



**ASSOCIATE OF ARTS,  
BUSINESS TRANSFER EMPHASIS  
2006-2007**

The Associate of Arts degree with a Business Transfer Emphasis is designed for the student who wishes to transfer to a Colorado four-year public college or university. Students who complete this program, who maintain a minimum of a 2.0 cumulative GPA and earn a "C" or better in all courses shall be fully considered for admission into the business programs offered by state four-year colleges or universities. This agreement does not guarantee admission to the School of Business. However, it does guarantee that the admitted students who follow the condition of this agreement will be guaranteed complete transfer of the AA degree up to the maximum allowable course credits. If a student is offered admission, the student will enter with junior standing in the School of Business, provided that the AA degree includes all courses specified below.

Students who have earned two-year degrees other than the AA in Business or who have not fully completed the degree requirements will be evaluated on a course by course basis. Individual business courses may transfer and count toward the graduation requirements for a four-year Business degree, but the transferable courses are limited to the course equivalents of the courses specified in the curricula of the four-year Business Administration degree program. The four-year college or university will accept all eligible credits earned within ten years of transfer. Courses earned more than ten years earlier will be evaluated on an individual basis. Students should review the business degree requirements of the four-year college or university of their interest when making this transfer.

The agreement is between the Colorado Public Community/Junior Colleges and the following Colorado public four-year institutions of higher education: Adams State College, Colorado State University, Colorado State University – Pueblo, Fort Lewis College, Mesa State College, Metropolitan State College of Denver, University of Colorado at Boulder, University of Colorado at Colorado Springs, University of Colorado at Denver, University of Northern Colorado and Western State College.

Please see the Advising Office with any questions concerning this agreement.

**GENERAL EDUCATION REQUIREMENTS**

**Communication – 9 credits**

	ENG 121 English Composition I (GT-CO1)	3
	ENG 122 English Composition II (GT-CO2)	3
	SPE 115 Public Speaking	3

**Mathematics – 8 credits**

<b>GT</b>	<b>MA1</b>	MAT 121 College Algebra <b>OR</b>	
		MAT 123 Finite Math	4
		MAT 125 Survey of Calculus	4

**Social & Behavioral Sciences – 9 credits**

<b>GT</b>	<b>SS1</b>	ECO 201 Principles of Macroeconomics	3
		ECO 202 Principles of Microeconomics	3

**Select one HIS course from the following list:**

<b>GT</b>	<b>HI1</b>	HIS 101 Western Civilization I	3
		HIS 102 Western Civilization II	3
		HIS 201 U.S. History I	3
		HIS 201 U.S. History II	3
		HIS 247 Contemporary World History	3

**Arts and Humanities - 6 credit hours**

**Select two courses from the following:**

<b>GT</b>	<b>AH1</b>	ART 110 Art Appreciation	3
		ART 111 Art History I	3
		ART 112 Art History II	3
		MUS 120 Music Appreciation	3
		MUS 121 Intro to Music History I	3
		MUS 122 Intro to Music History II	3
		THE 105 Introduction to Theatre Arts	3
		THE 211 Development of Theatre I	3

		THE 212 Development of Theatre II	3
<b>GT</b>	<b>AH2</b>	HUM 121 Early Civilizations	3
		HUM 122 From Medieval to Modern	3
		HUM 123 The Modern World	3
		LIT 115 Intro to Literature	3
		LIT 201 Masterpieces of Literature I	3
		LIT 202 Masterpieces of Literature II	3
		LIT 205 Ethnic Literature	3
		LIT 211 Survey of American Literature I	3
		LIT 212 Survey of American Literature II	3
		LIT 221 Survey of British Literature I	3
LIT 222 Survey of British Literature II	3		
<b>GT</b>	<b>AH3</b>	PHI 111 Intro to Philosophy	3
		PHI 112 Ethics	3
		PHI 113 Logic	3
<b>GT</b>	<b>AH4</b>	FRE 211 French III	3
		FRE 212 French IV	3
		SPA 211 Spanish III	3
		SPA 212 Spanish IV	3
		JPN 211 Japanese III	3
		JPN 212 Japanese IV	3

**Physical and Life Sciences– 8 credits**

**Select 2 lab-based courses from the following:**

<b>GT</b>	<b>SC1</b>	AST 101 Astronomy I	4
		AST 102 Astronomy II	4
		BIO 105 Science of Biology	4
		BIO 111 General College Biology I w/ lab	5
		BIO 112 General College Biology II w/ lab	5
		BIO 201 Human Anatomy and Physiology I	5
		BIO 202 Human Anatomy and Physiology II	5
		BIO 204 Microbiology	4
		CHE 101 Introduction to Chemistry I w/ lab	5
		CHE 102 Introduction to Chemistry II w/ lab	5
		CHE 111 General College Chemistry I w/ lab	5
		CHE 112 General College Chemistry II w/ lab	5
		GEY 111 Physical Geology	4
		GEY 121 Historical Geology	4
		PHY 105 Conceptual Physics	4
		PHY 111 Physics: Algebra-based I w/ lab	5
		PHY 112 Physics: Algebra-based II w/ lab	5
		PHY 211 Physics: Calculus-based I w/ lab	5
PHY 212 Physics: Calculus-based II w/ lab	5		

**Business Graduation Requirements (20 credit hours):**

**Accounting – 8 credit hours**

		ACC 121 Principles of Accounting I	4
		ACC 122 Principles of Accounting II	4

**General Business – 12 credit hours**

		BUS 115 Introduction to Business	3
		BUS 216 Legal Environment of Business	3
		BUS 217 Business Communications	3
		BUS 226 Business Statistics	3

NOTE: This degree will be conferred as an Associate of Arts. Business Transfer Emphasis will not be listed on student's transcript or diploma, but will be recognized by transfer institutions for program admission.

**Total Required – 60 credits**

**ASSOCIATE OF ARTS. BUSINESS TRANSFER EMPHASIS 2006-2007**

**IMPORTANT TELEPHONE NUMBERS:**

**STUDENT SERVICES**

<b>Admission and Records</b>	<b>M2470</b>	<b>303.797.5621</b>
<ul style="list-style-type: none"> <li>• Graduation coordination</li> <li>• Residency petitions</li> <li>• General information</li> </ul>		
<b>Advising and Counseling Center</b>	<b>M 2010</b>	<b>303.797.5664</b>
<ul style="list-style-type: none"> <li>• Educational planning</li> <li>• Transfer advising</li> <li>• Academic success counseling</li> </ul>		
<b>Bookstore</b>	<b>M1200</b>	<b>303.797.5676</b>
<ul style="list-style-type: none"> <li>• Order books online at <a href="http://www.efollett.com">www.efollett.com</a></li> </ul>		
<b>Campus Police</b>	<b>M2600</b>	<b>303.797.5800</b>
<ul style="list-style-type: none"> <li>• Student ID cards, parking permits, locker rental</li> <li>• Crime reporting, escort to your car after hours</li> <li>• First aid</li> <li>• Lost and found</li> </ul>		
<b>Career Center</b>	<b>M2025</b>	<b>303.797.5805</b>
<ul style="list-style-type: none"> <li>• Career planning seminars</li> <li>• Career resource library</li> <li>• Employment services</li> <li>• Job fairs</li> </ul>		
<b>Cashier</b>	<b>M2300</b>	<b>303-797-5638</b>
<ul style="list-style-type: none"> <li>• Tuition payment, payment plans, refunds, general financial information</li> <li>• Ticket sales</li> </ul>		
<b>Child Development Center</b>	<b>N1000</b>	<b>303.797.5678</b>
<ul style="list-style-type: none"> <li>• High quality, flexible, convenient, moderately-priced childcare services for ACC students, staff and faculty on a space-available basis</li> </ul>		
<b>Disability Services</b>	<b>M2710</b>	<b>303.797.5937 v/tty</b>
<ul style="list-style-type: none"> <li>• Academic accommodations and specialized consultation for students with documented disabilities. Computer adaptations for students with vision, learning, orthopedic, or other disabilities.</li> </ul>		
<b>Financial Aid</b>	<b>M2115</b>	<b>303.797.5661</b>
<ul style="list-style-type: none"> <li>• Apply online at <a href="http://www.FAFSA.ed.gov">www.FAFSA.ed.gov</a></li> </ul>		
<b>Information Central</b>	<b>M2800</b>	<b>303-797-4222</b>
<ul style="list-style-type: none"> <li>• Registration, Add/Drop, Withdrawal, Schedules and general information</li> <li>• Name/address/personal information changes etc.</li> </ul>		
<b>Library (Weber Center for Learning Resources)</b>	<b>M2500</b>	<b>303.797.5090</b>
<ul style="list-style-type: none"> <li>• Private study rooms</li> </ul>		
<b>Math Lab</b>	<b>M3610</b>	<b>303.797.5877</b>
<ul style="list-style-type: none"> <li>• Students must register for MAT 101 Enhanced Mathematics Lab</li> </ul>		
<b>Open Computer Lab</b>	<b>M1650</b>	<b>303.797.5907</b>
<ul style="list-style-type: none"> <li>• FREE computer access for registered students with an ACC Student ID</li> </ul>		
<b>Student Affairs</b>	<b>M2820</b>	<b>303.797.5668</b>
<ul style="list-style-type: none"> <li>• Student Senate</li> <li>• Student Newspaper</li> <li>• Student Clubs and Programming</li> <li>• Student Grievances and Discipline</li> </ul>		
<b>Testing Center</b>	<b>M2280</b>	<b>303.797.5993</b>
<ul style="list-style-type: none"> <li>• Computerized Placement Test (CPT)</li> <li>• GED testing, Instructor testing, CLEP/correspondence testing</li> </ul>		
<b>Tutorial Services</b>	<b>M2710</b>	<b>303.797.5937 v/tty</b>
<ul style="list-style-type: none"> <li>• FREE workshops and academic tutors to supplement and enrich course requirements for those that qualify</li> </ul>		
<b>Writing Center</b>	<b>M2855</b>	<b>303.797.5830</b>
<b>Location Abbreviations:</b>		
<ul style="list-style-type: none"> <li>• <b>A</b> – Annex.</li> <li>• <b>AD</b> – Art and Design Center</li> <li>• <b>CSB</b> – Church Street Building</li> <li>• <b>DTC</b> – Triad N Bldg Suite 111 (5660 Greenwood Plaza Blvd, Greenwood Village)</li> <li>• <b>M</b> – Main Building</li> <li>• <b>N</b> – North Building</li> <li>• <b>UCC</b> – University Center at Chaparral (15653 Brookstone Dr, Parker)</li> </ul>		

**ASSESSMENT REQUIREMENTS:**

Basic Skills courses may be required based on assessment scores. It is the student's responsibility to take these course requirements within the first 30 credits at ACC. Basic Skills courses are also available at other area community colleges.

Tested Out/ Completed	Semester	ACT/ SAT Last 2 yrs	Accuplacer	Course	Credits
<b>Sentence Skills</b>					
			25-49	See Developmental Studies Advisor	
			50-69	ENG060	3
			70-94	ENG090	3
		18/440	95-120	ENG 121	3
<b>Reading</b>					
			25-39	See Developmental Studies Advisor	
			40-61	REA060	3
			62-79	REA090	3
		17/430	80-120	REA 112	3
<b>Mathematics</b>					
			Arithmetic 24-56	MAT030	2
			Arithmetic 57-120	MAT060	3
			Elem. Alg. 45-60	MAT090	4
			Elem. Alg. 61-84	MAT106/111	5
		19/460	85-120	MAT 120,121,123,135/179	4
<b>Study Skills/Orientation</b>					
			Academic Achievement Strategies	AAA090	3
			College Orientation	AAA103	1
			Advanced Academic Achievement	AAA 109	3

**EXEMPTIONS TO TESTING:**

1. Have successfully completed a college-level mathematics and college-level english course with a grade of C or better. You must provide a transcript.
2. Have achieved the minimum ACT/SAT scores shown above within the last 2 years and provide documentation.
3. Have successfully completed necessary remedial course(s), if required with a "C" or better.
4. Have earned an Associate's degree or higher. You must provide documentation.
5. Some degree programs do not allow a waiver for the CPT.

**IMPORTANT TRANSFER INFORMATION:**

1. It is important that you consult an advisor and the transfer institution when choosing courses, as certain majors have particular degree prerequisites and general education course requirements that need to be taken within the Associate degree program.
2. Students who complete a 60 credit hour A.A./A.S. degree with appropriate course requirements and grades of C or better may be able to complete a Baccalaureate degree in 60 additional credits after transferring to a 4-year public institution.
3. Consult your ACC Advisor about Colorado's 60 + 60 plans.

**SUGGESTIONS FOR SUCCESS**

1. Take your CPT or be exempted (see above) before meeting with an academic advisor.
2. Take English, Speech and Math classes early in your program.
3. See your advisor about balancing your workload with credit load.
4. If you want to graduate in two years, take a minimum of fifteen college-level credits per fall/spring semester or twelve credits Fall/Spring and six credits Summer.
5. Transfer and financial aid students should consult an advisor before registering.

**ADDITIONAL CLASS FORMATS**

Many of the classes in this degree can be taken as **flex**, **online** or **hybrid** courses. Symbols in the semester schedule indicate which classes are offered in these formats.

You must apply for graduation at [www.arapahoe.edu](http://www.arapahoe.edu) (Student Support Services) or at Information Central by: **April 1 (summer graduation), July 1 (fall graduation) and November 1 (spring graduation).**

For more information log on to [www.arapahoe.edu](http://www.arapahoe.edu).