoe.edu	M 2010	303.797.5664
Bookstore	0249mgr@fhcg.follett.com	M1200	303.797.5676
Campus Police	campuspolice@arapahoe.edu	M2600	303.797.5800
Career Center	careers@arapahoe.edu	M2025	303.797.5805
Cashier		M2300	303-797-5638
Child Development Center		N1000	303.797.5678
Disability Services	heather.lawler@arapahoe.edu	M2710	303.797.5937 v/tty
Financial Aid		M2115	303.797.5661
	• Apply online at www.FAFSA.ed.gov		
Information Central	info-central@arapahoe.edu	M2800	303-797-4222
Library	library@arapahoe.edu	M2500	303.797.5090
Math Lab	math@arapahoe.edu	M3610	303.797.5877
	• Students must register for MAT 101 Enhanced Mathematics Lab		
Open Computer Lab		M1650	303.797.5907
Student Affairs	heather.lawler@arapahoe.edu	M2820	303.797.5668
Testing Center		M2280	303.797.5993
Tutorial Services	debra.goldberg@arapahoe.edu	M2710	303.797.5937 v/tty
Writing Center		M2855	303.797.5830

Location Abbreviations:

A – Annex	AD – Art and Design Center
CSB – Church Street Building	M – Main Building
UCC – University Center @ Chaparral (15653 Brookstone Dr, Parker)	N – North Building

TRANSFER INFORMATION:

1. It is important that you consult an advisor and the transfer institution when choosing courses, as certain majors have particular degree prerequisites and general education course requirements that need to be taken within the Associate degree program.
2. Students who complete a 60 credit hour A.A./A.S. degree with appropriate course requirements and grades of C or better may be able to complete a Baccalaureate degree in 60 additional credits after transferring to a 4-year public institution.
3. Consult your ACC Advisor about Colorado's 60 + 60 plans.
4. ACC has articulation agreements with several four-year institutions; visit the ACC Transfer Center of the website (www.arapahoe.edu) for more information.

SUGGESTIONS FOR SUCCESS

1. Obtain and read a copy of the ACC catalog.
2. Attend a New Student Orientation session.
3. Maintain current contact information on file and read all correspondence from ACC.
4. Take your CPT or be exempted (see above) before meeting with an academic advisor.
5. Take English, Speech and Math classes early in your program.
6. See your advisor about balancing your workload with credit load.
7. If you want to graduate in two years, take a minimum of fifteen college-level credits per fall/spring semester or twelve credits Fall/Spring and six credits Summer.
8. Transfer and financial aid students should consult an advisor before registering.

GRADUATION INFORMATION

1. No catalog more than six years old may be used for graduation requirements; the 2007/2008 catalog may not be used beyond the Spring 2013 semester.
2. **You must apply for graduation; obtain the application online at www.arapahoe.edu (Student Services) and apply by: April 1 (summer graduation), July 1 (fall graduation) and November 1 (spring graduation).**

For more information log on to www.arapahoe.edu.

Last Updated 06.21.2007