

This degree provides individuals opportunities in an array of financial services industries such as banking, mortgage banking, insurance and brokerage companies.

Major Courses – 23 credit hours

| | | |
|--|--|---|
| | ACC 121 Principles of Accounting I | 4 |
| | ACC 122 Principles of Accounting II | 4 |
| | BUS 216 Business Law and the Legal Environment | 3 |
| | BUS 217 Business Communications and Report Writing | 3 |
| | BUS 226 Business Statistics | 3 |
| | FIN 101 Introduction to Finance | 3 |
| | SPE 115 Public Speaking | 3 |

General Education Courses – 26 credit hours

| | | |
|--|---|---|
| | ECO 201 Principles of Macroeconomics | 3 |
| | ECO 202 Principles of Microeconomics | 3 |
| | ENG 121 English Composition I | 3 |
| | INV 115 Investments, Stocks and Bonds | 3 |
| | MAT 121 College Algebra | 4 |
| | MAT 125 Survey of Calculus | 3 |
| | Science Elective (Lab based) GT – General Transfer course | 4 |
| | Arts and Humanities Elective GT – General Transfer course | 3 |

Physical Education – 1 credit hour

| | | |
|--|--|---|
| | PED Any Activity Course (The PED requirement will be waived for students who are 35 yrs or older at time of most recent admission to College. One credit hour must be taken to substitute for hour waived) | 1 |
|--|--|---|

FINANCE EMPHASIS – 9 credit hours

Prepares students for entry-level positions in a broad range of financial occupations.

| | | |
|--|---|---|
| | ACC 118 Analyzing Financial Statements | 3 |
| | BTE 108 Ten Key by Touch | 1 |
| | FIN 201 International Finance and Economics | 3 |
| | FIN 226 Money and Banking | 3 |
| | FIN 260 Retirement Pension Planning | 3 |
| | INS 154 Risk Management | 3 |
| | INV 215 Advanced Investments | 3 |
| | INS 269 Personal Financial Planning | 3 |
| | MAN 230 Corporate Responsibility | 3 |
| | REE 115 Introduction to Real Estate | 3 |
| | FIN 287 Cooperative Education Career Training | 3 |

BANKING EMPHASIS – 9 credit hours

The Banking Emphasis prepares students for entry level positions at Commercial Banks. Many of the courses are offered at Center for Financial Training Western States.

| | | |
|--|---|-----|
| | ACC 118 Analyzing Financial Statements | 1-3 |
| | FIN 105 Principles of Banking | 1-3 |
| | FIN 125 Teller Training | 1 |
| | FIN 226 Money and Banking | 3 |
| | FIN 240 Law and Banking Principles | 2-3 |
| | FIN 245 Law and Banking Applications | 2 |
| | FIN 205 Consumer Lending Series | 1-3 |
| | FIN 250 Financial Marketing for Bankers | 2 |
| | FIN 255 Understanding and Selling Bank Products | 2 |
| | FIN 131 Residential Mortgage Lending | 2 |
| | FIN 211 Commercial Lending | 3 |
| | FIN 287 Cooperative Education Career Training | 3 |
| | MAN 230 Corporate Responsibility | 3 |
| | INV 215 Advanced Investments | 3 |

MORTGAGE BANKING EMPHASIS – 9 credit hours

This emphasis prepares students for entry level positions at Mortgage Banking firms. Many of the courses are offered at Mortgage Training Institute.

| | | |
|--|---|----|
| | REE 115 Introduction to real Estate | 3 |
| | ACC 118 Analyzing Financial Statements | 3 |
| | FIN 131 Residential Mortgage Lending | 3 |
| | FIN 132 Residential Mortgage Loan Origination | 1 |
| | FIN 131 Residential Mortgage Loan Processing | 1 |
| | FIN 137 FHA for Loan Officers | .5 |
| | FIN 138 FHA for Loan Processors | .5 |
| | FIN 226 Money and Banking | 3 |
| | FIN 237 Advanced Loan Processing | .5 |
| | INV 215 Advanced Investments | 3 |
| | MAN 230 Corporate Responsibility | 3 |
| | FIN 287 Cooperative Education Career Training | 3 |

INSURANCE EMPHASIS – 9 credit hours

This emphasis prepares students for entry level positions at Insurance companies. Many of the courses are offered through LOMA.

| | | |
|--|---|---|
| | ACC 118 Analyzing Financial Statements | 3 |
| | INS 154 Risk Management | 3 |
| | INS 200 Property and Liability Insurance | 3 |
| | INS 201 Personal Insurance | 3 |
| | INS 202 Commercial Insurance | 3 |
| | INS 204 Delivering Insurance Services | 3 |
| | INS 269 Personal Financial Planning | 3 |
| | INV 215 Advanced Investments | 3 |
| | MAN 230 Corporate Responsibility | 3 |
| | FIN 287 Cooperative Education Career Training | 3 |

_____ Total Required – 60-62 credits



**IMPORTANT TELEPHONE NUMBERS:
STUDENT SERVICES**

| | | |
|---|---------------|---------------------------|
| Admission and Records | M2470 | 303.797.5621 |
| • Graduation coordination, residency petitions, general information | | |
| Advising and Counseling Center | M 2010 | 303.797.5664 |
| • Educational planning, transfer advising, academic success counseling | | |
| Bookstore | M1200 | 303.797.5676 |
| • Order books online at www.efollett.com | | |
| Campus Police | M2600 | 303.797.5800 |
| • Student ID cards, parking permits, locker rental, crime reporting | | |
| • Escort to your car after hours, first aid, lost and found | | |
| Career Center | M2025 | 303.797.5805 |
| • Career planning seminars, career resource library | | |
| • Employment services, job fairs | | |
| Cashier | M2300 | 303-797-5638 |
| • Tuition payment, payment plans, refunds, general financial information | | |
| • Ticket sales | | |
| Child Development Center | N1000 | 303.797.5678 |
| • High quality, flexible, convenient, moderately-priced childcare services for ACC students, staff and faculty on a space-available basis. | | |
| Disability Services | M2710 | 303.797.5937 v/tty |
| • Academic accommodations and specialized consultation for students with documented disabilities. Computer adaptations for students with vision, learning, orthopedic, or other disabilities. | | |
| Financial Aid | M2115 | 303.797.5661 |
| • Apply online at www.FAFSA.ed.gov | | |
| Information Central | M2800 | 303-797-4222 |
| • Registration, Add/Drop, Withdrawal, Schedules and general information | | |
| • Name/address/personal information changes etc. | | |
| Library (Weber Center for Learning Resources) | M2500 | 303.797.5090 |
| • Private study rooms | | |
| Math Lab | M3610 | 303.797.5877 |
| • Students must register for MAT 101 Enhanced Mathematics Lab | | |
| Open Computer Lab | M1650 | 303.797.5907 |
| • FREE computer access for registered students with an ACC Student ID | | |
| Student Affairs | M2820 | 303.797.5668 |
| • Student Senate, student newspaper, student clubs and programming | | |
| • Student Grievances and Discipline | | |
| Testing Center | M2280 | 303.797.5993 |
| • Computerized Placement Test (CPT) | | |
| • GED testing, Instructor testing, CLEP/correspondence testing | | |
| Tutorial Services | M2710 | 303.797.5937 v/tty |
| • FREE workshops and academic tutors to supplement and enrich course requirements for those that qualify | | |
| Writing Center | M2855 | 303.797.5830 |
| • FREE one-on-one tutoring sessions to help develop writing skills for any class | | |

Location Abbreviations:

- **A** – Annex.
- **AD** – Art and Design Center
- **CSB** – Church Street Building
- **DTC** – Triad N Bldg Suite 111 (5660 Greenwood Plaza Blvd, Greenwood Village)
- **M** – Main Building
- **N** – North Building
- **UCC** – University Center at Chaparral (15653 Brookstone Dr, Parker)

ADDITIONAL CLASS FORMATS

Many of the classes in this degree can be taken as **flex**, **online** or **hybrid** courses. Symbols in the semester schedule indicate which classes are offered in these formats.

ASSESSMENT REQUIREMENTS:

Basic Skills courses may be required based on assessment scores. It is the student's responsibility to take these course requirements within the first 30 credits at ACC. Basic Skills courses are also available at other area community colleges.

| Tested Out/ Completed | Semester | ACT/ SAT Last 2 yrs | Accuplacer | Course | Credits |
|--|----------|---------------------|---|-----------------------------------|---------|
| Sentence Skills | | | | | |
| | | | 25-49 | See Developmental Studies Advisor | |
| | | | 50-69 | ENG060 | 3 |
| | | | 70-94 | ENG090 | 3 |
| | | 18/440 | 95-120 | ENG 121 | 3 |
| Note: You must have scores of 80 on reading and 95 on sentence skills to take ENG121 | | | | | |
| Reading | | | | | |
| | | | 25-39 | See Developmental Studies Advisor | |
| | | | 40-61 | REA060 | 3 |
| | | | 62-79 | REA090 | 3 |
| | | 17/430 | 80-120 | REA 112 (Optional) | 3 |
| Mathematics | | | | | |
| | | | Arithmetic 24-56 | MAT030 | 2 |
| | | | Arithmetic 57-120 | MAT060 | 3 |
| | | | Elem. Alg. 45-60 | MAT090, MAT 108 | 4 |
| | | | Elem. Alg. 61-84 | MAT106/111 | 5 |
| | | | 19/460 85-120 | MAT 120,121,123,135,155 | 4 |
| Study Skills/Orientation | | | | | |
| | | | Academic Achievement Strategies - REA 62-79 | AAA090 | 3 |
| | | | College Orientation - No score requirement | AAA101 | 1 |
| | | | Advanced Academic Achievement - REA 80+ | AAA 109 | 3 |

EXEMPTIONS TO TESTING:

1. Have successfully completed a college-level mathematics and college-level English course with a grade of C or better. You must provide a transcript.
2. Have achieved the minimum ACT/SAT scores shown above within the last 2 years and provide documentation.
3. Have successfully completed necessary remedial course(s), if required with a "C" or better.
4. Have earned an Associate's degree or higher. You must provide documentation.
5. Some degree programs do not allow an exemption from testing.

IMPORTANT TRANSFER INFORMATION:

1. It is important that you consult an advisor and the transfer institution when choosing courses, as certain majors have particular degree prerequisites and general education course requirements that need to be taken within the Associate degree program.
2. Students who complete a 60 credit hour A.A./A.S. degree with appropriate course requirements and grades of C or better may be able to complete a Baccalaureate degree in 60 additional credits after transferring to a 4-year public institution. Consult your ACC Advisor about Colorado's 60+60 plans.

SUGGESTIONS FOR SUCCESS

1. Take your assessment test or be exempted (see above) before meeting with an academic advisor.
2. Take English and Math classes early in your program.
3. See your advisor about balancing your workload with credit load.
4. If you want to graduate in two years, take a minimum of fifteen college-level credits per fall/spring semester or twelve credits fall/spring and six credits in the summer.
5. Transfer and financial aid students should consult an advisor before registering.

You must apply for graduation at www.arapahoe.edu (Student Support Services) or at Information Central by: April 1 (summer graduation), July 1 (fall graduation) and November 1 (spring graduation).

For more information, log on to www.arapahoe.edu.